# Navigating the new Bizfile: File Winding Up of Business Entity – Creditors' Voluntary Winding Up

The "File winding up of business entity" eService allows you to initiate the winding up process for a local company or limited liability partnership (LLP), and submit the notifications to appoint a provisional liquidator or liquidator to oversee the winding up process.

A local company or LLP can be wound up voluntarily or by a court order, depending on the state of its solvency.

If the directors of the local company or partners of the LLP believe that it cannot, by reason of its liabilities, continue its business, it can apply for Creditors' Voluntary Winding up. The entity must appoint a liquidator or provisional liquidator, to wind up its affairs and file the necessary notifications required.

The liquidator can be any of the following type:

- Local Company
- Accounting LLP
- Audit Firm
- Individual
- Official receiver
- Insolvency practitioner

To apply for Creditors' voluntary winding up, the following lodgements must be submitted with ACRA:

| Transaction   | Navigation        |
|---|-------------------|
| File Declaration of inability to continue business by reason of its liabilities | Click here        |
| File Notice of resolution for voluntary winding up                              | <u>Click here</u> |
| Appointment of liquidator/provisional liquidator                                | Click here        |

# Step-by-step Instructions on Creditors' Voluntary Winding Up



Step 1: Login to Bizfile using Corppass (Business user) credentials

**Step 2**: Check that you are on the correct entity dashboard. The entity name will be displayed on the top menu bar and the dashboard. **Check that the UEN and entity name shown belong to the entity to be wound up.** 

| A Singapore Government Agency Website How to identify ~   |   |
|---|---|
| bizfile Making Singapore the best place for business  | © STARVIEW → 🗹 🍹 → J Logout Q   |
| Register 👻 Manage 👻 Annual filing 👻 Deregi  | ster 👻 Others 👻   Buy information 👻   Subscribe APIs 👻  |
| Welcome to your da  | shboard!  |
| Access an your latest messages, manage your to-do list, a   | nd view recent transactions an in one place.  |
| STARVIEW UNLIMITED<br>202500243Z<br>View entity details   | <ul> <li>My transactions</li> <li>Payment history</li> <li>My corporate service<br/>provider (CSP)</li> </ul> |
|   |   |
| <b>Pending actions</b><br>You have 0 items pending your action.<br>Action items created from 02 Dec 2024 onwards will be di | isplayed here.  |

For Corporate Service Provider applying for winding up on behalf for their clients, click the **"Corporate Service Provider"** tab on **"My profile – Select profile"** page and select your CSP firm from the dropdown list (if you belong to more than one CSP firm).

|     | A Singapore Governmen                               | t Agency Website        | <u>How to identify</u> ∽ |                     |              |                   |                  |   |                               |
|-----|---|-------------------------|--------------------------|---------------------|--------------|-------------------|------------------|---|-------------------------------|
|     |   | he best place for busin | iess                     | (2) AGILITY         | Consulting 🔻 | 99+               | È → Logout       | Q |                               |
|     | Register 🔻  | Manage 👻                | Annual filing 🔻          | Deregister 👻        | Others 👻     | Buy information 👻 | Subscribe APIs 🔻 |   |                               |
|     | Home > My profile                                   |                         |                          |                     |              |                   |                  |   |                               |
|     | My profi  | e                       |                          |                     |              |                   |                  |   |                               |
|     | You are logged in as                                | NICOLE LIM              | (NRIC \$966974           | OF).                |              |                   |                  |   |                               |
|     | ← Back<br>Select profi<br>Select a profile and enti | le<br>ty to proceed.    |                          |                     |              |                   |                  |   |                               |
| г   | My Entities   | rovidor                 | Corpor                   | ate Service         | Provider     |                   |                  |   |                               |
| L L | Col pol ate Sel vice P                              | lovidei                 | Select your              | corporate service p | rovider firm |                   |                  |   |                               |
|     |   |                         | AGILITY                  | CONSULTING          |              |                   |                  | • | Click here to × chat with me. |
|     |   |                         | AGILITY                  | CONSULTING          |              |                   |                  | ~ |                               |
|     |   |                         | eService fr              | om the mega mer     | nu. (i)      |                   |                  |   |                               |

To select the entity you want to file for, use the search function to search and click on the displayed entity name under the search bar.

| ← Back<br>Select profile<br>Select a profile and entity to proceed. |   |   |                               |
|---|---|---|-------------------------------|
| My Entities<br>Corporate Service Provider                           | Corporate Service Provider  |   |                               |
|   | AGILITY CONSULTING<br>Select the client that you would like to file for fr<br>If you are filing for an ad hoc client, proceed to t<br>eService from the mega menu. (i)<br><u>Proceed to dashboard</u> | • om the list below.<br>he post-login dashboard and select the        |                               |
|   | Synergy   | Q Search       ■ Sort by: Latest updated                              | Click here to<br>chat with me |
|   | SYNERGY CONSULTING ><br>202400007Z<br>To-do items: 5  | SynergyBridge (Singapore ><br>Branch)<br>T24FC0018K<br>To-do items: 0 |                               |

3

Step 3: From the mega menu, select "Deregister", click "Local company" or "Limited liability partnership" tab and select "File winding up of business entity".

