

Navigating the new Bizfile: Update Change of Financial Year End Date

The “Update change of financial year end date” eService allows local and foreign companies to notify or seek approval from the Registrar when changing the financial year end (FYE).

Companies may only change their FYE for the current or immediate previous financial year and must do so within 7 months of the FYE date.

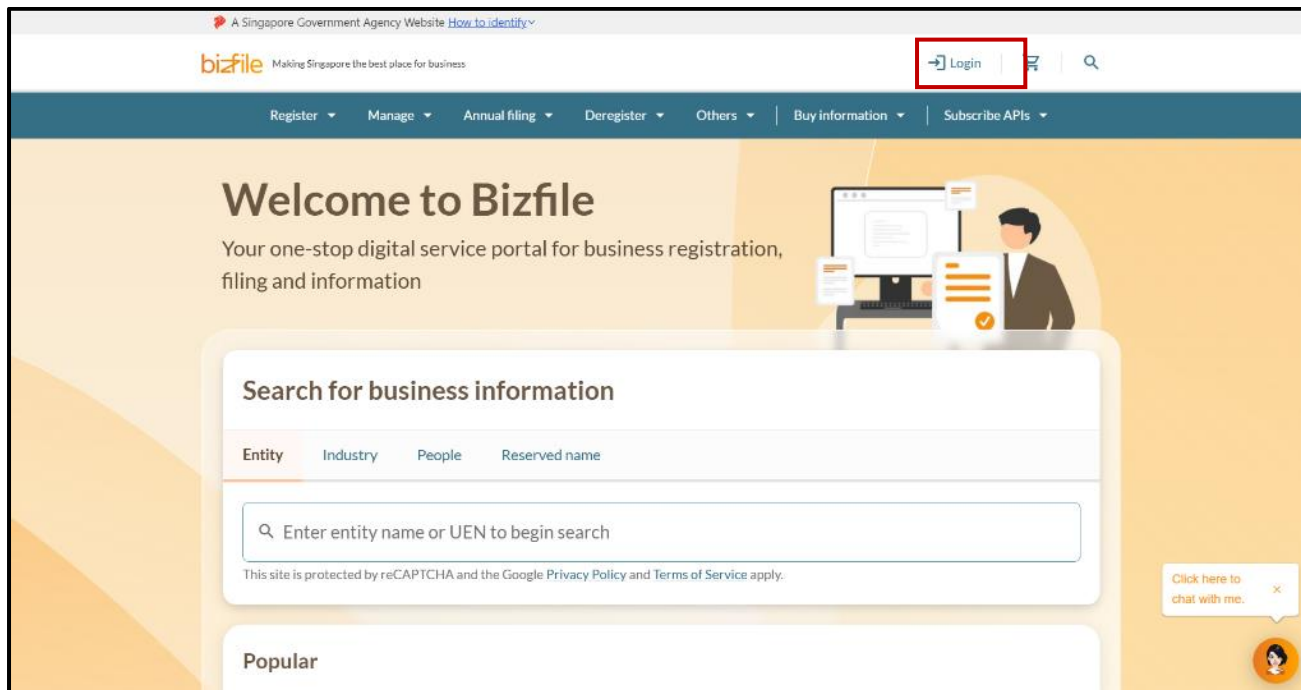
Changes to FYE date are not allowed if the company has already passed its statutory deadlines for holding annual general meeting, filing annual return or sending financial statements.

The Registrar's approval to change the FYE will be required if:

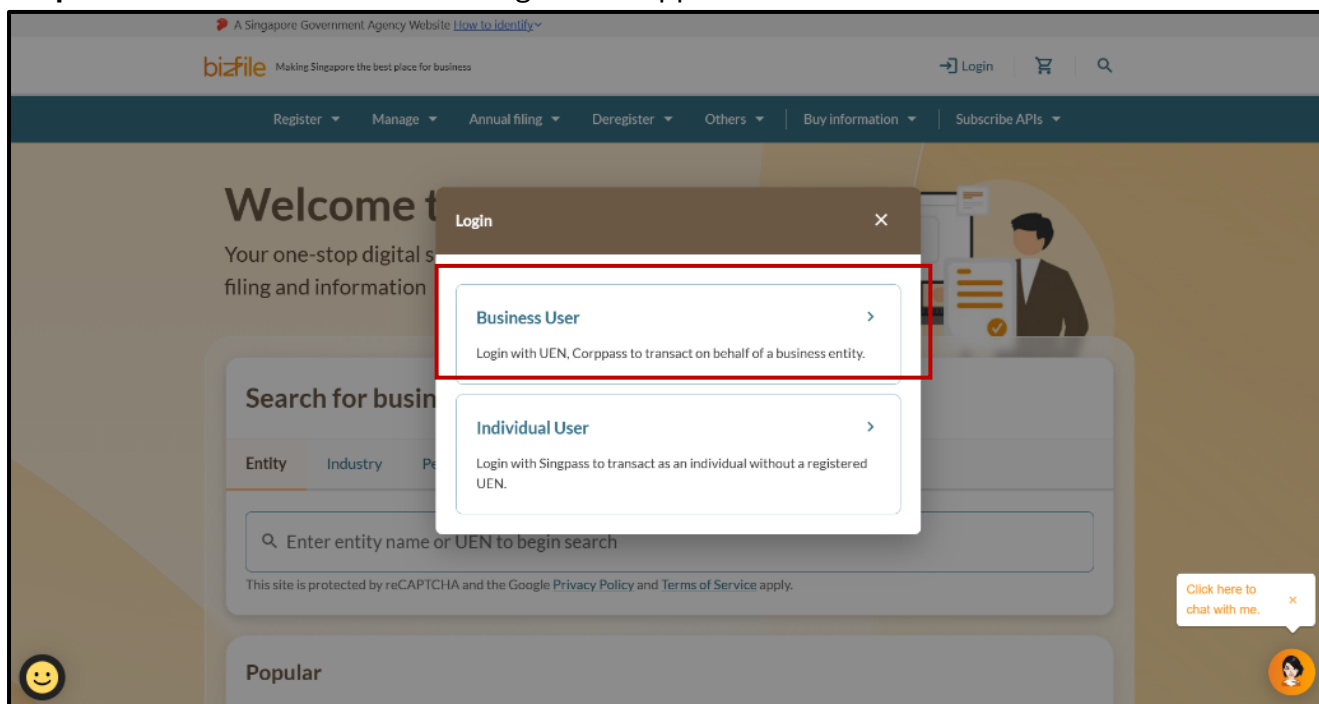
- The change in FYE will result in a financial year of more than 18 months; or
- The FYE was previously changed on or after 31 August 2018 for a financial year ending on or after 31 August 2018, and it is within 5 years from the end of that previously changed FYE.

