

Navigating the new Bizfile: Downloading Free Information Products

All newly registered or incorporated entities will receive a free copy of their Business Profile upon successful registration. For existing entities, a free Business Profile will be available after they have successfully renewed their business registration, filed Annual Returns or Annual Declarations. The free Business Profile can only be downloaded by the lodger, Corporate Service Provider or Group Secretary transacting who files the transaction on behalf of the entity.

Companies are required to maintain up-to-date Company Registers in Bizfile. All company officers and members can access these registers at no cost, with the exception of the Register of Business/Company Documents.

Types of free information products available:

Type of information product	When is the product available?	Who can download?
Business Profile	<ul style="list-style-type: none"> • Following successful entity registration • Following successful renewal of business and Limited Partnership registration • Following successful filing of annual returns or annual declaration 	<ul style="list-style-type: none"> • Individual who files the transaction • Corporate Service Providers (CSPs) who lodge the transaction on behalf of their client
Company Registers <ul style="list-style-type: none"> • Register of Members (ROM) • Register of Directors (ROD) • Register of Chief Executive Officers (ROCEO) • Register of Secretaries (ROS) • Register of Auditors (ROA) 	<ul style="list-style-type: none"> • Following successful filing of the related transactions 	<ul style="list-style-type: none"> • Company officers and members
Certificate Confirming Registration of Transfer by Company*	<ul style="list-style-type: none"> • Following successful registration of transfer by company 	<ul style="list-style-type: none"> • Individual who files the transaction • Corporate Service Providers (CSPs) who lodge the transaction on behalf of their client • Company officers and members

* This certificate is currently not available for download in Bizfile. A copy of the certificate will be sent to the lodger's email upon successful filing of the registration.

Bizfile transactions eligible for free Business Profile upon successful filing

Incorporation	<ul style="list-style-type: none"> Local Company: Incorporation of Local Company Variable Capital Company (VCC): Incorporation of VCC
Registration	<ul style="list-style-type: none"> Business: Application to Register Person(s) and Business Name Limited Partnership: Application to Register a New LP Foreign Company: Registration of Branch of Foreign Company Limited Liability Partnership: Application to Register a New LLP Public Accounting Firm: Application for Approval of Public Accounting Firm Local Company: Transfer of Registration under Section 358(1) Variable Capital Company: Transfer of Registration under Section 134(1) of the VCC Act
Annual Renewal of Registration	<ul style="list-style-type: none"> Business: Renewal of Business Registration Limited Partnership: Renewal of LP Registration
Filing of Annual Returns	<ul style="list-style-type: none"> Local Company: Filing of Annual Return by Local Company Foreign Company: Lodgement of Financial Statements by Foreign Company Variable Capital Company: Filing of Annual Return by VCC
Filing of Annual Declaration	<ul style="list-style-type: none"> Limited Liability Partnership: Filing of Annual Declaration

For additional FAQs relating to downloading of free information products, [click here](#).

Step-by-step instructions for downloading Free Information Products:

Type of information product	Navigation
Business Profile	Click here
Company Registers	Click here