| Making Singapore the best place for                 | Q NIGHT SKAL                                 | - 전 5 꽃 -∄ Logout Q                  |
|---|--|--------------------------------------|
| Register 🔻 Manage 🔻                                 | Annual filing 🔻 Deregister 🔺 Others 👻        | Buy information 👻 🛛 Subscribe APIs 👻 |
| Deregister<br>Access eServices to close an entity o | cancel professional registration             |                                      |
| Local company                                       | Local company                                |                                      |
| Foreign company                                     | eServices to close a local company           |                                      |
| Sole<br>proprietorship/partnership                  | Cancel professional status                   |                                      |
| Limited liability partnership                       |  |                                      |
| Limited partnership                                 | Striking off                                 |                                      |
| Public accounting firm                              | Apply to strike off business entity          | Manage striking off                  |
| Corporate service provider                          | Submit/Clear objections against striking off |                                      |
| Public accountant                                   | Winding up                                   |                                      |
| Approved liquidator                                 | File winding up of business entity           | Manage winding up                    |
|   | File objection to early dissolution          | 9                                    |

Step 4: Click "Start" on the "File winding up of business entity" introduction page.



#### 1) File Declaration of inability to continue business by reason of its liabilities

Step 1: Verify the business entity details to ensure you are applying to wind up the correct entity.

| 1   | 2                    | 3        |
|---|----------------------|----------|
| Details of winding up                             | Review and confirm   | Complete |
|   |                      |          |
|   |                      |          |
|   |                      |          |
| Enter details of winding                          | ; up                 |          |
| Select the type of winding up to start the proces | s.                   |          |
|   |                      |          |
| Type of winding up                                |                      |          |
|   |                      |          |
|   | Entity UEN           |          |
|   | 202500245C           |          |
|   | Entity name          |          |
|   | NIGHT SKAI PTE. LTD. |          |

Step 2: Select "Creditors' voluntary winding up" from the "Type of winding up" dropdown list.

| Details of winding up     Review and confirm     Complete       Enter details of winding up     Select the type of winding up to start the process.     Type of winding up       Entity UEN     Entity UEN |   |
|--|---|
| Enter details of winding up<br>Select the type of winding up to start the process.<br>Type of winding up<br>Entity UEN   |   |
| Enter details of winding up<br>Select the type of winding up to start the process.<br>Type of winding up<br>Entity UEN   |   |
| Enter details of winding up Select the type of winding up to start the process. Type of winding up Entity UEN  |   |
| Enter details of winding up Select the type of winding up to start the process. Type of winding up Entity UEN  |   |
| Select the type of winding up to start the process. Type of winding up Entity UEN  |   |
| Type of winding up   |   |
| Type of winding up   |   |
| Type of winding up Entity UEN  |   |
| Entity UEN   | _ |
|  |   |
| 202500245C   |   |
| Entity name  |   |
| NIGHT SKAI PTE. LTD.   |   |
| Type of winding up   |   |
| Select type of winding up  |   |
|  |   |
| Members' voluntary winding up  |   |
| Creditors' voluntary winding up  |   |
| ← Back Compulsory winding up ew and confirm →  |   |
|  |   |

#### For Local Companies

**Step 3:** Enter the date of the declaration of inability to continue business. This must be the current date or a past date; future dates are not permitted.

| Select all | directors who | made the | declaration | from the dro | ndown list | and click | "Save" |
|------------|---------------|----------|-------------|--------------|------------|-----------|--------|
| 001001 411 |               | made the | acculation  | nom the are  | puowii uo  |           | Ouve a |

| Provide details regarding the entity's statutory                         | Date of declaration                |                    |
|--|------------------------------------|--------------------|
| declaration of inability to continue business due to<br>its liabilities. | 11 Apr 2025                        | E E                |
|  | Director(s) who had made the state | utory declarations |
|  | Select Director(s)                 |                    |
|  | Select all                         |                    |
|  | MIKAIL BIRKIC                      |                    |
|  | Others                             |                    |
|  | ⊗ Unselect all                     | 1 selected Save    |

# Step 4: If the director's name is not listed, select "Others" and click "Save".

| Provide details regarding the entity's statutory                        | Date of declaration                                 |     |
|---|---|-----|
| leclaration of inability to continue business due to<br>ts liabilities. | 11 Apr 2025   | Ħ   |
|   | Director(s) who had made the statutory declarations |     |
|   | Select Director(s)                                  | •   |
|   | Select all  |     |
|   |   |     |
|   | Others  |     |
|   | Sunselect all 1 selected Sa                         | ave |

| Provide details regarding the entity's statutory<br>declaration of inability to continue business due<br>its liabilities. | to Date of declaration  | Ē         |
|---|---|-----------|
|   | Director(s) who had made the statutory declarations           |           |
|   | Select Director(s)  | •         |
|   | Others  | $\otimes$ |
|   | Name of other directors who made the statutory declarations   |           |
|   | Provide the names of directors not included in the list above |           |

#### For Limited Liability Partnerships

**Step 3:** Enter the date of the declaration of inability to continue business. This must be the current date or a past date; future dates are not permitted.