Step-by-step instructions to update change of FYE for local companies

Step 1: Click “Login” on the Bizfile homepage.

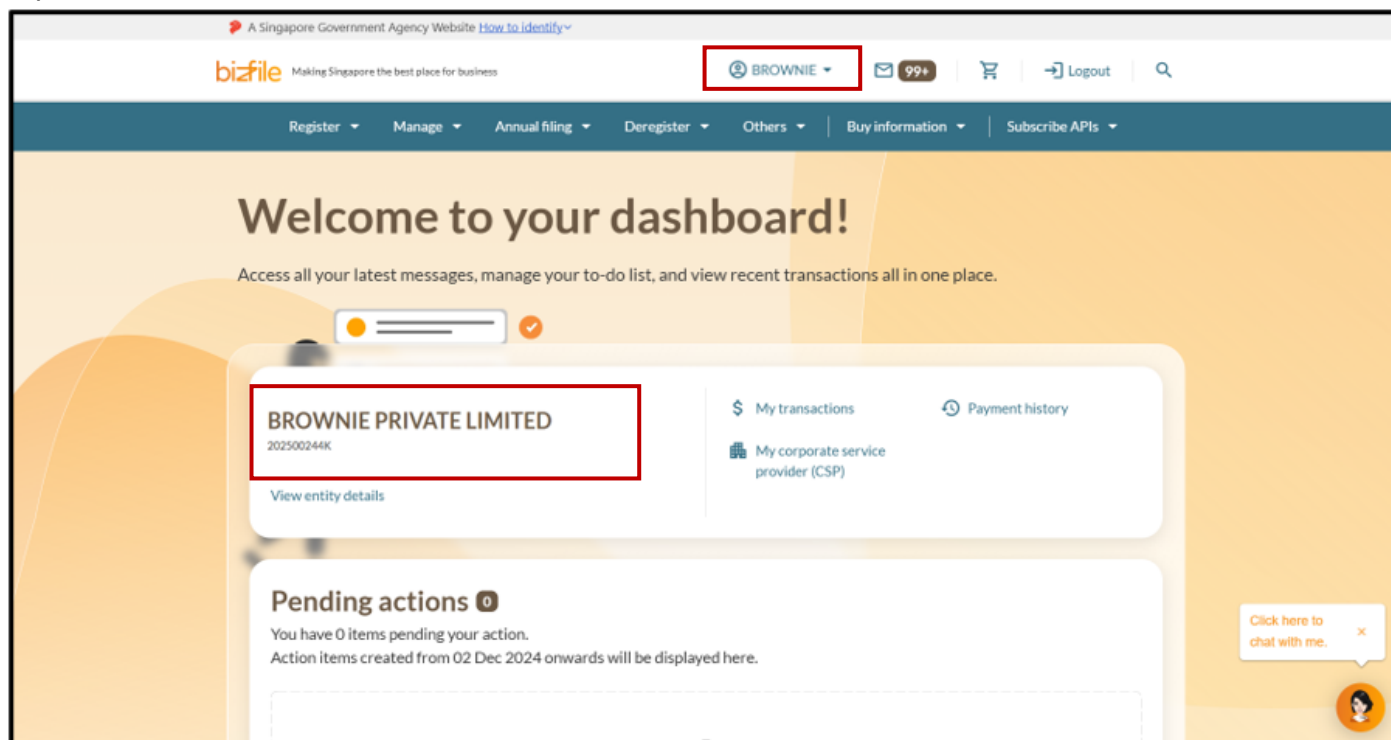


Step 2: Select “Business User” to login via Corppass.

