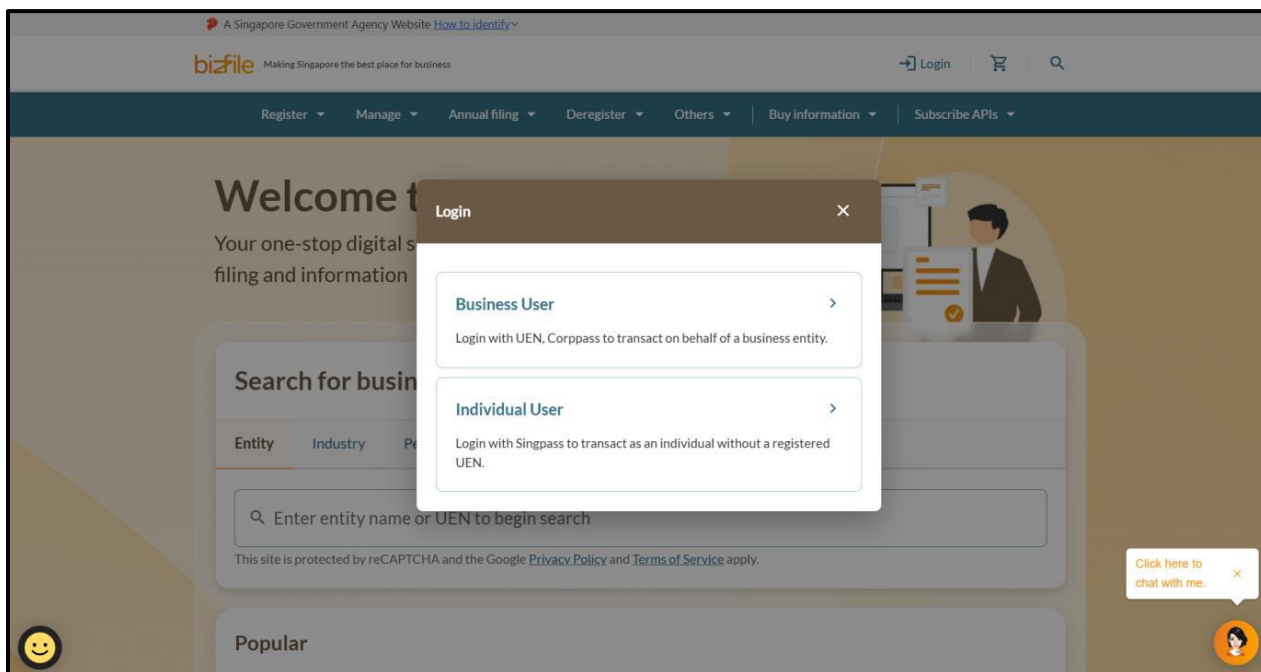


Navigating the new Bizfile: File financial statement

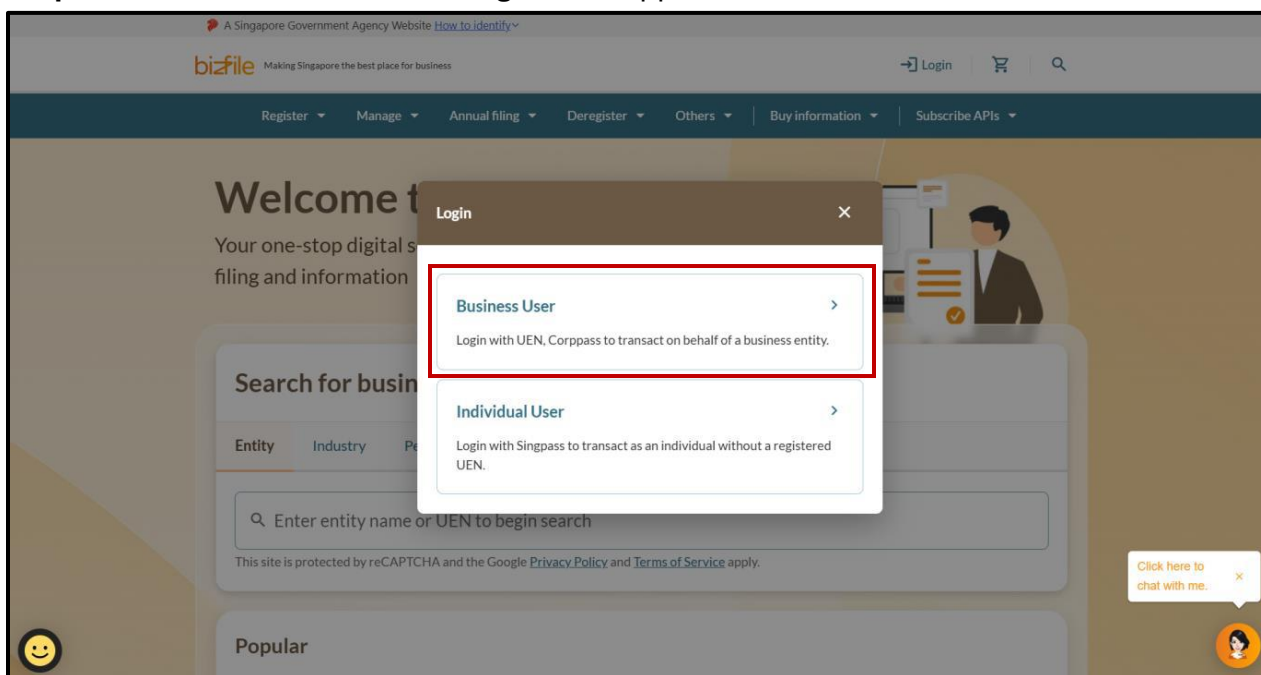
The “File annual returns” eService allows you to submit annual filings for local companies, limited liability partnerships and foreign companies. Upon logging in and navigating to the “File annual returns” eService, Bizfile will automatically display the appropriate annual filing webform based on your entity type.

