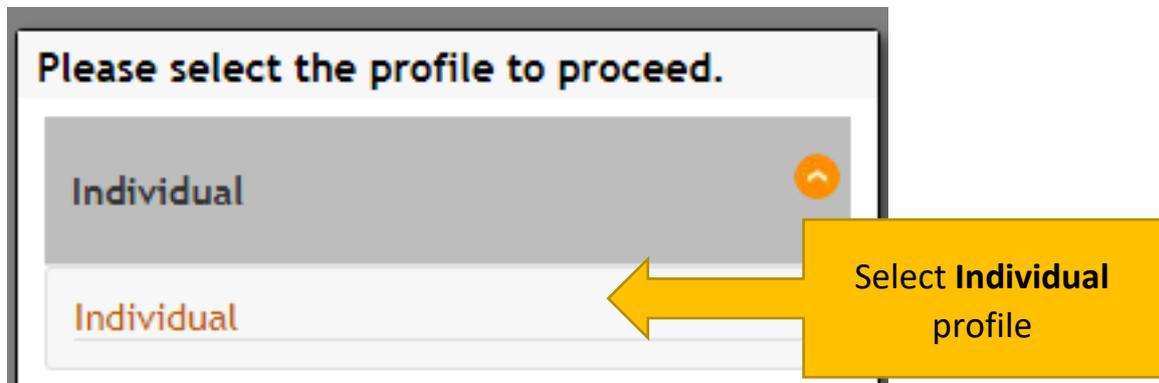
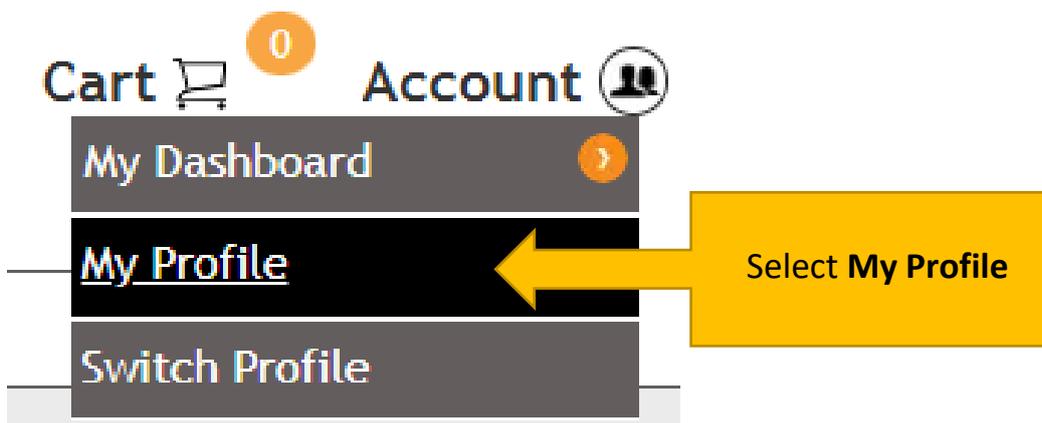


### How to access *My Profile*

Singpass holders who are position holders or shareholders can simply login to BizFile+ to access *My Profile* page via individual profile.



Click on Account drop-down menu, and Select *My Profile*





## Update of Bio-data

### Address

Residential Address : 20B SEA AVENUE #23-44F  
SINGAPORE 424242

Alternate Address : 26 SPRINGLEAF WALK  
SPRINGLEAF GARDEN  
SINGAPORE 787878

If you wish to change/remove your alternate address, please update it through "[Change in Personal Particulars](#)" transaction for free. However, if you remove the alternate address and provide it subsequently, a \$40 fee is applicable.

You only need to provide one alternate address for all entities associated to you.

Upon clicking the link, users will be redirected to the eService to update the alternate address or bio-data of FIN and passport holders

Please click on ONE of the transactions below to update

associated to you.

Limited Liability Partnership

[Change in Personal Particulars of Partners or Managers](#)

Limited Partnership

[Changes in Personal Particulars of Partners or Managers](#)

Local Company

[Change in Particulars of Shareholders](#)

[Change in Personal Particulars of Company Officers](#)

Business

[Change in Personal Particulars of Business Owners or Authorised Representatives.](#)

Public Accounting Firm

[Change in Particulars of Officer in a Public Accounting Firm](#)

## Exit My Profile page

Acknowledge/Update to confirm your personal particulars are correct, or after you update your contact information.

Acknowledge/Update

Exit to Dashboard