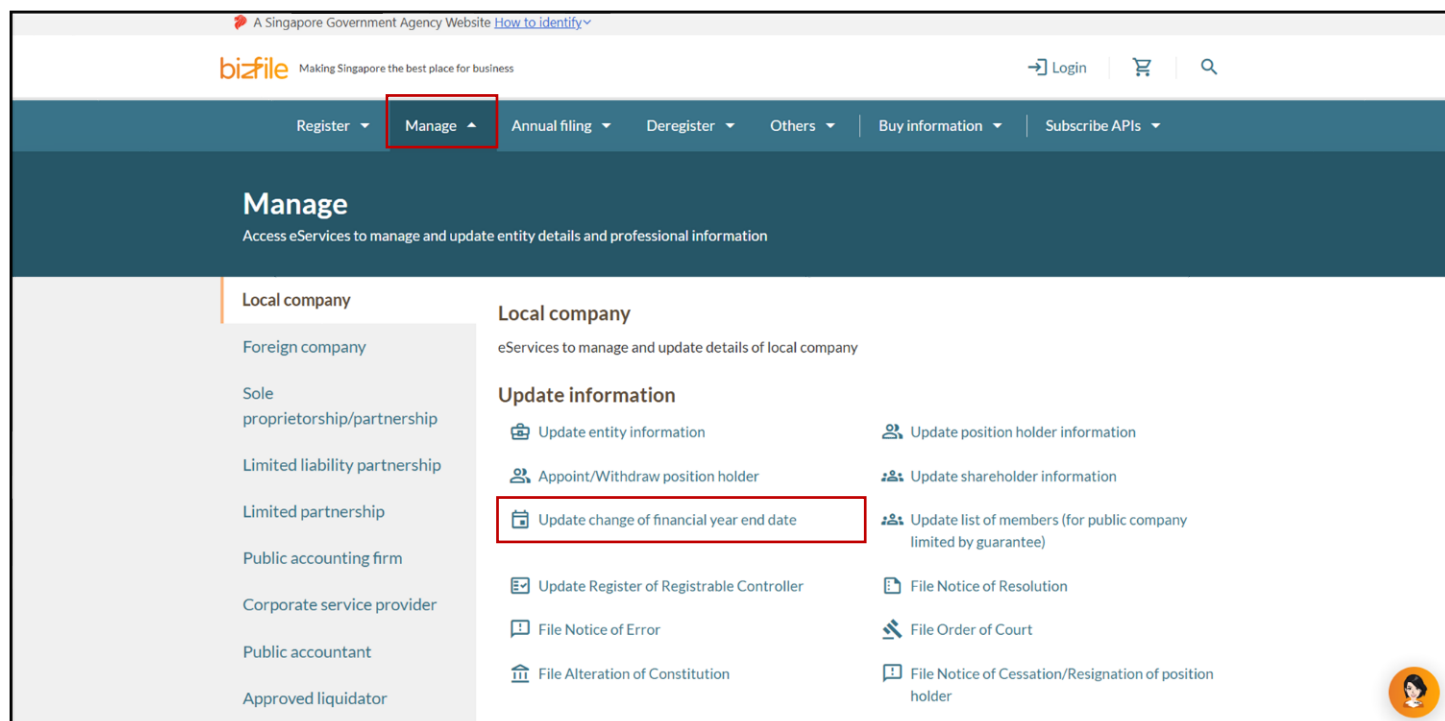


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 3: Check that you are on the correct entity dashboard. The entity name will be displayed on the top menu bar and the dashboard.



Step 4: From the mega menu, click the “Manage” tab and select “Update change of financial year end date”.



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: On the introduction page, click **“Start”**.

Introduction

This eService allows you to notify the Registrar or seek approval for changing the financial year end (FYE) for a local or foreign company

Companies may only change the FYE for the current or immediate previous financial year. Changes are not permitted if the statutory deadlines for holding annual general meeting, filing annual return or sending financial statements have passed.

🕒 Time to complete	5 minutes
📅 Approval time	Immediate or at least 14 working days, depending on the application type
💰 Fee	\$0

Before you start

You will need to prepare the following information:

1 Change of FYE for local companies

- Unique Entity Number (UEN)
- Revised Financial Year End Date
- Financial Year Period

Supporting document on the reason for the change is required if:

- The revised FYE is more than 18 months from the financial year start date, or
- The change occurs within 5 years from the end of the previously changed FYE.

The change in FYE will be updated immediately if Registrar's approval is not required. For changes requiring approval, processing takes at least 14 working days.

2 Change of FYE for foreign companies

- Unique Entity Number (UEN)
- Revised Financial Year End Date

Ensure the revised FYE is not more than 24 months from the last financial year start date. The change in FYE will be updated immediately upon successful submission.

Useful reminders

- Check that you have entered all information correctly before submitting your application.

Start →

Step 6: The company details including the financial year start and end dates will be displayed. Verify the local company details to ensure you are applying for change of FYE for the intended entity and provide the new financial year end date in the "**Revised financial year end date**" field.

Important: If the revised FYE is more than 18 months from the financial year start date, or is within 5 years from the end of the previously changed FYE, approval from the Registrar is required to change the FYE.

Change of financial year end date

Entity information

Financial year end (FYE) is the end of a company's accounting period. It will determine when your corporate filings including annual returns and taxes are due every year.
[More about FYE](#)

Entity UEN	202500249E
Entity name	CUMULATIVE CONSULTING PTE. LTD.
Financial year start date	01 Jan 2025
Financial year end date	31 Dec 2025

Next annual general meeting due date
30 Jun 2026

Next annual return due date
31 Jul 2026

Revised financial year end date
30 Sep 2025

Step 7: Proceed to specify the applicable financial year period.

Next annual general meeting due date
30 Jun 2026

Next annual return due date
31 Jul 2026

Revised financial year end date
30 Sep 2025

Financial year period

☒ 12 months

☐ 52 weeks accounting period

Step 8: Complete the section if Registrar’s approval is required for the revised FYE. Specify one or more reasons for the FYE change.