Step-by-step Instructions to filing financial statements for foreign company

Step 1: Login to Bizfile using Corppass (Business user) credentials.

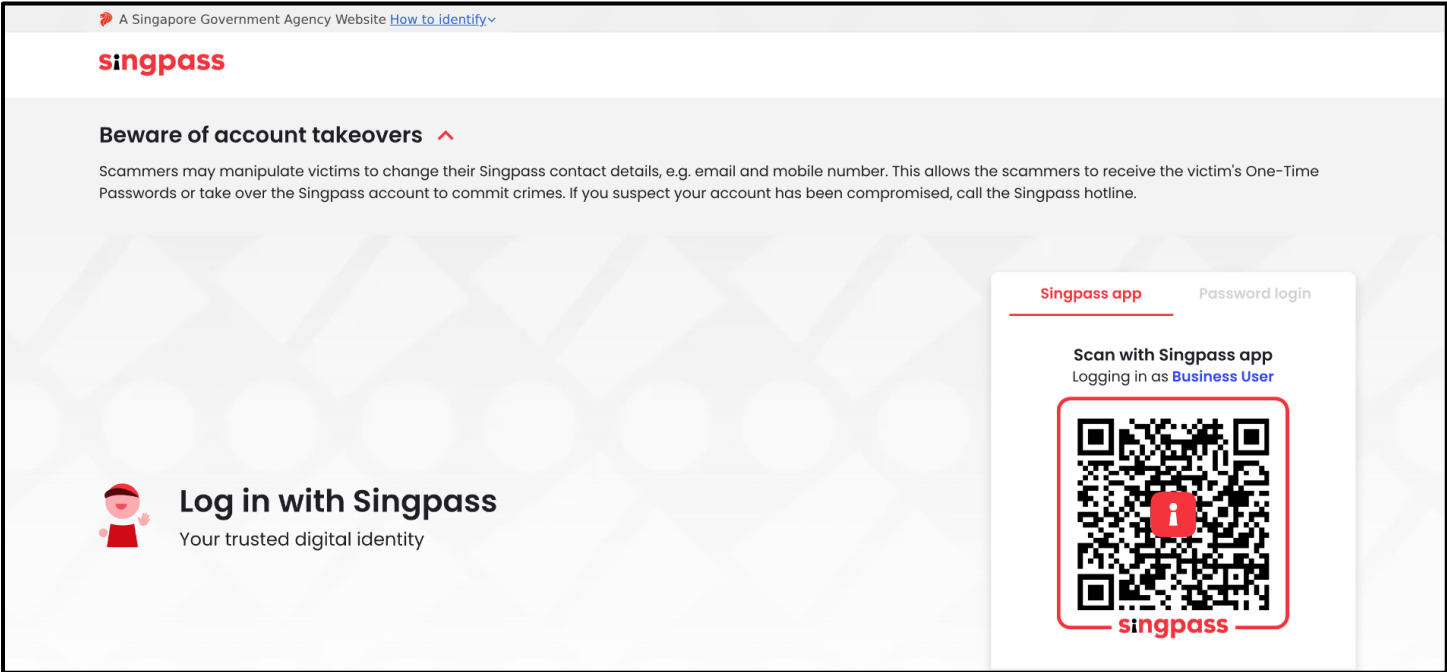


Step 2: Select “Business User” to login via Corppass.