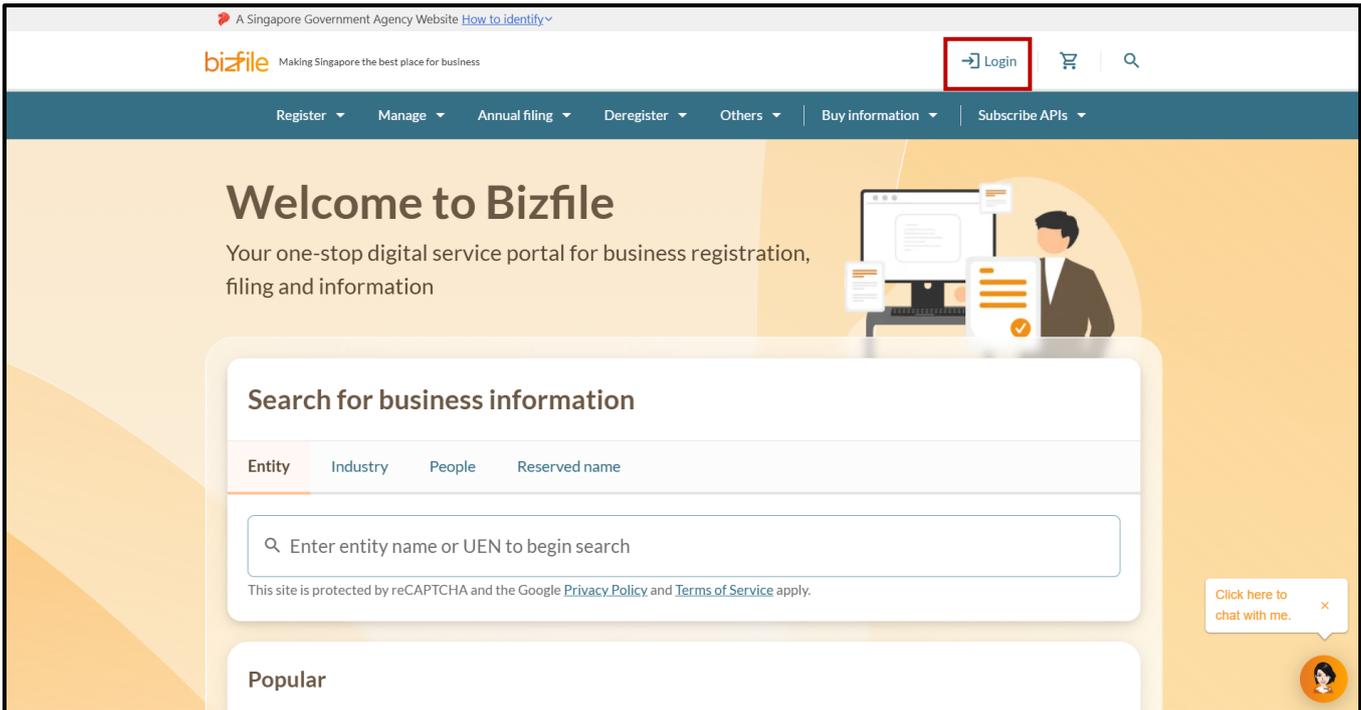
Step-by-step instructions for downloading the free Business Profile

Once your registration, renewal or annual filing is successfully submitted and processed, you will receive a notification in your Bizfile inbox. To access your free Business Profile, please log in to Bizfile and proceed to the Free Product Download page.