Application to registrar for approval of change of FYE

The company is seeking approval from the Registrar to change the company's FYE which:

☒ Results in the financial year being more than 18 months

☐ Is lodged less than 5 years after the last day of a financial year was previously changed

Reasons for change of FYE

☒ To coincide with the FYE of parent company/ related entities.

☐ Company is under judicial management or a scheme of arrangement.

☐ Company has substantially changed its activities

☐ Company has been under gone restructuring / acquisition / merger.

☐ Others

If none of the options match your situation, select “**Others**” and provide the reason in the text field.

Application to registrar for approval of change of FYE

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☐ Company is under judicial management or a scheme of arrangement.

☐ Company has substantially changed its activities

☐ Company has been under gone restructuring / acquisition / merger.

☒ Others

Others reason

Enter other reasons

0/500

Step 8: Upload the supporting documents in PDF format.

Important: When uploading the supporting documents, ensure the file name includes only alphanumeric characters (letters A-Z, a-z and numbers 0-9). Do not include spaces, special characters (such as ., @, #, \$, %, &, *), or foreign language characters in the filename.



Reasons for change of FYE

- ☒ To coincide with the FYE of parent company/ related entities.
- ☒ Company is under judicial management or a scheme of arrangement.
- ☐ Company has substantially changed its activities
- ☐ Company has been under gone restructuring / acquisition / merger.
- ☐ Others

Attach supporting documents



Drag and drop files here or [browse files](#) to upload

Supported formats: PDF
Maximum file size: 5MB per file

Embedded images and files will not be scanned for personal information.
Consider masking any sensitive personal information before uploading,
as it could be part of records accessible to the public.

You may upload up to 3 file(s)

Step 9: Tick the declaration box to acknowledge that the change in FYE complies with the relevant statutory requirements. Click **“Review and Confirm”**.

Declaration

Useful reminders i

The relevant period in section 198(6) within which a company may change its financial year end is determined as follows:

- A private company that is not a dormant relevant company i cannot change the FYE:
 - If it is required to hold an AGM, after 6 months less 14 calendar days have passed since the original FYE; i
 - If it is not required to hold an AGM, after 5 months have passed since the original FYE. i
- A dormant relevant company i cannot change the FYE:
 - If it is a private company, after more than 7 months have passed since the original FYE; or i
 - If it is a public company, after more than 6 months have passed since the original FYE. i
- A public non-listed company cannot change the FYE after 6 months less 14 calendar days have passed since the original FYE. i
- A public listed company cannot change the FYE after 4 months less 14 calendar days have passed since the original FYE. i
 - The type of company referred to is the type of company during the financial year for which the FYE is intended to be changed.

☒ I, WILLOW RAISA MOORE declare that:

1 The notified change in the financial year end (FYE) is that of the current financial year or immediate previous financial year of the company; and

2 The relevant period in section 198(6) applicable to the company for this change of FYE has not expired.

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Save draft

Review and confirm →

Step 10: Review all entered information carefully. Tick the declaration box to confirm the accuracy of the information and click **"Submit"**.

Entity information

Entity UEN 202500249E	Entity name CUMULATIVE CONSULTING PTE. LTD.	Financial year start date 01 Jan 2025	Next annual general meeting due date 30 Jun 2026
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Next annual return due date
31 Jul 2026

Change of FYE date

Financial year end date 31 Dec 2025	Revised financial year end date 30 Sep 2025	Financial year period 12 months
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☒ I, WILLOW RAISA MOORE declare that:

- 1 The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction.
- 2 I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction.

[← Back](#) [Submit →](#)

Step 11: You will see a confirmation message upon successful submission of the transaction.

Home > Update change of financial year end date

Update change of financial year end date

CUMULATIVE CONSULTING PTE. LTD.
202500249E

1 Change of FYE 2 Review and confirm 3 Completion

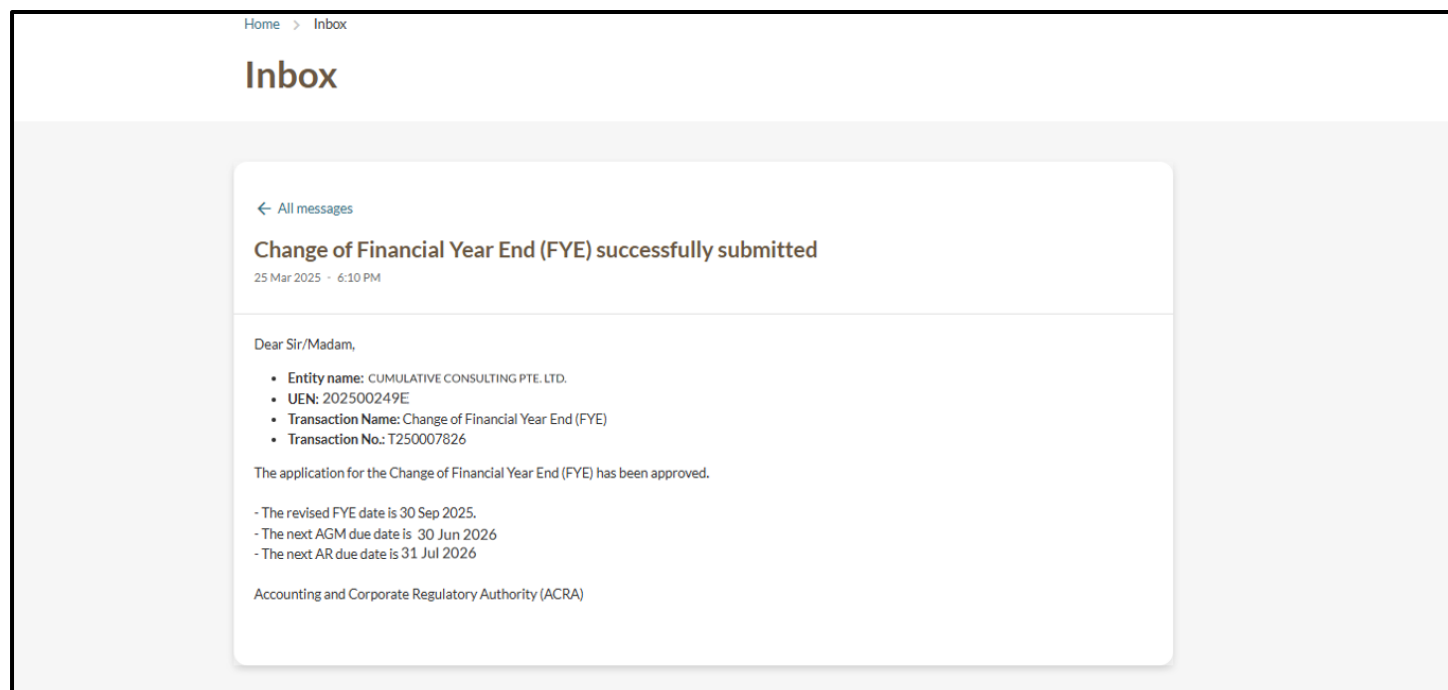
The transaction has been submitted successfully

