

ISCA's COVID-19 NAVIGATOR

A Guide for Singapore Chartered Accountants

IF YOU ARE AN EMPLOYEE

(A) ISCA'S CAREER SUPPORT PAGE ISCA is dedicated to supporting your career and empowering you to achieve your

SCAN ME (B) ISCA'S CAREER PORTAL

Whether you are looking for a fresh start or new employment opportunities, the career portal is the place to go. The portal, a joint partnership between ISCA and WSG, is a job site targeted at the Accountancy community featuring job openings that are specific to the needs of finance and accounting professionals.

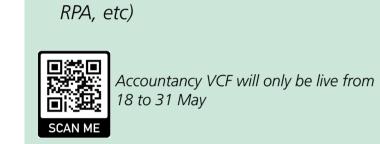
er portal will only be live from SCAN ME (C) ISCA-WSG's ACCOUNTANCY

VIRTUAL CAREER FAIR (VCF) In collaboration with WSG, the inaugural Accountancy VCF will be held over 2 weeks

from 18 to 31 May to match employers and job seekers in these roles: 1. Professional Services in Accounting Firms (Advisory, Audit, Tax, etc) 2. Finance and Other Related Functions in Corporations

(Accounting, FP&A, M&A, Treasury, etc)

(Data Analytics, Digital Transformation,



3. Technology & Others

Career Switch

(A) PROFESSIONAL CONVERSION PROGRAMMES (PCP)

PCPs are career conversion programmes targeted at Professionals, Managers, Executives and Technicians (PMETs), including mid-career switchers, to undergo skills conversion and move into new occupations or sectors that have good prospects and opportunities for

Eligibility Criteria All SC and PR who are looking into

branching out of your current accounting -related job role into a different occupation within the sector such as financial forensic professional, internal auditor or management accountant You should not have the relevant experience prior to being hired under the conversion programme

Job placement into a hiring company to

undergo structured on-the-job training programme to acquire the necessary skills for the new job • While on a PCP, you will be deemed as a full time employee of the hiring company.

Ready to make a switch? To make a career switch to become a **Financial Forensic Professional** SCAN ME

To make a career switch to become an

Internal Auditor SCAN ME



(A) ISCA MEMBERSHIP RENEWAL

ISCA's Support for Members

Members who are facing financial hardship due to medical condition or unemployment can write to ISCA to seek waiver of membership fee. The Institute may also grant special waivers for members under exceptional circumstances on a discretionary

basis. Please write in to membership@isca.org.sg SCAN ME

Members who have not been able to fulfil CPE requirements due to unemployment, medical condition or pro-family reasons may request for CPE exemption (i.e. waiver or reduction in CPE hours). To make a request, please login to ISCA eServices Portal.





(B) ISCA CPD - FINANCIAL DEFERMENT

Members who are facing financial hardship

such as unemployment and require further

financial assistance, please contact us at

cpe@isca.org.sg. We will do our best to

development and upskilling journey, which

will help to put you in a stronger position

once we get out of this challenging

support members who would like to

continue with your professional



Are you looking for employee related support or training to deepen your skills?

(A) SKILLSFUTURE SINGAPORE (SSG)

TRAINING GRANT Singapore Citizens (SC) and Permanent Residents (PR) aged 21 years old and

Assistance Receive subsidies of up to 80% of course

fees for SSG-supported courses SCAN ME

(B) MID-CAREER ENHANCED SUBSIDY

Eligibility Criteria SC aged 40 years old and above

Assistance Receive higher subsidies of up to 90% of course fees for SSG-supported courses

(C) UNION TRAINING ASSISTANCE PROGRAMME (UTAP)

Eligibility Criteria NTUC union members who have attended trainings supported under UTAP

Assistance 50% of unfunded course fee capped at \$250 per year upon course completion



(D) ULEAP (Learning Enabled through **Active Participation)**

A free mobile learning app for all working professionals to access bite-size learnings on

Eligibility Criteria For all adult learners

 Access bite-size learning relevant contents across various industries including accounting and finance Interact and learn from various content