Select all managers who made the declaration from the dropdown list and click "Save".

| Provide details regarding the entity's statutory                      | Date of declaration                                |   |
|---|--|---|
| declaration of inability to continue business due to its liabilities. | 11 Apr 2025  | ) |
|   | Manager(s) who had made the statutory declarations |   |
|   | Select Manager(s)                                  | ) |
|   | Select all   |   |
|   |  |   |
|   | Others   |   |
|   | Save   |   |

| Provide details regarding the entity's statutory                      | Date of declaration                                | _ |
|---|--|---|
| declaration of inability to continue business due to its liabilities. | 11 Apr 2025  |   |
|   | Manager(s) who had made the statutory declarations | _ |
|   | Select Manager(s)                                  |   |
|   | Select all   |   |
|   |  |   |
|   | ✓ Others   |   |
|   | Others   |   |
|   | Sunselect all 1 selected Save                      |   |

#### **Step 5:** Enter the manager's name in the provided text box.

| Provide details regarding the entity's statutory                         | Date of declaration                                |           |
|--|--|-----------|
| declaration of inability to continue business due to<br>its liabilities. | 11 Apr 2025  | Ē         |
|  | Manager(s) who had made the statutory declarations |           |
|  | Select Manager(s)                                  | •         |
|  | Others   | $\otimes$ |
| Г  | Name of other Managers                             |           |
|  | Michael Koh  |           |
|  |  | 11/200    |

**Step 6:** Enter the date when the statutory declaration was lodged with the Official Receiver. This must be the current date or a past date; future dates are not permitted.

Then specify both the proposed date of meeting and the proposed date of creditors' meeting. Once all dates are entered, click **"Review and confirm"** to continue.

| Provide details regarding the entity's statutory                      | Date of declaration  |        |  |
|---|--|--------|--|
| declaration of inability to continue business due to its liabilities. | 11 Apr 2025  | Ħ      |  |
|   | Director(s) who had made the statutory declarations          |        |  |
|   | Select Director(s)   | •      |  |
|   | Others   | ⊗      |  |
|   | Name of other directors who made the statutory declarations  |        |  |
|   | Michael Koh  |        |  |
|   |  |        |  |
|   |  | 11/200 |  |
|   | Date statutory declaration was lodged with Official Receiver |        |  |
|   | 10 Mar 2025  | Ħ      |  |
|   | Proposed date of meeting                                     |        |  |
|   | 23 Aug 2025  | Ħ      |  |
|   | Proposed date of creditor's meeting                          |        |  |
|   | 18 Oct 2025  | Ē      |  |
|   |  |        |  |
|   |  |        |  |

| Ste | <b>7:</b> Review | all information | carefullv.  | Check the | declaration | box and clic | k "Submit". |
|-----|------------------|-----------------|-------------|-----------|-------------|--------------|-------------|
|     |                  | accimientiacion | our or any. |           | abbanation  | box and out  |             |

| Winding up details  |  |  |   |
|---|--|--|---|
| Type of winding up<br>Creditors' voluntary winding up   | Entity UEN<br>202500245C   | Entity name<br>NIGHT SKAI PTE. LTD.  |   |
| Details of declaration of i   | nability to continue busine  | ss by reasons of liabilities   |   |
| Date of declaration<br>10 Mar 2025  | Director(s) who had made the<br>statutory declarations<br>• Tommy Tan<br>• Others              | Date declaration was lodged with<br>official receiver<br>10 Mar 2025                 | Proposed date of meeting<br>11 Mar 2025                         |
| Proposed date of creditor's meeting 11 Mar 2025   | Name of other directors who made<br>the statutory declaration<br>Michael Koh                   |  |   |
| <ul> <li>I, Tommy Tan, declare the foll</li> <li>1 The above information s</li> <li>2 I am aware that I may be</li> </ul> | lowing:<br>submitted is true and correct to the be<br>liable to prosecution if I submit any fa | st of my knowledge and I am authorised<br>Ilse or misleading information in this app | to file this application/transaction.<br>llication/transaction. |
| ← Back  |  |  | Submit →  |

**Step 8**: Upon successful submission, you will receive an acknowledgement message that the declaration of inability to continue business has been successfully filed.

To continue with the next step, click **"Overview of Winding up process"** to return to the **"File winding up of business entity"** introduction page. You may also access the eService through the mega menu under **"Deregister"** and select **"File winding up of business entity"**.

If you need more time, you can return to the eService later as your submissions will be saved in the system.

|          | 1<br>Details of winding up | Revie  | - 2  | Complete                              |               |
|----------|----------------------------|--|--|---------------------------------------|---------------|
|          | Details of<br>submitted    | <b>Transaction sul</b><br>declaration of inability to continue<br>1. Return <mark>to <u>Overview of Winding</u> 1</mark> | Demitted successfully<br>business by reasons of liabilities has been<br>up process prige to continue with the next t           | successfully<br>transaction.          |               |
| UI<br>20 | EN<br>12500245C            | Transaction ID<br>T250006486   | action details<br>Transaction name<br>Details of declaration of inability<br>to continue business by reasons of<br>liabilities | Date and time<br>10 Mar 2025 12:07 PM | <b>9</b><br>1 |

# Step 9: A notification confirming the successful submission will be sent to your Bizfile Inbox.

| Dizfile Making Singapore the best place for business ② NIGHT SKAI ▼ 25 🔆 → Logout Q   |  |
|---|--|
| Register 👻 Manage 👻 Annual filing 👻 Deregister 👻 Others 👻   Buy information 👻   Subscribe APIs 👻  |  |
| Home > Inbox  |  |
| Inbox   |  |
| <ul> <li>✔ All messages</li> <li>Declaration of inability to continue business successfully submitted.</li> <li>10Mar 2025 + 1207 PM</li> <li>Dear Sir/Madam</li> <li>Entity Name: NIGHT SKAI PTE. LTD.</li> <li>Entity UEM: 202500245E</li> <li>Transaction Name: Declaration of inability to continue business</li> <li>Transaction Number: T250006486</li> <li>The transaction has been successfully submitted.</li> <li>Accounting and Corporate Regulatory Authority (ACRA)</li> </ul> |  |