To track your transaction status or view more details by clicking button below

[Go to My Transaction](#)

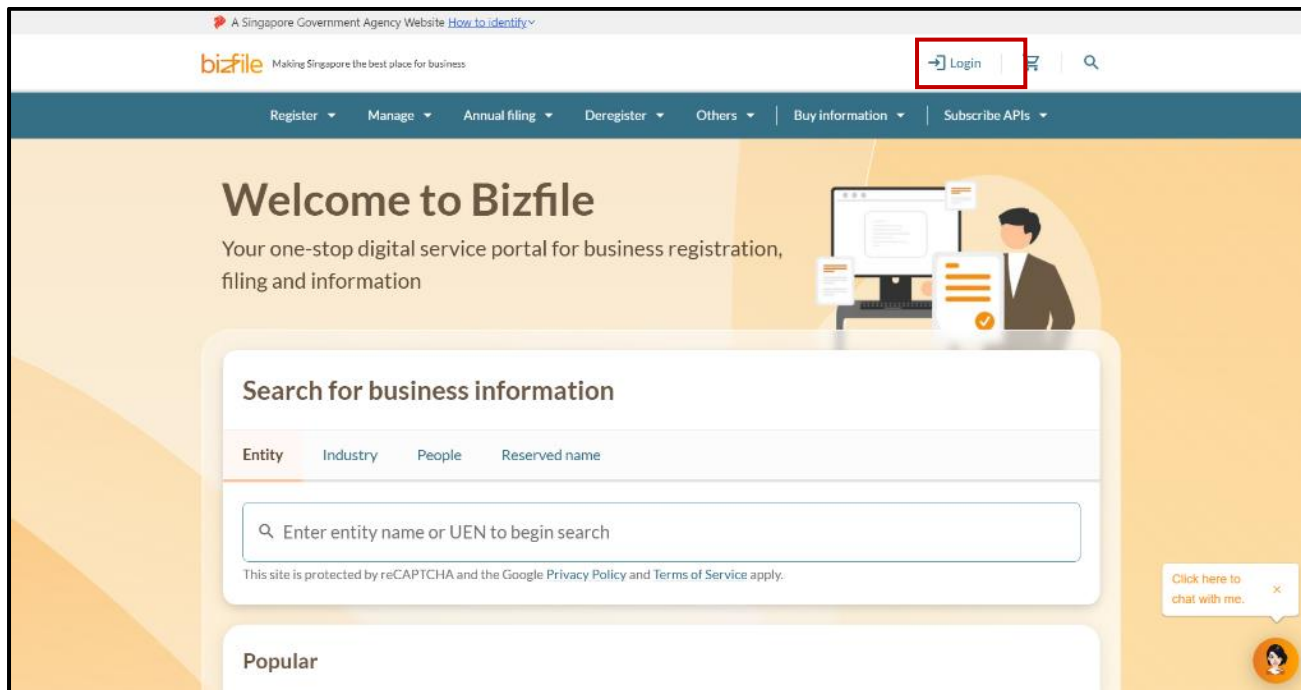
For local companies, the change in FYE will be updated in Bizfile immediately if Registrar's approval is not required.

For changes requiring Registrar's approval, the application will be routed for processing and review. Upon approval, the new FYE date will be updated in Bizfile and a notification will be sent to your Bizfile Inbox.