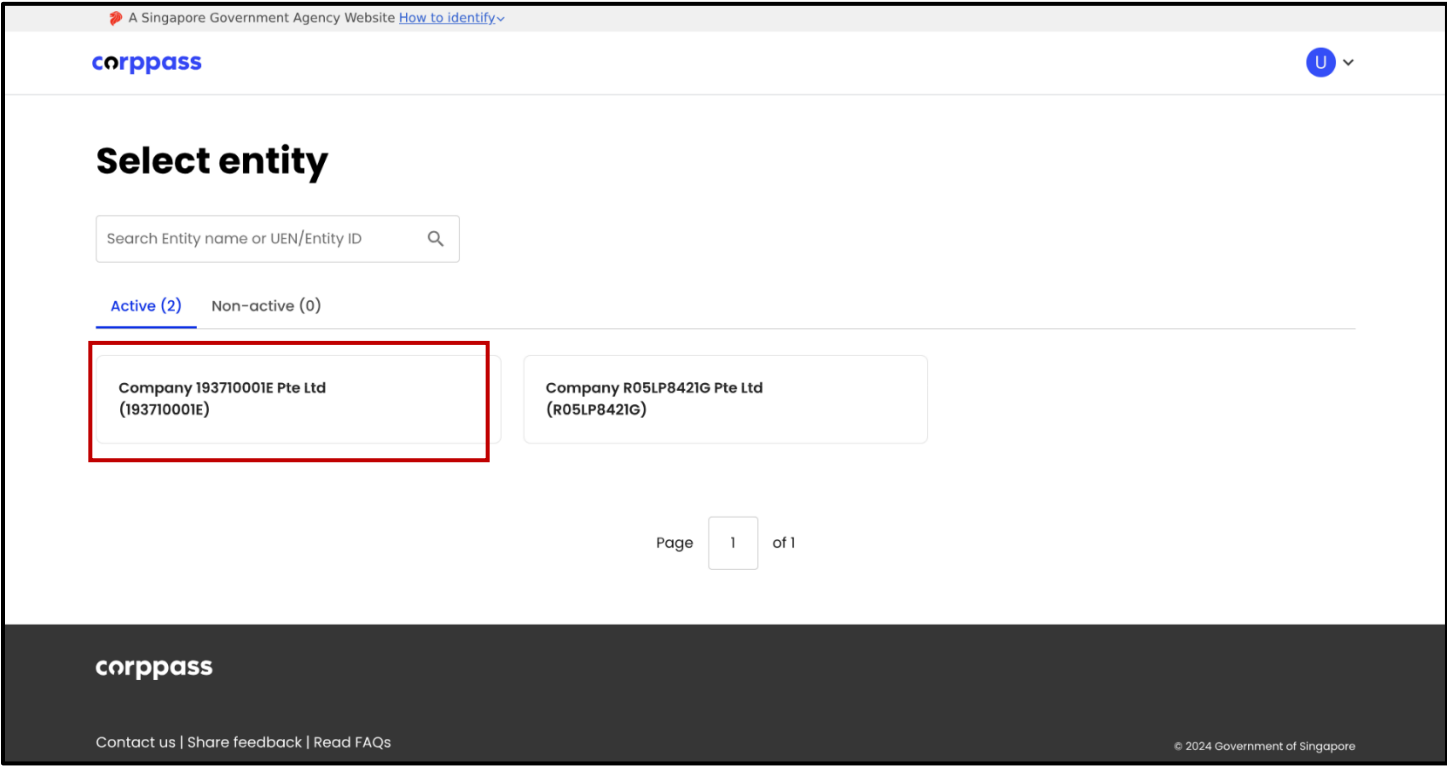


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 3: Upon redirection to the Singpass login page, enter Singpass ID and password or scan the QRcode via the Singpass app. After verification on Singpass, you will be automatically logged into Corppass.

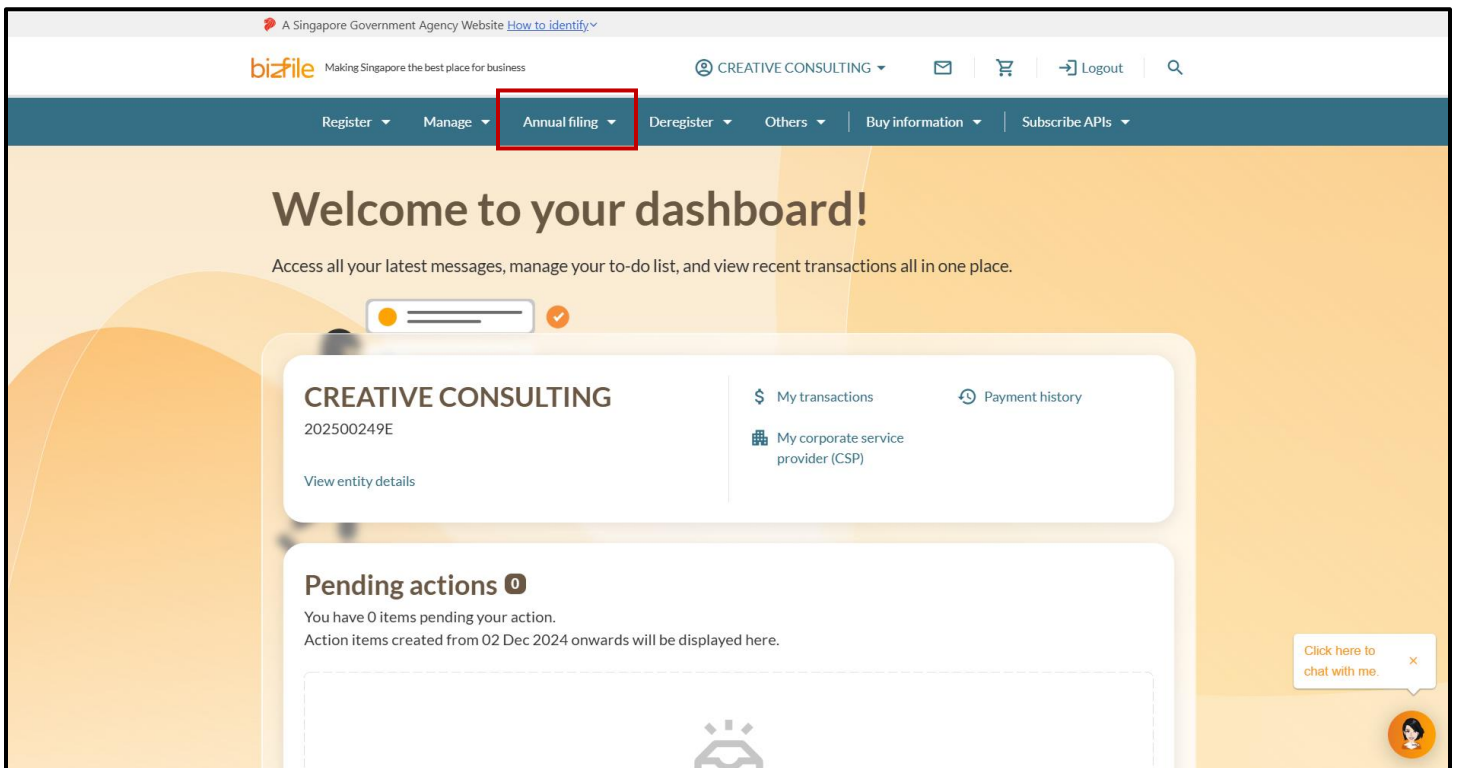


Step 4: Select the entity you are transacting for before proceeding.