# 2) File Notice of resolution for voluntary winding up

#### Step 1: On the "File winding up of business entity" introduction page, click "Start".

| 3 Compulsory Winding Up (Winding Up by Order of Court)   |  |
|--|--|
| A local company or LLP may be subject to winding up by a Court Order in specific circumstances, particularly when the entity is unable to settle its debts. The following information is required: |  |
| Notice of Winding-up Order and Particulars of Liquidator(s)  |  |
| <ul> <li>Grounds for compulsory winding up</li> </ul>  |  |
| <ul> <li>Name of plaintiff</li> </ul>  |  |
| • Solicitors of plaintiff  |  |
| • Winding up number  |  |
| • Winding up order made  |  |
| • Copy of notice of winding up   |  |
| • Copy of court order for winding up   |  |
| • Date of filing winding up order in court   |  |
| <ul> <li>List of information when appointing a provisional liquidator/liquidator</li> </ul>  |  |
| Useful reminders 0   |  |
| <ul> <li>Submit the required documents and proceedings within the stipulated timelines to avoid any delays in the winding up process</li> </ul>  |  |
| Check that you have entered all information correctly before submitting your application.  |  |
|  |  |
|  |  |
| Start →  |  |
|  |  |
|  |  |

**Step 2:** The **"Overview of winding up process"** pop up will be updated to indicate that the declaration of inability to continue business by reasons of liabilities has been submitted. Click **"Resume current process"** to continue.

**Important:** Selecting **"Start new process"** will initiate a new winding up application and delete all previously submitted information.

| 3 Comp                                  | ulsory Winding Up (Winding Up by Order of Court)  |         |
|---|---|---------|
| A local com<br>circumstan               | npany or LLP may be subject to winding up by a Court Order in specific<br>nces, particularly when the entity is unable to settle its debts. The following |         |
| Overview of Winding                     | g Up process  | ×       |
| 1 Details of decla                      | aration of inability to continue business by reasons of liabilities   |         |
| Submission status<br>Date of submission | • Submitted<br>10 Mar 2025  |         |
| 2 Notice of resolu                      | ution   |         |
| Submission status                       | Not submitted   |         |
| 3 Appointment o                         | f liquidator/provisional liquidator   |         |
| Submission status                       | Not submitted   |         |
| Cancel                                  | Start new Resume curren process process   | nt      |
|   |   | Start → |

**Step 3:** The webform will automatically display the details of the declaration of inability to continue business from the first transaction.

| 1                                   |   | 2                                | 3                        |
|-------------------------------------|---|----------------------------------|--------------------------|
| Details of winding up               | Revie   | w and confirm                    | Complete                 |
|                                     |   |                                  |                          |
|                                     |   |                                  |                          |
| File winding up                     | of business entity  |                                  |                          |
|                                     |   |                                  |                          |
| Enter the details for the current   | stage of the winding up procedure.                            |                                  |                          |
|                                     |   |                                  |                          |
| Type of winding up                  |   |                                  |                          |
| Type of winding up                  | Entity UEN  | Entity name                      |                          |
| Creditors' voluntary winding up     | 202500245C  | NIGHT SKAI PTE. LTD.             |                          |
|                                     |   |                                  |                          |
| Details of declaration o            | f inability to continue busin                                 | ess by reasons of liabilities    |                          |
| Date of declaration                 | Director(s) who had made the                                  | Date declaration was lodged with | Proposed date of meeting |
| 10 Mar 2025                         | statutory declarations  | official receiver<br>10 Mar 2025 | 11 Mar 2025              |
|                                     | Others  |                                  |                          |
|                                     |   |                                  |                          |
| Decision of data of an although     | Normal Action Discrete states                                 |                                  |                          |
| Proposed date of creditor's meeting | Name of other Directors who<br>made the statutory declaration |                                  |                          |

**Step 4:** Enter the date of resolution for voluntary winding up. This must be the current date or a past date; future dates are not permitted. Upload a copy of the resolution.

|   | Others   |
|---|--|
| Proposed date of creditor's<br>meeting<br>11 Mar 2025 | Name of other Directors who<br>made the statutory declaration<br>Michael Koh   |
| Notice of resolution                                  |  |
|   | Date of resolution for voluntary winding up         23 Mar 2025         Date of resolution for voluntary winding up cannot be a future date  |
|   | Attach resolution  |
|   | <u>企</u>   |
|   | Drag and drop files here or <u>browse files</u> to upload<br>Supported formats: JPG, JPEG, PNG, PDF, DOCX, XLSX, PPTX<br>Maximum file size: 2MB per file   |
|   | Embedded images and files will not be scanned for personal information. Consider masking<br>any sensitive personal information before uploading, as it could be part of records accessible<br>to the public. |
|   | You may upload up to 3 file(s)   |

**Step 5:** For local company with corporate shareholders, indicate whether you will be filing the minutes by representative of the holding company.