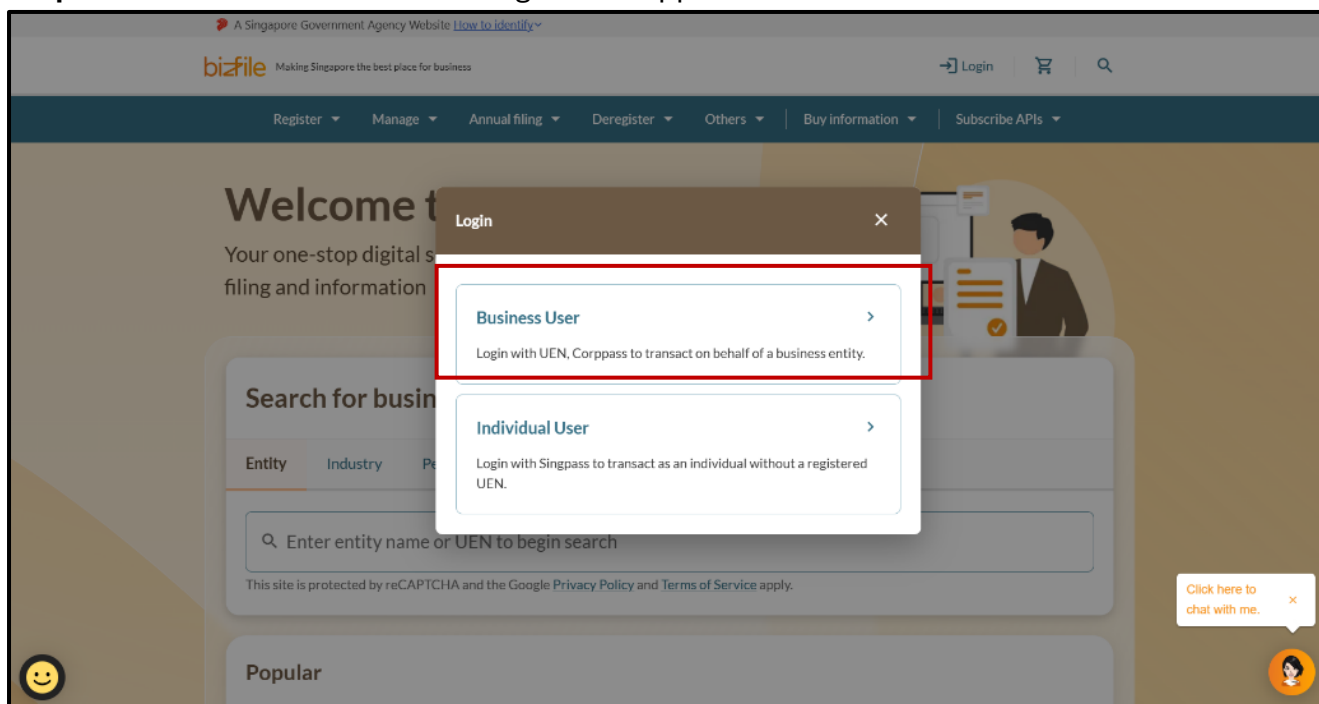


Step-by-step instructions to update change of FYE for foreign companies

Step 1: Click “Login” on the Bizfile homepage.