 Network and connect with industry practitioners

Android Google Play or Apple App Store SCAN ME



Download the free app: ULeap Applied Skills



Trade Loan

Schemes / Measures that may help to ease your cash flow

(A) SELF-EMPLOYED PERSON (SEP) **INCOME RELIEF SCHEME Direct cash support**

Eligibility Criteria

more than \$21,000

 All Singaporean SEPs who meet the - Started work as a SEP on or before 25

- Do not earn / earn small income as an - Earn net trade income of no more than \$100,000 - Live in property with annual value of no

- Do not own 2 or more properties • For married SEPs: - Individual and spouse together do not own 2 or more properties - Assessable income of his/her spouse does not exceed \$70,000

Assistance • Receive \$9,000 over 9 months

Application not required for SEPs aged 37 and over in 2020 who declared positive SEP income to IRAS or CPF Board for 2018

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NTUC Training Fund (SEPs) Under the NTUC Training Fund (SEPs), SEPs will get paid an allowance of up to \$8.50/hour when they attend courses under the SkillsFuture Series, as well as

selcted sector-specific training programmes



(D) COVID-19 (TEMPORARY MEASURES)

• Covers obligations to be performed on or

after 1 February 2020 which are affected by reason of COVID-19 for contracts entered into before 25 March 2020 • Covers specific contracts such as commercial & industrial property leases, construction & supply contracts, event & tourism related contracts and certain secured loan facilities

Assistance Provide cash-flow relief to businesses and individuals in specific types of contracts

who are unable to fufil contractual obligations because of COVID-19, by suspending certain actions to enforce those obligations for 6 months Bill expected to be in effect mid-April.

Notification for relief to be issued to the other party of the contract

REBATE **Eligibility Criteria** All companies

(E) CORPORATE INCOME TAX (CIT)

If your organisation is facing cash flow problems

(B) JOBS SUPPORT SCHEME

All employers who have made CPF

will qualify (some employer exclusion)

monthly wages paid to each local

support for different sectors)

eligible employers)

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contributions for their SC and PR employees

Government co-fund first \$4,600 of gross

employee for 9 months (different tiers of

For the month of April 2020, support will

be topped up to 75% for all sectors

Application not required (IRAS will notify

Wage support

Assistance

• CIT rebate of 25% of tax payable, capped at \$15,000 for YA2020 Automatic extension of interest-free instalments of 2 months for payment of CIT on ECI filed within 3 months from financial year end

 Allow unabsorbed capital allowances and trade losses for YA2020 to be carried back up to 3 immediate preceding YAs, instead of 1 preceding YA • Provide option to accelerate write-off of cost of acquiring plant and machinery Provide option to accelerate the deduction of expenses incurred on



(G) PROPERTY TAX REBATE **Eligibility Criteria**

Qualifying non-residential properties

• 100% rebate for qualifying commercial • 60% rebate for the Integrated Resorts • 30% rebate for other non-residential



Eligibility Criteria

Assistance

respectively.

for 3 months



Eligibility Criteria

tenants in government properties Tenancies do not exceed 3 years Do not pay property tax



renovation and refurbishment



Eligible commercial and social sector

Commercial tenants with cash flow concerns may apply to SLA for assistance including flexible rental payments such as instalment plans.



SME Working Capital Loan

Eligibility Criteria

If the above measures are not sufficient, consider the following financing schemes

(B) ENTERPRISE FINANCING SCHEME -

Enhanced help for SMEs' working capi-

Enhanced help for trade financing Eligibility Criteria

(A) ENTERPRISE FINANCING SCHEME -

 Registered and operating in Singapore Minimum of 30% local shareholding Maximum Borrower Group revenue cap of \$500million for all enterprises

Assistance Maximum loan quantum increase from \$5million to \$10million • Risk-share from Government increase from 50-70% to 90% for new applications initiated from 8 April 2020 until 31 March 2021



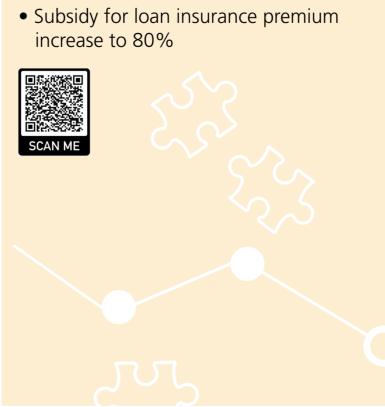
(D) TEMPORARY BRIDGING LOAN

business needs **Eligibility Criteria** Business entity registered and physically present in Singapore Minimum of 30% local shareholding Cover all sectors