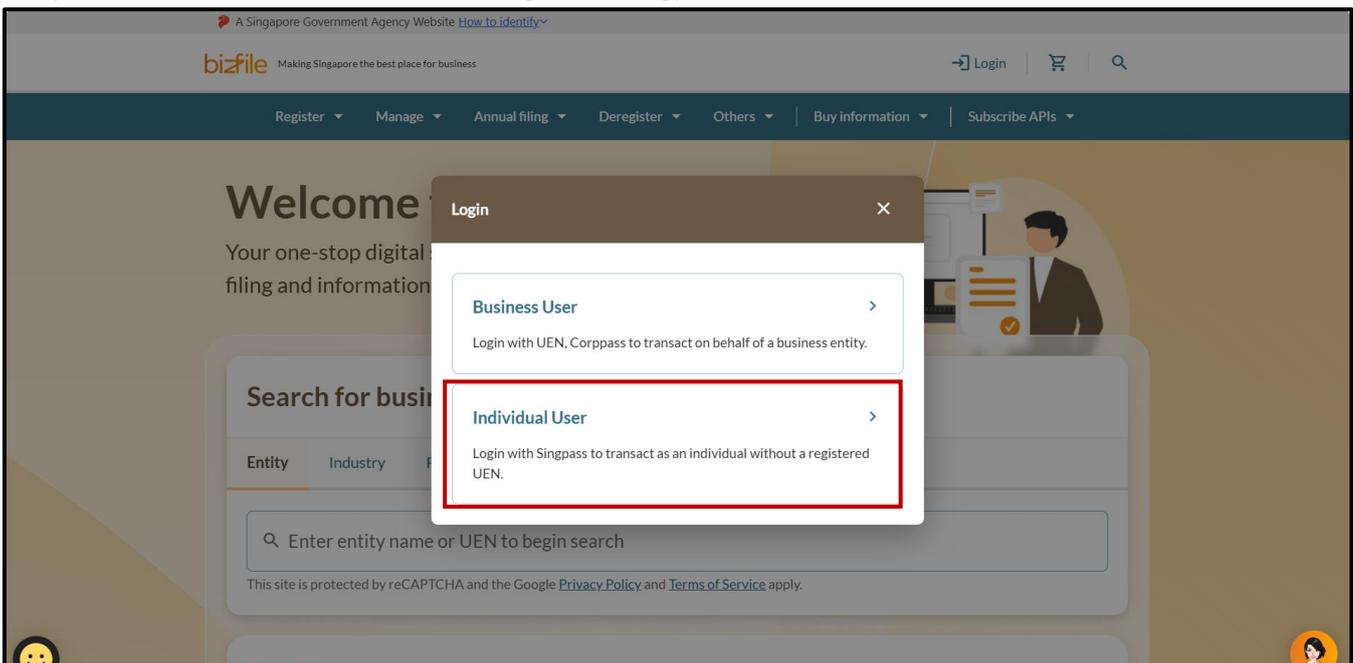
Scenario	Navigation
1) You are logging in using Individual User (Singpass) credentials	Click here
2) You are holding positions in multiple entities and logging in using Business User (Corppass) credentials	Click here
3) You are logging in as a CSP using Business User (Corppass) credentials	Click here
4) You are logging in as a Group Secretary filing on behalf of the entity	Click here

1) You are logging in using Individual User (Singpass) credentials

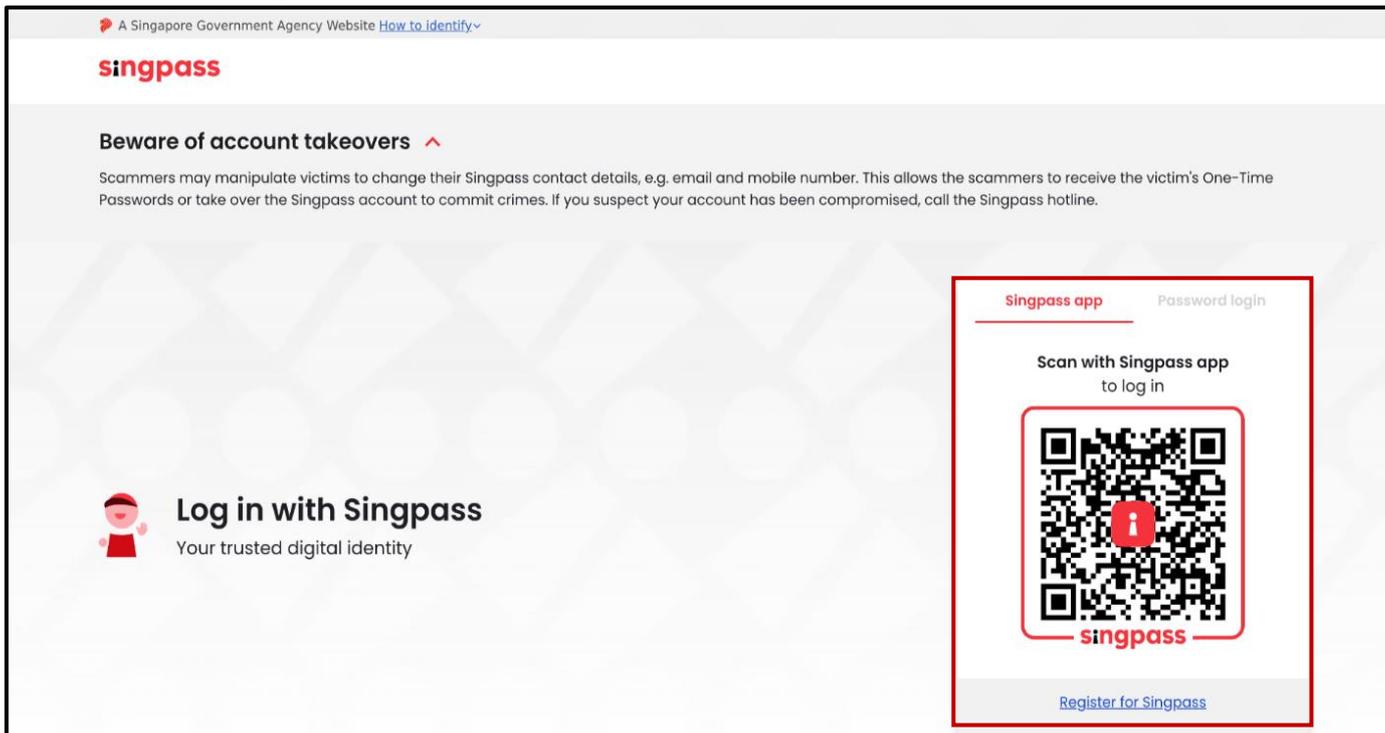
Step 1: Click “Login” on the Bizfile homepage.