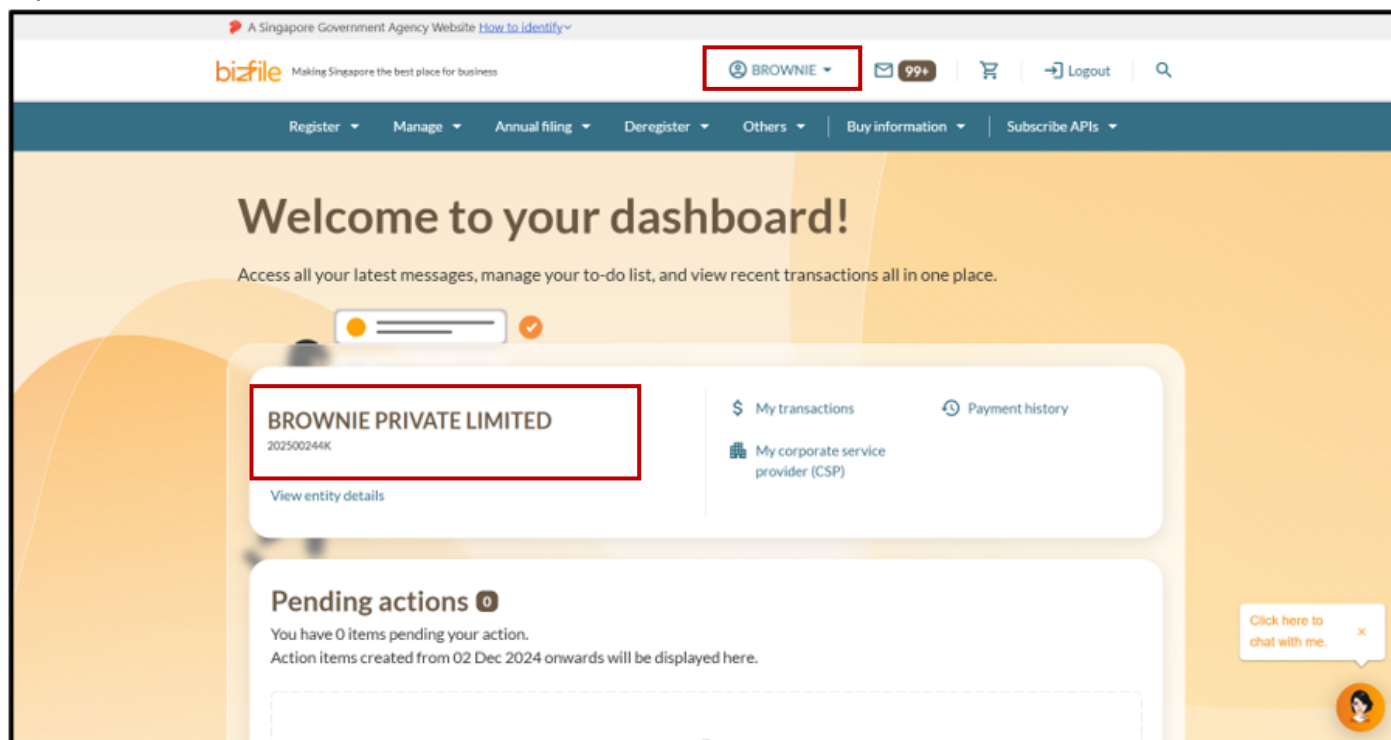


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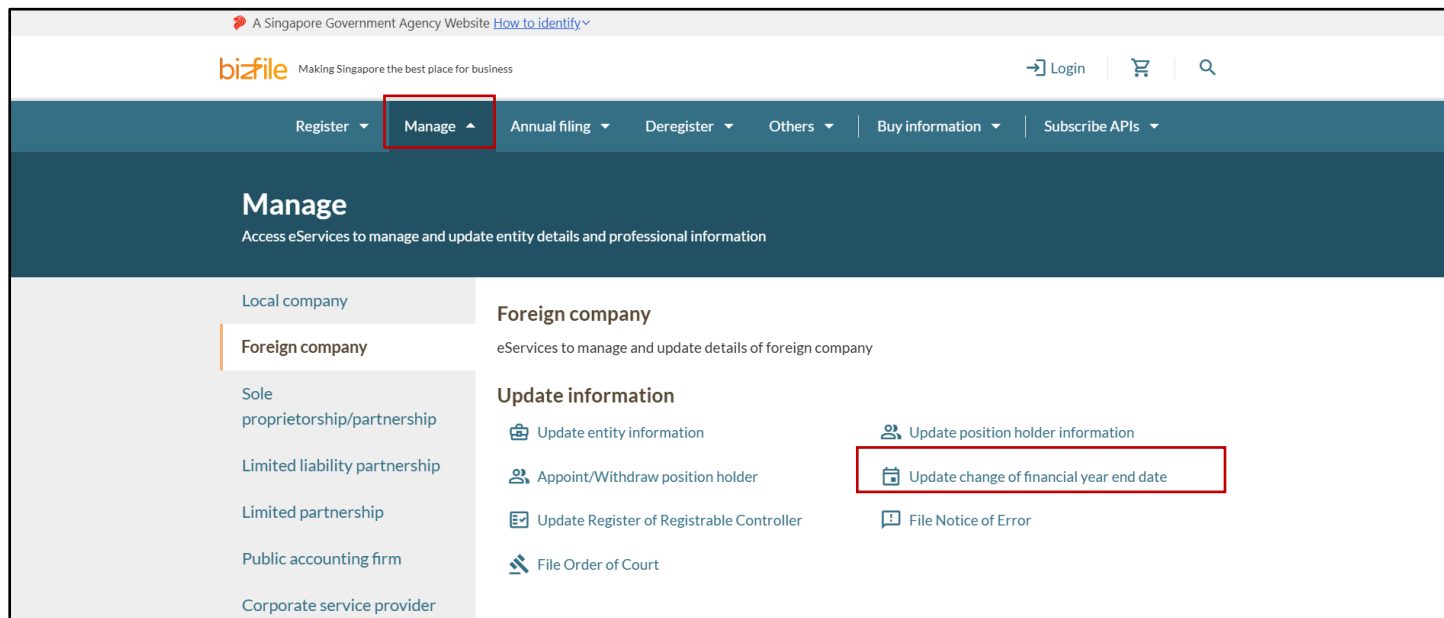


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Step 3: Check that you are on the correct entity dashboard. The entity name will be displayed on the top menu bar and the dashboard.



Step 4: From the mega menu, click the “Foreign Company” tab and select “Update change of financial year end date”.



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: On the introduction page, click **“Start”**.

Home > Update change of financial year end date

Update change of financial year end date

Introduction

This eService allows you to notify the Registrar or seek approval for changing the financial year end (FYE) for a local or foreign company.

Companies may only change the FYE for the current or immediate previous financial year. Changes are not permitted if the statutory deadlines for holding annual general meeting, filing annual return or sending financial statements have passed.

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- Financial Year Period

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- The change occurs within 5 years from the end of the previously changed FYE.

The change in FYE will be updated immediately if Registrar's approval is not required. For changes requiring approval, processing takes at least 14 working days.

2 Change of FYE for foreign companies

- Unique Entity Number (UEN)
- Revised Financial Year End Date

Ensure the revised FYE is not more than 24 months from the last financial year start date. The change in FYE will be updated immediately upon successful submission.

Useful reminders

- Check that you have entered all information correctly before submitting your application.

Start →

Step 6: The foreign company details including the financial year start and end dates will be displayed. Verify the company details to ensure you are applying for change of FYE for the correct entity. Under **“Revised financial year end date”**, enter the new FYE date.

Important: Ensure the revised FYE is not more than 24 months from the last financial year start date.

Change of financial year end date

Entity information

Financial year end (FYE) is the end of a company's accounting period. It will determine when your corporate filings including annual returns and taxes are due every year.
[More about FYE](#)

Entity UEN
T25FC0017H

Entity name
WATERWORKS

Next annual general meeting due date

Registration date
03 Mar 2025

Current financial year start date
04 Mar 2025

Current financial year end date
03 Mar 2026

New financial year will end on

DD MMM YYYY

Step 7: Specify the applicable financial year period. Click **“Review and confirm”** to proceed.