Provide access to working capital for

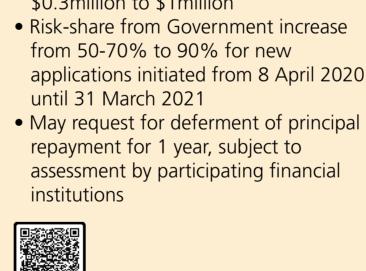
PROGRAMME

 Maximum support loan of \$5million, with interest rate capped at 5% p.a • Government provides 90% risk-share on loans initiated from 8 April 2020 until 31 March 2021 May request for deferment of principal repayment for 1 year, subject to assessment by participating financial institutions SCAN ME



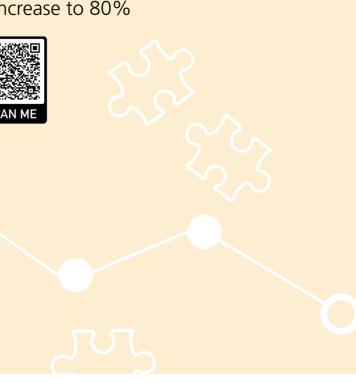
Business entity registered and physically present in Singapore Minimum of 30% local shareholding Maximum Borrower Group revenue cap of \$500million for all enterprises Group revenue of up to \$100million or

maximum employment of 200 employees Maximum loan quantum increase from \$0.3million to \$1million applications initiated from 8 April 2020



(E) LOAN INSURANCE SCHEME **Secure short-term trade financing loans**

Eligibility Criteria Business entity registered and physically present in Singapore Minimum of 30% local shareholding • Group revenue of up to \$100million or





If your organisation is facing problems with excess staff

nsider the following schemes that will help to keep your employees B4

Assistance

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shortage can tap on bigger pool of expe-

Allow inter-sectoral transfer of foreign

Allow transfer of foreign workers whose

work permits are nearing expiry for all

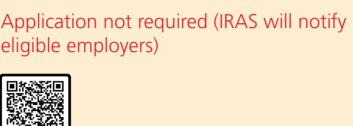
workers for all sectors

IF YOU ARE A BUSINESS OWNER AND/OR DECISION MAKER FOR YOUR ORGANISATION

(A) WORK-LIFE GRANT

Eligibility Criteria mplovers who implement flexible work arrangements for local employees (regular employees on permanent or a minimum

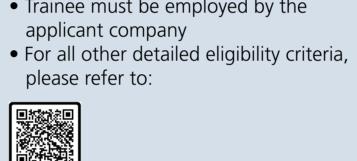
 Government co-funding ratios for wage increases in 2019 and 2020 raised from Assistance current 15% and 10%, to 20% and 15% Qualifying gross wage ceiling raised to for local employees \$5,000 for both years, up from the • Sector specific resources developed to



(C) TRAINING EMPLOYEES TO UPGRADE (D) ALTERNATIVES TO RETRENCHMENT Consider alternatives to keep business SKILLS AND EMPLOYABILITY **Consider SSG training grants for** viable and support employees employers to upskill and/or reskill your

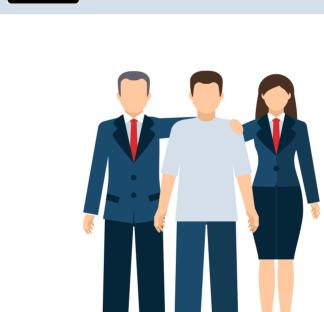
Companies can tap on training support schemes under the SkillsFuture movement redeployment programmes under the Adapt and Grow initiative and other government grants.