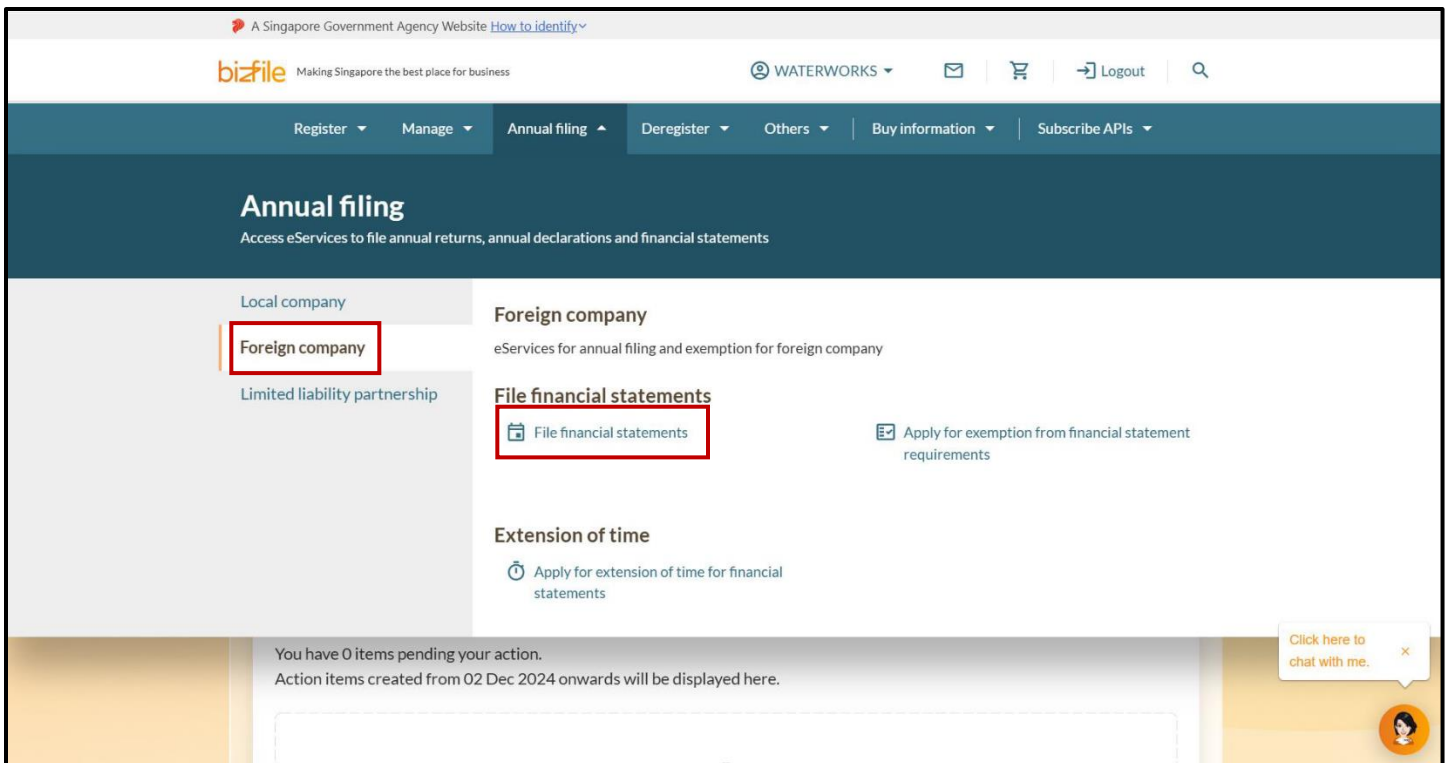


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: On the entity dashboard, click on the “Annual filing” tab on the mega menu.



Step 6: Under the “Foreign company” tab, select “File financial statements”.



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 7: Click “Start” on the introduction page to begin the process.

The screenshot shows the 'bizfile' website interface. At the top, there's a header with the logo and navigation links like 'Register', 'Manage', 'Annual filing', etc. The main heading is 'File annual return' for 'CREATIVE CONSULTING PTE. LTD.' with UEN '202500249E'. Below this is an 'Introduction' section explaining the eService. A table shows 'Time to complete' as '10 minutes - 20 minutes' and 'Approval time' as 'Immediate'. A 'Start' button is visible at the bottom right of the introduction card, highlighted with a red box. A chatbot icon is also present on the right side.

A Singapore Government Agency Website [How to identify](#)

bizfile Making Singapore the best place for business

CREATIVE CONSULTING PTE. LTD.
202500249E

File annual return

Introduction

This eService allows you to file annual return for a local company.

The annual return is an electronic form submitted to ACRA, containing essential details of the company, including the names of directors, secretary, members, and the financial statement period. This information is crucial for stakeholders in making informed decisions about the company.

⌚ Time to complete	10 minutes - 20 minutes
📅 Approval time	Immediate

[Click here to chat with me.](#)

This screenshot shows the requirements section of the 'File annual return' process. It includes sections for 'Charges', 'Financial statement filing requirements' (mentioning XBRL and PDF formats), and 'Annual General Meeting details'. A 'Useful reminders' box lists three key points: reviewing information for accuracy, filing on time to avoid penalties, and handling overdue returns. A 'Start' button is prominently displayed at the bottom right, enclosed in a red rectangular box. A chatbot icon is also visible on the right.