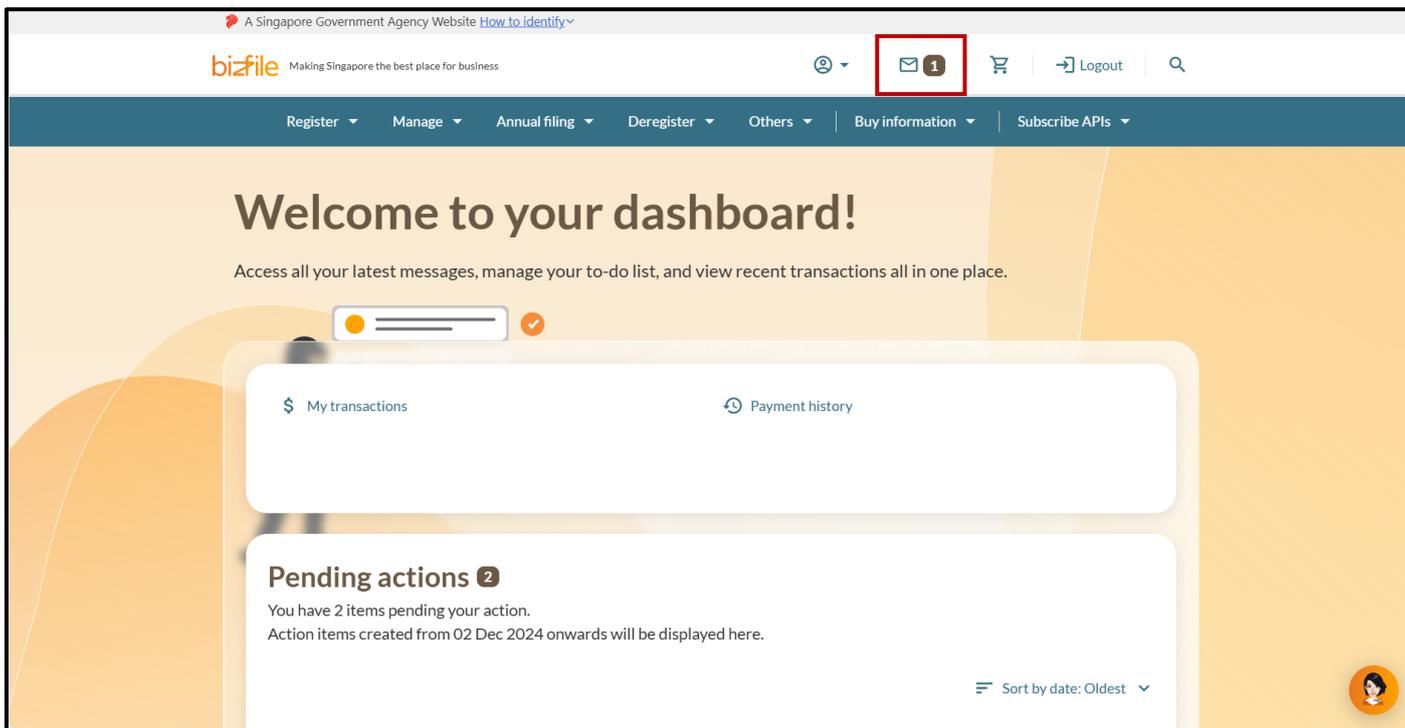
Step 2: Select “Individual User” to login via Singpass.