Eligibility Criteria All companies registered or incorporated in Singapore • Trainee on the approved course is a SC or Trainee must be employed by the



• Enhanced Training Support for SMEs - SMEs receive up to 90% of the course fees when they sponsor their employees to attend courses supported by SSG Enhanced Absentee Payroll (AP) Funding: SMEs may claim AP funding of 80% of basic hourly salary at a higher cap of \$7.50 per hour Non-SMEs

- Non-SMEs receive up to 70% (or up to 90% for mid-career workers) of the course fees when they sponsor their employees to attend courses supported - Absentee Payroll Funding: Non-SMEs may claim AP funding of 80% of basic hourly salary at a cap of \$4.50 per hour SCAN ME

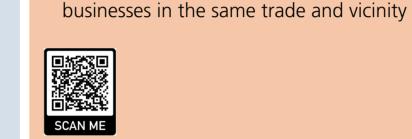


If your organisation is thinking of digital transformation for now and future

(A) VISIT SME CENTRE

 Free one-to-one business diagnosis and advisory services in areas like productivity,

finance, human resources and overseas Includes advisory on digitalisation with the SMEs Go Digital programme identifying suitable digital solutions and training based on sector-specific Industry Digital Plans (IDPs) Capability workshops Group-based upgrading projects for



(B) VISIT SME DIGITAL TECH HUB **Eligibility Criteria** All SMEs Redeploy employees to alternative areas

of work within the company Assistance Implement flexible work schedule, flexible Provides specialised digital technology advisory to SMEs with more advanced work arrangements, shorter work-week, or temporary layof digital needs, such as data analytics and Adjust wages in line with tripartite norms cybersecurity Implement no-pay leave SMEs can visit any of the SME Centres to get started. Advisors at the SME Centres will provide basic advice on IMDA-



If you are in the worst-case scenario and looking for guidance to responsible retrenchment



Good to have external consultant's help to go digi (A) VISIT ISCA SMP CENTRE

The Small and Medium-sized Practices (SMP) Centre is a dedicated, one-stop virtual platform of information, tools and services to help SMPs build productive and competitive businesses

other SMP related enquiries, please

For advisory on digitalisation of your firm or complete the consultation form.

(A) STAY HEALTHY, GO DIGITAL:

DIGITAL SOLUTIONS DIRECTORY Jointly curated by IMDA and SGTech, the Directory lists solutions that SMEs need for business continuity amid COVID-19, across

onsultant's help to go digita

several key categories: Remote Working Visitor Management Bill and Pay Online Sell Online

Others Some of these solutions are free, some are supported by PSG, some come with limited

time offers by the solution providers. The "Stay Healthy, Go Digital" landing page also has other relevant resources for SMEs: training resources, explanation of other government assistance, e.g.



(B) PRODUCTIVITY SOLUTIONS GRANT

E-invoicing Registration Grant.

Eligibility Criteria • Registered and operating in Singapore Purchase/lease/subscription of the IT solutions or equipment must be used in

• (Selected solutions only) An SME with minimum 30% local shareholding; AND Company's Group annual sales turnover less than \$100 million, OR less than 200

Maximum of 80% grant for pre-approved solutions under the SMEs Go Digital programme (80% support is valid till 31

Dec 2020, 70% thereafter) Refer to sector-specific IDPs for a step-by-step guide on the sector-specific digital solutions and training that meet your



(C) ENTERPRISE DEVELOPMENT GRANT

Eligibility Criteria Registered and operating in Singapore

and complete the project Maximum of 80% grant on qualifying project costs namely third party consultancy fees, software and