| Attach resolution  |   |
|--|---|
| 1 <sup>1</sup>   |   |
| You have reached the maximum upload limit of 3 file(s)   |   |
| Supported formats: JPG, JPEG, PNG, PDF, DOCX, XLSX, PPTX<br>Maximum file size: 2MB per file  |   |
| Embedded images and files will not be scanned for personal information. Consider masking any<br>sensitive personal information before uploading, as it could be part of records accessible to the<br>public.   |   |
| You have reached the maximum upload limit of 3 file(s)   |   |
| Image: Notice of resolution.pdf       Image: Description of the second sec |   |
| meeting notes.png     Uploaded - 3.1 KB  |   |
| winding up.png T<br>Uploaded - 3.1 KB  |   |
| File copy of minutes by representative of holding company?   | 9 |
| O Yes  |   |

**Step 6:** If you select **"Yes",** specify the date the minutes were signed. Upload a copy of the minutes and click **"Review and confirm"** to proceed.

| File copy of minutes by representative of holding company?   |          |
|--|----------|
| ● Yes O No   |          |
|  |          |
| Date minutes were signed   |          |
| 20 Apr 2025  |          |
| Date minutes were signed cannot be a future date   |          |
| Attach copy of minutes   |          |
|  |          |
|  |          |
|  |          |
|  |          |
| Drag and drop files here or browse files to upload   |          |
| Supported formats: JPG, JPEG, PNG, PDF, DOCX, XLSX, PPTX<br>Maximum file size: 2MB per file                  |          |
| Embedded images and files will not be scanned for personal information. Consider masking any                 |          |
| sensitive personal information before uploading, as it could be part of records accessible to the<br>public. |          |
| You may upload up to 3 file(s)   |          |
|  |          |
|  |          |
|  | <b>*</b> |
| ← Back Save draft Review and confirm →   | •        |

|  | Step | 7: Review all | information | carefully. | Check the | declaration | box and c | lick "Submit". |
|--|------|---------------|-------------|------------|-----------|-------------|-----------|----------------|
|--|------|---------------|-------------|------------|-----------|-------------|-----------|----------------|

| Review and confir  | m   |   |   |
|--|---|---|---|
| Please review the information be   | elow before submitting.   |   |   |
| Winding up details   |   |   |   |
| Type of winding up<br>Creditors' voluntary winding up  | Entity UEN<br>202500245C  | Entity name<br>NIGHT SKAI PTE. LTD.   | - |
| Notice of resolution   |   |   | _ |
| Date of resolution<br>10 Mar 2025  | Attachment of resolution<br>Notice of resolution.pdf<br>winding up.png<br>meeting notes.png         |   |   |
| <ul> <li>I, Tommy Tan, declare the folk</li> <li>The above information su</li> <li>I am aware that I may be</li> </ul> | owing:<br>ubmitted is true and correct to the best o<br>liable to prosecution if I submit any false | of my knowledge and I am authorised to file this application/transaction.<br>• or misleading information in this application/transaction. |   |
| - Back   |   | Submit →  |   |

**Step 8**: Upon successful submission, you will receive an acknowledgement message that the Notice of resolution has been successfully submitted.

To continue with the next step, click **"Overview of Winding up process"** on the acknowledgement page to return to the **"File winding up of business entity"** introduction page. You may also access the eService through the mega menu under **"Deregister"** and select **"File winding up of business entity"**.

If you need more time, you can return to the eService later as your submissions will be saved in the system.

| (1)                   |                                      | (2)  | 3                   |  |
|-----------------------|--------------------------------------|--|---------------------|--|
| Details of winding up |                                      | Review and confirm   | Complete            |  |
|                       |                                      |  |                     |  |
|                       |                                      |  |                     |  |
|                       |                                      |  |                     |  |
|                       |                                      |  |                     |  |
|                       | Transactio                           | on submitted successfu   | llv                 |  |
|                       | manoactic                            | should have been builded build   | ,                   |  |
| Notice                | of resolution has been succe         | essfully submitted. Return to <u>Overview of Wind</u>  | ing up process page |  |
| Notice                | of resolution has been succe         | essfully submitted. Return to <u>Overview of Wind</u><br>continue with the next transaction.             | ing up process page |  |
| Notice                | of resolution has been succe<br>to c | essfully submitted. Return to <u>Overview of Wind</u><br>continue with the next tr <del>ansaction.</del> | ing up process page |  |
| Notice                | of resolution has been succe<br>to c | essfully submitted. Return to <u>Overview of Wind</u><br>continue with the next tr <del>imsection.</del> | ing up process page |  |
| Notice                | of resolution has been succe<br>to c | essfully submitted. Return to <u>Overview of Wins</u><br>continue with the next tr <del>imaction.</del>  | ing up process page |  |
| Notice                | of resolution has been succe<br>to c | essfully submitted. Return to <u>Overview of Wind</u><br>continue with the next transaction.             | ing up process pag  |  |