- Charges

2 Financial statement filing requirements

Depending on your company type, you may need to upload your company's financial statement in XBRL format and/or PDF format.

[Filing requirements](#)

3 Annual General Meeting details

Indicate the date of your company's annual general meeting, if held.

[Learn more](#)

Useful reminders

- Review all information in the annual return to ensure they are accurate and current.
- File your company's annual return on time to avoid incurring late lodgement penalty.
- If your company has not filed annual return for more than one financial year, you must first file the overdue annual return before filing the latest financial year's annual return.

[Click here to chat with me.](#)

Start →

Step 8: Verify the entity information is correct and up to date.

A Singapore Government Agency Website [How to identify](#)

bizfile Making Singapore the best place for business

CREATIVE CONSULTING

Register Manage Annual filing Deregister Others Buy information Subscribe APIs

Home > File annual return

File annual return

CREATIVE CONSULTING PTE. LTD.
202500249E

- 1 Review entity information
- 2 Submit annual return
- 3 Review and confirm
- 4 Payment

Review entity information

Please review the company information and make sure it is up-to-date

Entity information

Basic information

[Click here to chat with me.](#)

Step 9: Review the information and click “Proceed to file”.

Business activity (Primary)

Business activity
01113 - Growing of root crops

Registered office address and hours

Registered office address 250 NORTH BRIDGE ROAD, RAFFLES CITY TOWER, SINGAPORE 179101	Office hours Ordinary business hours on each day except weekends and public holidays.
--	--

Position holders

Expand all Collapse all

1. NATALIE TAY
Director · FIN · F9173823A
2. WILLOW RAISA MOORE
Authorised Representative · NRIC (Citizen) · S9991522F

[← Back](#) [Proceed to file →](#)

[Click here to chat with me.](#)

Step 10: Enter the applicable Financial Year End (FYE) date.

Financial year end (FYE)

01 Mar 2025

Requirement to prepare financial statements

Is the Foreign Company required to prepare financial statements in accordance with:

- the applicable listing rules of the Singapore or overseas securities exchanges on which the foreign company is listed on;
- accounting standards that are substantially similar to the Accounting Standards; or
- the applicable accounting standards in the foreign company's jurisdiction of incorporation

☐ Yes

☒ No

Operations in country of incorporation

The foreign company can proceed to lodge its financial statements or unaudited summary financial statements if it meets any of the scenario below.

- the foreign company is required to prepare

Attach the unaudited summary of financial statements (Director's statement)

Step 11: Indicate whether your foreign company is required to prepare financial statements. If you select “Yes”, indicate the Annual General Meeting (AGM) date and attach the financial statements of the foreign company. If you select “No”, continue to **Step 12**.

01 Mar 2025

Requirement to prepare financial statements

Is the Foreign Company required to prepare financial statements in accordance with:

- the applicable listing rules of the Singapore or overseas securities exchanges on which the foreign company is listed on;
- accounting standards that are substantially similar to the Accounting Standards; or
- the applicable accounting standards in the foreign company's jurisdiction of incorporation

☒ Yes☐ No

Annual general meeting (AGM) date

DD MMM YYYY

Operations in country of incorporation

The foreign company can proceed to lodge its financial statements or unaudited summary financial statements if it meets any of the scenario below.

Attach financial statements that have been prepared

Click here to chat with me.

When uploading your file, ensure the filename includes only alphanumeric characters (letters A-Z, a-z and numbers 0-9). Do not include spaces, special characters (such as ., @, #, \$, %, &, *), or foreign language characters in the filename.

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 12: Under the **Operations in country of incorporation** section, attach the Director's statement, Management accounts and Material accounting policies.

Operations in country of incorporation


The foreign company can proceed to lodge its financial statements or unaudited summary financial statements if it meets any of the scenario below.

- the foreign company is required to prepare financial statements in accordance with
 - the applicable listing rules of the Singapore or overseas securities exchanges which the foreign company is listed on or,
 - accounting standards that are substantially similar to the Accounting Standards; or
 - the applicable accounting standards in the foreign company's jurisdiction of incorporation; or
- the foreign company is not required to prepare financial statements indicated above but is able to prepare an unaudited summary financial statements.

The foreign company can lodge the financial statements as part of its annual filing without the need to apply to ACRA.

[Learn more](#)

Attach the unaudited summary of financial statements (Director's statement)



Drag and drop files here or [browse files](#) to upload

Supported formats: PDF
Maximum file size: 5MB per file

Embedded images and files will not be scanned for personal information. Consider masking any sensitive personal information before uploading, as it could be part of records accessible to the public.

You may upload up to 5 file(s)

Attach the unaudited summary of financial statements (Management accounts)



Drag and drop files here or [browse files](#) to upload

Supported formats: PDF


[Click here to chat with me.](#)




Step 13: Indicate whether the Singapore branch is dormant.

Singapore branch


All Singapore branches must prepare audited profit and loss accounts that comply with Accounting Standards, providing an accurate representation of their Singapore operations. They must also prepare audited statements showing their assets and liabilities arising out of its operations in Singapore, and submit these documents to ACRA unless exempted by the Registrar.

Singapore branch is dormant 

☒ Yes ☐ No

 Please file the Singapore branch's unaudited management accounts.

Attach unaudited management accounts for Singapore branch



Drag and drop files here or [browse files](#) to upload

Supported formats: PDF
Maximum file size: 5MB per file

Embedded images and files will not be scanned for personal information. Consider masking any sensitive personal information before uploading, as it could be part of records accessible to the public.



You may upload up to 5 file(s)

Register of controllers

Register of controllers is a register containing particulars of individuals or corporate entities

Is the entity exempted from the requirements to keep a register of controllers?