Current financial year start date
04 Mar 2025

Current financial year end date
03 Mar 2026

New financial year will end on

31 Dec 2025

Financial year period

☒ 12 months

☐ 52 weeks accounting period

← Back

Save draft

Review and confirm →

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

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Step 8: Review all entered information carefully. Tick the declaration box to confirm the accuracy of the information and click **"Submit"**.

Entity information

Entity UEN T25FC0017H	Entity name WATERWORKS SINGAPORE BRANCH	Next annual general meeting due date	Registration date 03 Mar 2025
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Current financial year start date
04 Mar 2025

Change of FYE date

Financial year end date 03 Mar 2026	Revised financial year end date 31 Dec 2025	Financial year period 12 months
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☒ I, WILLOW RAISA MOORE declare that:

- 1 The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction.
- 2 I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction.

[< Back](#) [Submit >](#)

Step 9: You will see a confirmation message upon successful submission of the transaction.

If the revised FYE is not more than 24 months from the last financial year start date, the change in FYE application will be updated in Bizfile immediately upon successful submission.

1 2 3
Change of FYE Review and confirm Completion

The transaction has been submitted successfully

To track your transaction status or view more details by clicking button below

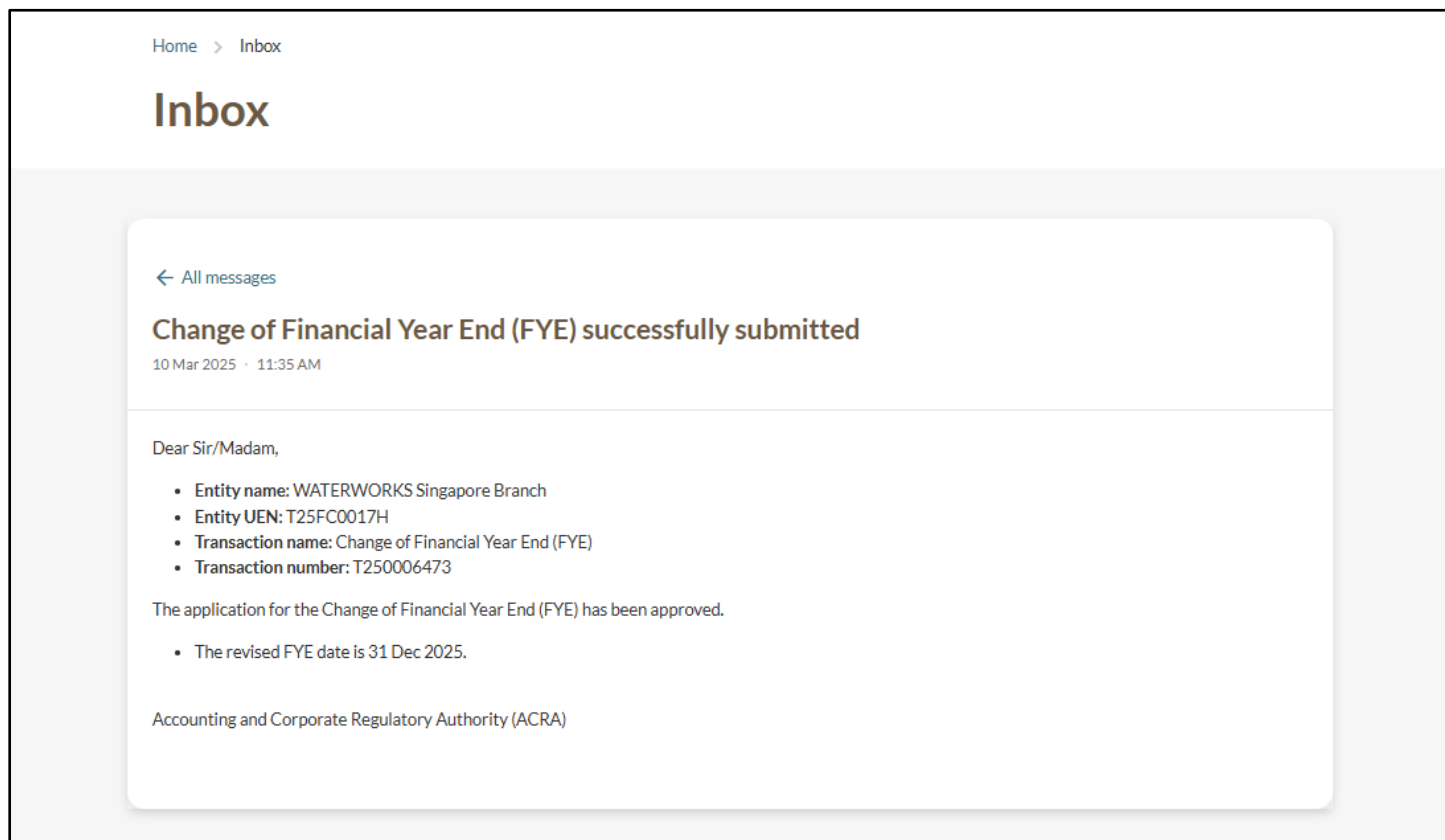
[Go to My Transaction](#)

Transaction details

UEN T25FC0017H	Transaction ID T250006473	Transaction name Update change of financial year end date	Date and time 10 Mar 2025 11:35 AM
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Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 10: A notification confirming the successful submission and approval of the change in FYE application will be sent to your Bizfile Inbox.



Updated as of 14 Apr 2025