**Step 9**: A notification confirming the successful submission will be sent to your Bizfile Inbox.

|                | Register 🔻  | Manage 🔻   | Annual filing 🔻 | Deregister 🔻 | Others 🔻 🛛 | Buy information 🔻 | Subscribe APIs 🔻 |  |
|----------------|---|--|-----------------|--------------|------------|-------------------|------------------|--|
| Hor            | me > Inbox  |  |                 |              |            |                   |                  |  |
| Ir             | nbox  |  |                 |              |            |                   |                  |  |
|                |   |  |                 |              |            |                   |                  |  |
| ←<br>No<br>10N | All messages<br>otice of resolu<br>Mar 2025 + 2:59 PM   | tion succe   | essfully subr   | nitted.      |            |                   |                  |  |
| Dea            | ar Sir/Madam<br>• Entity Name: NIGHT<br>• Entity UEN: 202500<br>• Transaction Name: N<br>• Transaction Number<br>• transaction has been s | TSKAI PTE. LTD.<br>245C<br>Notice of resolut<br>r: T250006507<br>successfully subr | ion<br>nitted.  |              |            |                   |                  |  |
| Acc            | counting and Corporate  | Regulatory Aut   | hority (ACRA)   |              |            |                   |                  |  |

## 3) Appointment of liquidator or provisional liquidator

#### Step 1: On the "File winding up of business entity" introduction page, click "Start".

| 3 Compulsory Winding Up (Winding Up by Order of Court)   |
|--|
| A local company or LLP may be subject to winding up by a Court Order in specific<br>circumstances, particularly when the entity is unable to settle its debts. The following<br>information is required: |
| Notice of Winding-up Order and Particulars of Liquidator(s)  |
| <ul> <li>Grounds for compulsory winding up</li> </ul>  |
| Name of plaintiff  |
| • Solicitors of plaintiff  |
| • Winding up number  |
| • Winding up order made  |
| • Copy of notice of winding up   |
| • Copy of court order for winding up   |
| • Date of filing winding up order in court   |
| <ul> <li>List of information when appointing a provisional liquidator/liquidator</li> </ul>  |
| Useful reminders 1   |
| Submit the required documents and proceedings within the stipulated timelines to avoid any   |
| delays in the winding up process.  |
| Check that you have entered all information correctly before submitting your application.  |
|  |
|  |
| Start →  |
|  |

**Step 2:** The **"Overview of winding up process"** pop up will be updated to indicate that the Notice of resolution has been submitted. Click **"Resume current process"** to continue.

**Important:** Selecting **"Start new process"** will initiate a new winding up application and delete all previously submitted information.

| Overview of Winding Up                  | process  |                 |                    |                        | ×   |  |
|---|--|-----------------|--------------------|------------------------|-----|--|
| 1 Details of declarat                   | ion of inability to cor                            | ntinue business | by reasons of liab | ilities                |     |  |
| Submission status<br>Date of submission | <ul> <li>Submitted</li> <li>10 Mar 2025</li> </ul> |                 |                    |                        |     |  |
| 2 Notice of resolution                  | n  |                 |                    |                        |     |  |
| Submission status<br>Date of submission | <ul> <li>Submitted</li> <li>10 Mar 2025</li> </ul> |                 |                    |                        |     |  |
| 3 Appointment of lice                   | uidator/provisional                                | liquidator      |                    |                        |     |  |
| Submission status                       | <ul> <li>Not submitted</li> </ul>                  |                 |                    |                        |     |  |
| Cancel                                  |  |                 | Start new process  | Resume curr<br>process | ent |  |

**Step 3:** The webform will automatically display the declaration of inability to continue business and notice of resolution details submitted previously.

In the **"Appointment of liquidator/provisional liquidator"** section, specify the commencement date for voluntary winding up. This must be either the current date or a past date. Appoint at least one liquidator by clicking **"Add new liquidator"**.

| Enter the details for the current stag                | ge of the winding up procedure.                 |   |                                  |
|---|---|---|----------------------------------|
| Type of winding up                                    |   |   |                                  |
| Type of winding up<br>Creditors' voluntary winding up | Entity UEN<br>202400384M                        | Entity name<br>RORC UNIVERSE 1 PRIVATE<br>LIMITED |                                  |
| Details of declaration of i                           | nability to continue business b                 | y reasons of liabilities                          |                                  |
| Date of declaration                                   | Director(s) who had made the                    | Name of other Directors who made                  | Date declaration was lodged with |
| 11 Apr 2025   | Others  | Michael Koh                                       | omciai receiver<br>10 Mar 2025   |
| Proposed date of meeting<br>23 Aug 2025               | Proposed date of creditor's meeting 18 Oct 2025 |   |                                  |
| Notice of resolution                                  |   |   |                                  |
| Date of resolution                                    | Attachment of resolution                        |   |                                  |
| 06 May 2025   | Notice of resolution.pdf                        |   |                                  |
| Appointment of liquidato                              | r/provisional liquidator                        | _   |                                  |
| Date of commencement of voluntar                      | y winding up                                    |   |                                  |
|   |   | 1   |                                  |

**Step 4:** Specify whether you are appointing a liquidator or provisional liquidator. Enter the appointment date and select the liquidator type from the dropdown list.