[Click here to chat with me.](#)



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 14: For non-dormant branches, attach the Singapore branch’s unaudited management accounts and provide the name of the auditor who audited and signed off the financial statements.


Singapore branch

All Singapore branches must prepare audited profit and loss accounts that comply with Accounting Standards, providing an accurate representation of their Singapore operations. They must also prepare audited statements showing their assets and liabilities arising out of its operations in Singapore, and submit these documents to ACRA unless exempted by the Registrar.

Singapore branch is dormant ⓘ
☐ Yes ☒ No

ⓘ Please file the Singapore branch's audited financial statements.

Please file the Singapore branch's audited financial statement



Drag and drop files here or [browse files](#) to upload



Supported formats: PDF
Maximum file size: 5MB per file

Embedded images and files will not be scanned for personal information.
Consider masking any sensitive personal information before uploading,
as it could be part of records accessible to the public.

You may upload up to 5 file(s)

Name of auditor who audited and signed off the financial statements

Click here to chat with me. x

Step 15: Indicate if the entity is exempt from the requirements to maintain a register of controllers. If exempt, select the applicable reason(s) for exemption and click “Save”.

Register of controllers

Register of controllers is a register containing particulars of individuals or corporate entities who are controller(s) of the entity.

Is the entity exempted from the requirements to keep a register of controllers?
☒ Yes ☐ No

Reason for entity's exemption from the requirements to keep a register of controllers


Select reason

☒ (a) Entity is a public company which shares are listed for quotation on an approved exchange in Singapore

☒ (b) Entity is a company that is a Singapore financial institution



☒ (c) Entity is a company that is wholly owned by the Government

☐ (d) Entity is a company that is wholly owned by a statutory body established by or under a public Act for a public purpose

 Unselect all 3 selected

Register of nominee directors

Is the entity exempted from the requirements to keep a register of nominee

8

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Register of controllers

Register of controllers is a register containing particulars of individuals or corporate entities who are controller(s) of the entity.

Is the entity exempted from the requirements to keep a register of controllers?

☒ Yes
 ☐ No

Reason for entity's exemption from the requirements to keep a register of controllers

Select reason

☐ (e) Entity is a company that is a wholly owned subsidiary of a company mentioned in sub-paragraph (a), (b), (c) or (d)
 ☐ (f) Entity is a company which shares are listed on a securities exchange in a country or territory outside Singapore and which is subject to - i. regulatory disclosure requirements; and ii. requirements relating to adequate transparency in respect of its beneficial owners (imposed through stock exchange rules, law or other enforceable means)

☒ Unselect all
 3 selected

Save

Register of nominee directors

Is the entity exempted from the requirements to keep a register of nominee

If the entity is required to maintain a register of controllers, indicate where the register of the controller is kept.

Register of controllers

Register of controllers is a register containing particulars of individuals or corporate entities who are controller(s) of the entity.

Is the entity exempted from the requirements to keep a register of controllers?

☐ Yes
 ☒ No

Location where the register of controllers is kept

☒ Registered office of the company
 ☐ Registered office of a corporate service provider appointed by the company

If your exemption status has changed, please update the information via the Update Register of Registrable Controller eService.

Register of nominee directors

Is the entity exempted from the requirements to keep a register of nominee directors?

☐ Yes
 ☒ No

Location where the register of nominee directors is kept

Step 16: Indicate if the entity is exempt from the requirements to maintain a register of nominee directors. If exempt, select the applicable reason(s) for exemption and click “Save”.

Register of nominee directors

Is the entity exempted from the requirements to keep a register of nominee directors?

☒ Yes ☐ No

Category of exemption

Please select

- ☒ (a) Entity is a public company which shares are listed for quotation on an approved exchange in Singapore
- ☒ (b) Entity is a company that is a Singapore financial institution
- ☐ (c) Entity is a company that is wholly owned by the Government
- ☐ (d) Entity is a company that is wholly owned by a statutory body established by or under a public Act for a public purpose

Unselect all 2 selected Save

☐ Yes ☒ No

Location where the register of nominee shareholders is kept

☒ Registered office of the company

☐ Registered office of a corporate service provider appointed by the

Register of nominee directors

Is the entity exempted from the requirements to keep a register of nominee directors?

☒ Yes ☐ No

Category of exemption

Please select

- ☐ (e) Entity is a company that is a wholly owned subsidiary of a company mentioned in sub-paragraph (a), (b), (c), or (d)
- ☐ (f) Entity is a company which shares are listed on a securities exchange in a country or territory outside Singapore and which is subject to (i) regulatory disclosure requirements; and (ii) requirements relating to adequate transparency in respect of its beneficial owners (imposed through stock exchange rules, law or other enforceable means)

Unselect all 2 selected Save

☐ Yes ☒ No

Location where the register of nominee shareholders is kept

☒ Registered office of the company

☐ Registered office of a corporate service provider appointed by the

If the entity is required to maintain a register of nominee directors, indicate where the register of the nominee directors is kept.

Register of nominee directors

Is the entity exempted from the requirements to keep a register of nominee directors?

☐ Yes ☒ No

Location where the register of nominee directors is kept

☒ Registered office of the company
☐ Registered office of a corporate service provider appointed by the company

If your exemption status has changed, please update the information via the Update Registers of Nominee Directors and Shareholders eService.

Register of nominee shareholders

Is the entity exempted from the requirements to keep a register of nominee shareholders?

☐ Yes ☒ No

Location where the register of nominee shareholders is kept

Step 17: Indicate if the entity is exempt from the requirements to maintain a register of nominee shareholders. If exempt, select the applicable reason(s) for exemption and click “Save”.