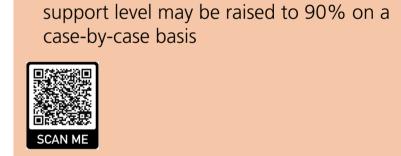
equipment, and internal manpower cost

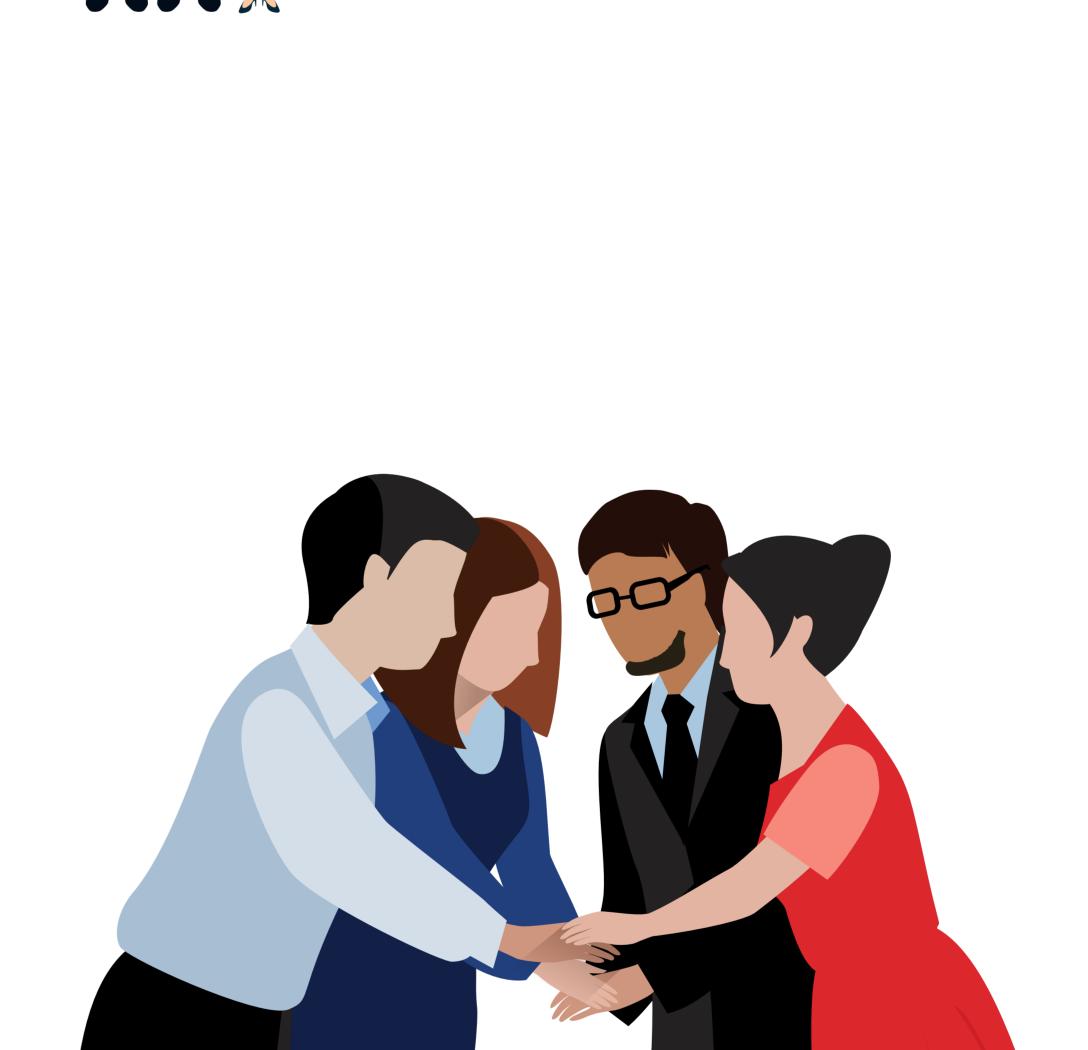
impacted by COVID-19, the maximum

For enterprises that are most severely

Be in a financially viable position to start

Minimum of 30% local shareholding









(B) TEMPORARY SCHEMES TO MANAGE (C) WAGE CREDIT SCHEME **Grants to implement flexible work** Wage increases support Flexibility to manage manpower needs arrangements All employers who give wage increases to Companies with excess manpower can SC employees will qualify (subject to certain transfer their work permit holders to other conditions) (some employer exclusion) companies quickly and companies facing

facilitate implementation of flexiwork

employment contract term of 12 months) Receive lump-sum grant to implement flexible work arrangements or job sharing

arrangements

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current \$4,000

eligible employers) SCAN ME

(F) DEFERMENT OF INCOME TAX **PAYMENTS**

All companies and SEPs Assistance

 Automatically defer income tax payments - For companies - payments due in April, May and June collected from July 2020 - For SEPs - payments due in May, June, July collected from August 2020



(H) RENTAL WAIVERS

Assistance Up to 2 months rental waiver for commercial and other non-residential tenants in government properties

(C) MAS AND FINANCIAL INDUSTRY SUPPORT SCHEME **Support SMEs with access to bank** credit and insurance cover **Eligibility Criteria**

Assistance May opt to defer principal payments on secured term loan Assistance with insurance premium