**Important:** The liquidator appointment date must be either the current date or a past date; future dates are not permitted.

| 11 Mar 2025   | ate of commencement of voluntary winding | g up                     |                           |
|---|--|--------------------------|---------------------------|
| Liquidator details     Type of appointment   Liquidator   Provisional Liquidator   Appointment date   DD MMM YYYY     Liquidator type   Select liquidator type   Select liquidator type   Individual   Appoved Insolvency Practitioner  | 11 Mar 2025                              | Ħ                        |                           |
| Liquidator details     Type of appointment   Liquidator   Appointment date   DD MMM YYYY     Liquidator type   Select liquidator type   Select liquidator type   Accounting LLP   Individual   Approved Insolvency Practitioner   |  |                          | ✓ Expand all ▲ Collapse a |
| Type of appointment          Liquidator       Provisional Liquidator         Appointment date       Image: Constraint of the second | Liquidator details                       |                          | ^                         |
| Cliquidator Appointment date DD MMM YYYY Liquidator type Select liquidator type Accounting LLP Individual Approved Insolvency Practitioner  | Type of appointment                      |                          |                           |
| Appointment date DD MMM YYYY  Liquidator type Select liquidator type Accounting LLP Individual Approved Insolvency Practitioner   | O Liquidator                             | O Provisional Liquidator |                           |
| DD MMM YYYY 🗎   | Appointment date                         |                          |                           |
| Liquidator type Select liquidator type Accounting LLP Individual Approved Insolvency Practitioner Save  | DD MMM YYYY                              | Ë                        |                           |
| Select liquidator type       Accounting LLP       Individual       Approved Insolvency Practitioner   | Liquidator type                          |                          |                           |
| Accounting LLP<br>Individual<br>Approved Insolvency Practitioner  | Select liquidator type                   | •                        |                           |
| Individual     Save       Approved Insolvency Practitioner     Save   | Accounting LLP                           |                          |                           |
| Approved Insolvency Practitioner  | Individual                               |                          | Save                      |
|   | Approved Insolvency Practitioner         |                          |                           |

# For Accounting LLP, local company or audit firm liquidators

• Select the liquidator's identification type, enter the identification number, and click **"Retrieve information"** to retrieve the liquidator's name.

| Liquidator details                    |         |
|---------------------------------------|---------|
|                                       |         |
| Type of appointment                   |         |
| Liquidator     Provisional Liquidator | uidator |
| Appointment date                      |         |
| 02 May 2025                           | Ē       |
| Liquidator type                       |         |
| Accounting LLP                        | •       |
| Liquidator information                |         |
| NRIC (Citizen)                        | • ]     |
| Identification number                 |         |
|                                       |         |

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

## • Provide the liquidator's email address, and mobile number.

| Liquidator information                        |                      |
|---|----------------------|
| Identification type                           |                      |
| NRIC (Citizen)                                | -                    |
| Identification number                         |                      |
| S9991522F                                     | Retrieve information |
| WILLOW RAISA MOORE Email address Country code |                      |
| Select country code                           | •                    |
| Mobile number                                 |                      |
| 92226222                                      |                      |

• Enter the liquidator's Unique Entity Number (UEN) and click **"Search"** to retrieve the entity information. Click **"Save"** to proceed.

| Entity Information |  |
|--------------------|--|
|                    |  |
| 125LL0031E         | Search   |
| UEN                | T25LL0031E   |
| Entity name        | TECHSOLUTIONS PTE LTD  |
| Entity address     | 536 WOODLANDS DRIVE 14,<br>WOODLANDS VISTA, SINGAPORE 730536 |
| Î Delete           | Save   |

#### For individual liquidators

• Select the liquidator's identification type, enter the identification number, and click **"Retrieve information"** to retrieve their name.

| Type of appointment    |                        |  |
|------------------------|------------------------|--|
| Liquidator             | Provisional Liquidator |  |
| Appointment date       |                        |  |
| 02 May 2025            | <b></b>                |  |
| Liquidator type        |                        |  |
| Individual             | • )                    |  |
| Liquidator information |                        |  |
| NRIC (Citizen)         | •                      |  |

• Provide the liquidator's address, email and mobile number. Indicate if the liquidator has a local or foreign address. For local addresses, enter the postal code and click **"Retrieve address"** to populate the address. Provide the level and unit details where applicable and click **"Save"**.

| Address type         |                  |  |
|----------------------|------------------|--|
| O Local              | - Foreign        |  |
| Postal code          |                  |  |
| S 680660             | Retrieve address |  |
| 660, CHOA CHU KANG C | RESCENT          |  |
| Level                | Unit             |  |
| 15                   | 90               |  |
| Address doesn't have | level and unit   |  |
| Email address        |                  |  |
| wil.ros@gmail.com    |                  |  |
|                      |                  |  |
| Country code         |                  |  |
| 65                   | - ]              |  |
| Mobile number        |                  |  |
| 92226222             |                  |  |
|                      |                  |  |
|                      |                  |  |

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#### For appointment of Approved Insolvency Practitioner

• Enter the IP license number and click **"Retrieve information"** to retrieve the liquidator's personal information. Fill in their email and mobile number. Enter the liquidator's Unique Entity Number (UEN) and click **"Search"** to retrieve the liquidator entity information. Click **"Save"**.

| Liquidator information  |          |
|---|----------|
| IP license number Enter IP license number Email address           |          |
| Country code Select country code Mobile number Entity Information |          |
| UEN<br>Enter UEN  |          |
| Delete     Save     + Add new liquidator/provisional liquidator   | ()<br>() |

#### For appointment of Official Receiver

• When selecting the official receiver as liquidator, the system will automatically populate the Liquidator Information section with the Ministry of Law's official contact details. Click **"Save"**.