Register of nominee shareholders

Is the entity exempted from the requirements to keep a register of nominee shareholders?

☒ Yes ☐ No

Category of exemption

Please select

- ☒ (a) Entity is a public company which shares are listed for quotation on an approved exchange in Singapore
- ☒ (b) Entity is a company that is a Singapore financial institution
- ☐ (c) Entity is a company that is wholly owned by the Government
- ☐ (d) Entity is a company that is wholly owned by a statutory body established by or under a public Act for a public purpose

[← Back](#) [Review and confirm →](#)

[Unselect all](#) 2 selected [Save](#)

Register of nominee shareholders

Is the entity exempted from the requirements to keep a register of nominee shareholders?

☒ Yes ☐ No

Category of exemption

Please select

- ☐ (e) Entity is a company that is a wholly owned subsidiary of a company mentioned in sub-paragraph (a), (b), (c), or (d)
- ☐ (f) Entity is a company which shares are listed on a securities exchange in a country or territory outside Singapore and which is subject to (i) regulatory disclosure requirements; and (ii) requirements relating to adequate transparency in respect of its beneficial owners (imposed through stock exchange rules, law or other enforceable means)

← Back

Unselect all 2 selected Save

Review and confirm →

If the entity is required to maintain a register of nominee shareholders, indicate where the register of the nominee shareholders is kept.

Register of nominee shareholders

Is the entity exempted from the requirements to keep a register of nominee shareholders?

☐ Yes ☒ No

Location where the register of nominee shareholders is kept

☒ Registered office of the company

☐ Registered office of a corporate service provider appointed by the company

If your exemption status has changed, please update the information via the Update Registers of Nominee Directors and Shareholders eService.

← Back

Save draft

Review and confirm →

Step 18: Click “Review and confirm” to proceed.

Register of nominee shareholders

Is the entity exempted from the requirements to keep a register of nominee shareholders?

☐ Yes

☒ No

Location where the register of nominee shareholders is kept

☒ Registered office of the company

☐ Registered office of a corporate service provider appointed by the company

If your exemption status has changed, please update the information via the Update Registers of Nominee Directors and Shareholders eService.

← Back

Save draft

Review and confirm →

Step 19: Review all information carefully before submission.

Home > File annual return

File annual return

UPDATETEST PRIVATE LIMITED
202505035C

1

2

3

4

Review entity information

Submit annual return

Review and confirm

Payment

Review and confirm

Please review the information below before submitting.

Entity profile

Basic information

UEN
202505035C

Entity name
UPDATETEST PRIVATE LIMITED

Entity type
Local Company

Entity status
Live Company

Date of incorporation
19 Mar 2025

13

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 20: Tick the checkbox to complete the declaration and click “Next” to proceed to payment.

Register of nominee directors

Is the entity exempted from the requirements to keep a register of nominee directors? No

Location where the register of nominee directors is kept
Registered office of the company

Register of nominee shareholders

Is the entity exempted from the requirements to keep a register of nominee shareholders? No

Location where the register of nominee shareholders is kept
Registered office of the company

☒ I, Abraham Meadows, declare that:

- 1 The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction.
- 2 I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction.

[← Back](#) [Save draft](#) [Proceed to payment →](#)

Step 21: You will be directed to the payment summary page. Select the payment method and click “Make payment” to complete the transaction.

Select payment method

Complete your payment before 5:30PM to avoid timeouts.
You will receive an acknowledge message and a receipt upon successful payment.

Select type

☒ Saved card(s) ☐ Other methods

Select saved payment method

☒ VISA
**** 3220
07/29 - Visa
Default

[+ Add card](#)