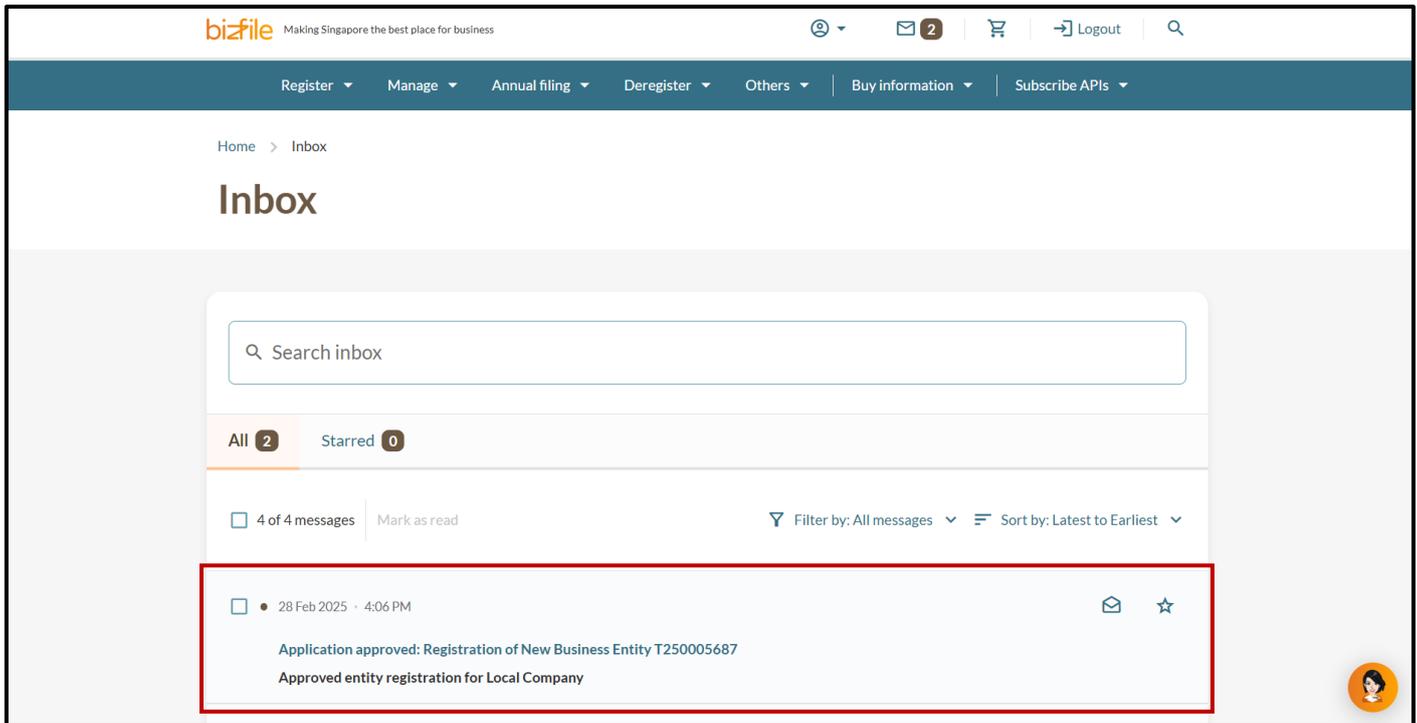
Step 3: When redirected to the Singpass login page, scan the QR code using the Singpass app or enter your password to login.