| Type of appointment |   |                          |      |
|---------------------|---|--------------------------|------|
| Liquidator          | O Provisional Liquidator                                |                          |      |
| Appointment date    |   |                          |      |
| 10 Mar 2025         | <del>İ</del>  |                          |      |
| Liquidator type     |   |                          |      |
| Official Receiver   | •   |                          |      |
| Liquidator informat | ion   |                          |      |
| Name of liquidator  | Ministry of Law   |                          |      |
| UEN                 | T08GA0018G  |                          |      |
| Entity name         | Ministry of Law   |                          |      |
| Address             | 100 HIGH STREET #08-02 THE<br>TREASURY SINGAPORE 179434 |                          |      |
| Î Delete            |   |                          | Save |
|                     | + Add new liquidato                                     | r/provisional liquidator |      |

**Step 5:** Click **"Add new liquidator/provisional liquidator"** to add additional liquidators. Once you have completed all liquidators' appointment, click **"Review and confirm"** to proceed.

| 10 Mar 2025            | <u> </u>  | J                         |      |
|------------------------|---|---------------------------|------|
| Liquidator type        |   |                           |      |
| Official Receiver      | •   |                           |      |
| Liquidator information | ı   |                           |      |
| Name of liquidator     | Ministry of Law   |                           |      |
| UEN<br>Entity name     | T08GA0018G<br>Ministry of Law                           |                           |      |
| Address                | 100 HIGH STREET #08-02 THE<br>TREASURY SINGAPORE 179434 |                           |      |
| Cancel 🗍 Dele          | ete   |                           | Save |
|                        | + Add new liquidate                                     | or/provisional liquidator |      |
|                        |   |                           |      |
|                        | + Add new liquidate                                     | or/provisional liquidator |      |

#### Step 6: Review all information carefully. Check the declaration box and click "Proceed to payment".

| 10 Mar 2025   |  |   |  |          |
|---|--|---|--|----------|
| 1. Ministry of Law  |  |   |  |          |
| Appointment details   |  |   |  |          |
| Type of appointment<br>Liquidator   | Liquidator type<br>Official Receiver   | Appointment date<br>10 Mar 2025   |  |          |
| Liquidator information  |  |   |  |          |
| Name of liquidator<br>MINISTRY OF LAW   |  |   |  |          |
| Entity information  |  |   |  |          |
| UEN<br>T08GA0018G   | Entity name<br>MINISTRY OF LAW   | Address<br>100 HIGH STREET #08-02 THE<br>TREASURY SINGAPORE 179434                    |  |          |
| <ul> <li>I, Tommy Tan, declare the folic</li> <li>The above information su</li> <li>I am aware that I may be I</li> </ul> | wing:<br>Ibmitted is true and correct to the best o<br>liable to prosecution if I submit any false | of my knowledge and I am authorised to f<br>or misleading information in this applica | file this application/transaction.<br>ation/transaction. |          |
| ← Back  |  |   | Proceed to payment →                                     | <b>2</b> |

**Step 7:** You will be directed to the payment summary page. Select the payment method and click **"Make payment"** to complete the transaction.

**Step 8:** Upon successful submission, you will receive an acknowledgement message and a link to download the receipt.

|                                       | Paym                                    | ent successful   |  |
|---------------------------------------|---|--|--|
|                                       | Upon successful payment,<br>instruction | you will receive a confirmation email w<br>is to review your purchase. | vith   |
|                                       | Download receip                         | E Go to My Transaction   |  |
|                                       | Pa                                      | ayment details   |  |
| Receipt number<br>ACRA250310000068    | ARN<br>ARN250310000080                  | Paid via<br>Debit/Credit Card  | EP reference number<br>pi_3R14OJJUwRqvcgtW0tZE1MH<br>D |
| Date and time<br>10 Mar 2025 07:21 PM | Amount paid<br>\$20.00                  |  |  |
|                                       | Tra                                     | nsaction details   |  |
| UEN<br>202500245C                     | Transaction ID<br>T250006582            | Transaction name<br>Appointment of                                     | Date and time<br>10 Mar 2025 07:19 PM                  |

**Step 9:** Two notifications will be sent to your Bizfile inbox: a confirmation of the successful submission and an update that the entity status has been changed to "In-Liquidation - Creditors' Voluntary Winding Up".

| bi | Aile Making Singapore the best place for business 🙁 NIGHT SKAI 🔻 🖂 🔽 🖓 🔆 🚽 Logout 🔍   |
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|    |   |
| Ŕ  | - All messages  |
| 10 | Mar 2025 · 7:21 PM  |
| D  | ear Sir/Madam   |
|    | Entity Name: NIGHT SKALPTE, LLD.     Entity UEN: 202500245C     Transaction Name: Appointment of Liquidators/Provisional Liquidator     Transaction Number 7250006582 |
| т  | e transaction has been successfully submitted.  |
| A  | ccounting and Corporate Regulatory Authority (ACRA)   |

| bizfile Making Singapore the best place for business  ⓐ NIGHT SKAI ▼ ☑ 7  只 J. Logout  Q   |
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| Home > Inbox   |
| Inbox  |
|  |
| ← All messages<br>Appointment of Liquidators/Provisional Liquidator successfully submitted.<br>10 Mar 2025 · 7:21 PM   |
| Dear Sir/Madam  • Entity Name: NIGHT SKAI PTE. LTD.  • Entity UEN: 202500245C  • Transaction Name: Appointment of Liquidators/Provisional Liquidator  • Transaction Number: T250006582  The transaction has been successfully submitted. Entity status for NIGHT SKAI PTE. LTD. updated to In Liquidation - Creditors voluntary winding up |
| Accounting and Corporate Regulatory Authority (ACRA)   |

Updated as of 02 Jun 2025