Payment summary

ARN250303000051

1 x File annual returns \$60.00

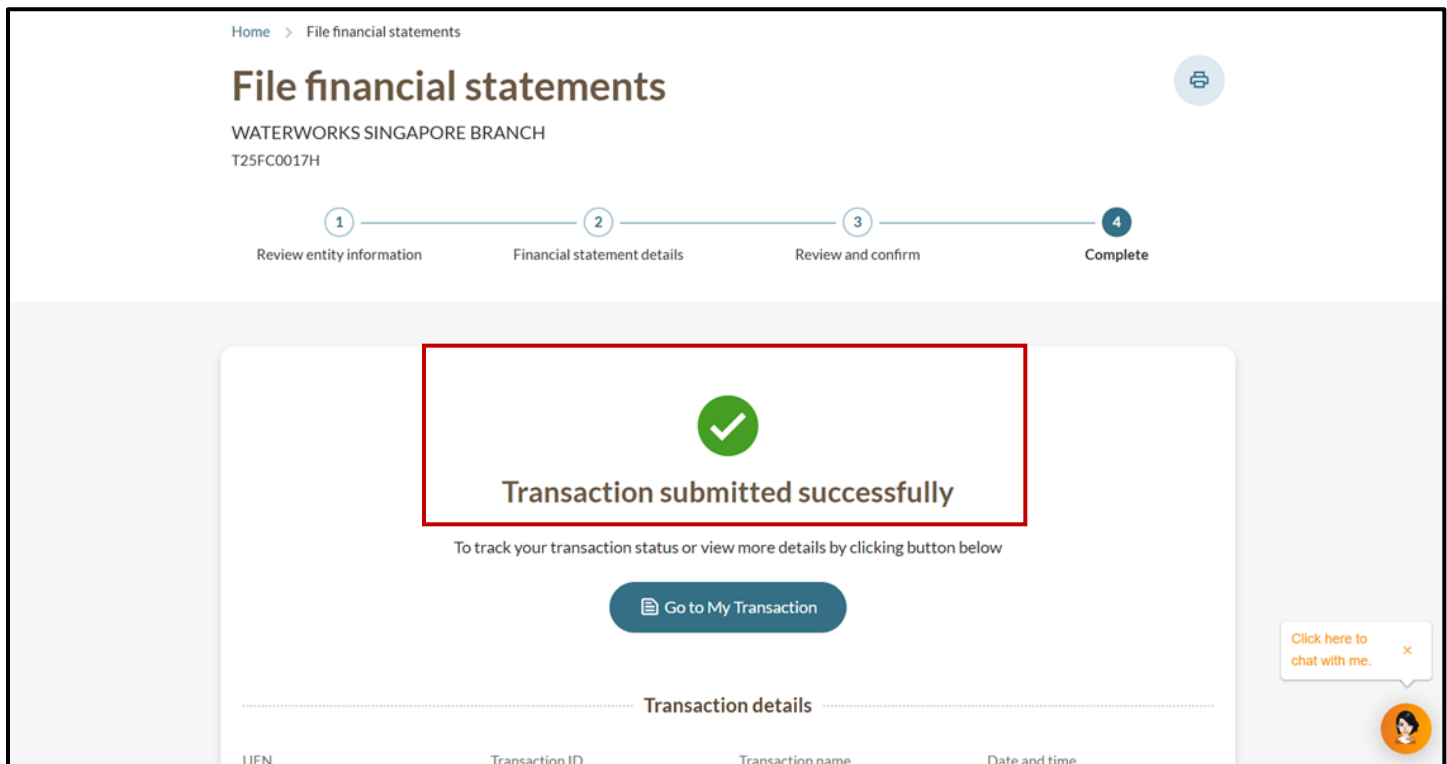
Total (includes GST) \$60.00

[Make payment](#)

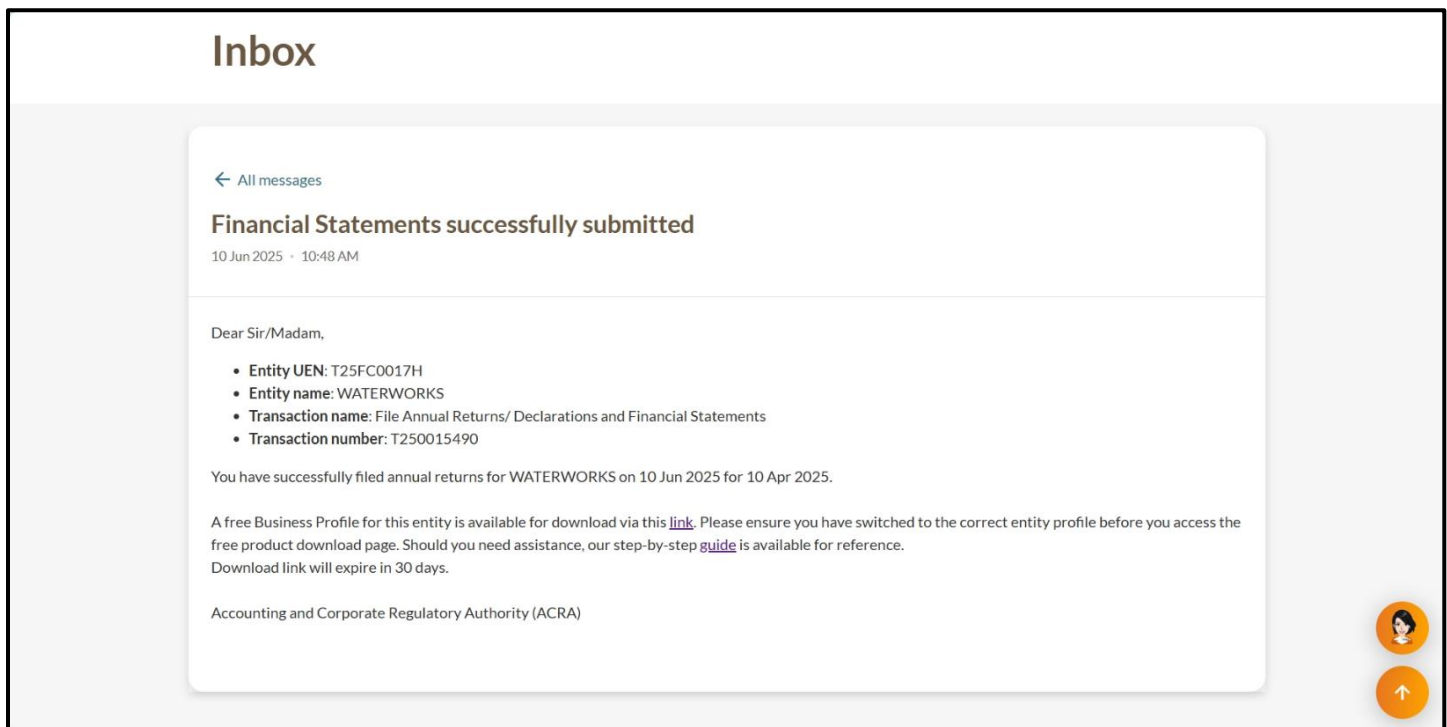
[← Back](#)

[Click here to chat with me.](#)

Step 22: Upon successful submission, you will receive an acknowledgement message.



Step 23: A notification will be sent to your Bizfile Inbox with a link to download the free Business Profile for the entity.



Updated as of 11 Jun 2025

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.