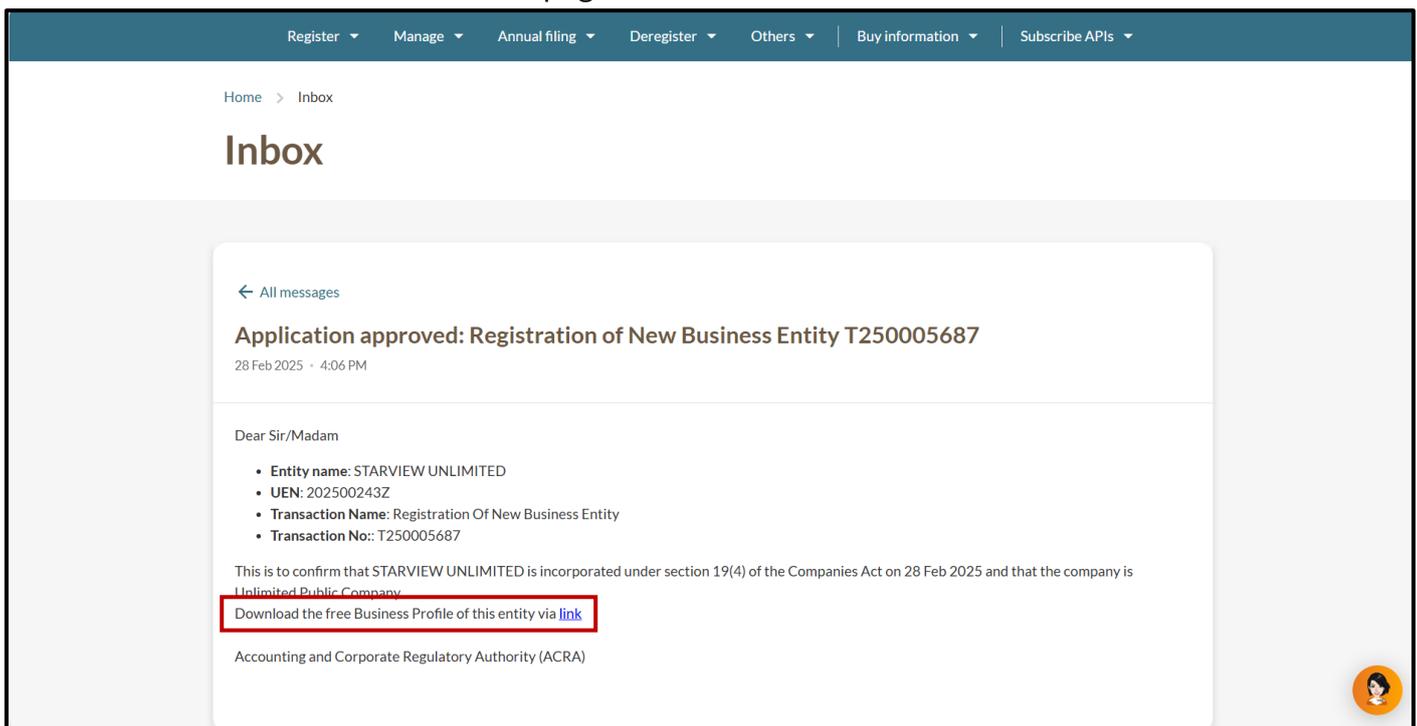
Step 4: After logging in, you will be directed to your personal dashboard. Click the Bizfile inbox to view your notifications.



Step 5: Select the notification for successful filing.



Step 6: The notification will include a link to download the free Business Profile. Click the link to access the “Free Product Download” page.



Step 7: The page will display the free information products available for download. To download the free profile, click the **“Download”** option next to the item.

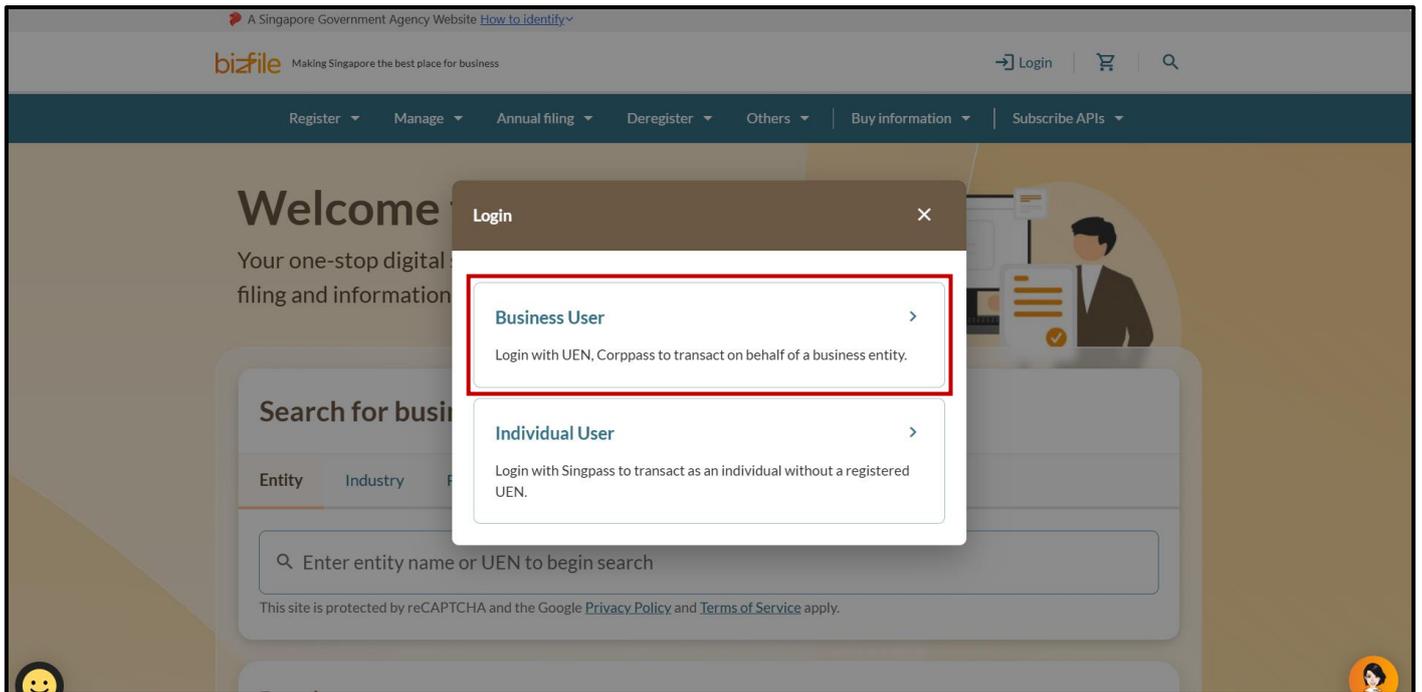
Important: Please download the free Business Profile within 30 days from the date of notification, or before your next filing, whichever occurs first, as only one free Business Profile is available for download at any given time.

The screenshot shows a web interface titled "Free product download". At the top left, there is a "Back" link. Below it is a "Notice" box with an information icon and a bullet point: "You can verify OpenAttestation (OA) documents at the [trustBar](#) portal." Underneath is an "Items summary" section with a count of 1 item. A table lists the items, with the first item, "Free Business Profile", highlighted in a dark blue bar. The second item, "Free Business Profile (Co) with Registration", is selected with a checkbox and has a "Download" button next to it, which is highlighted with a red box. The table includes columns for "Date and time", "Receipt no./ARN", "Filing transaction no.", and "Format". A warning message at the bottom of the table states: "The download link for free Business Profile download will expire on 30 Mar 2025, 11:59 PM. Please download before the link expires." At the bottom right of the interface is a user profile icon.

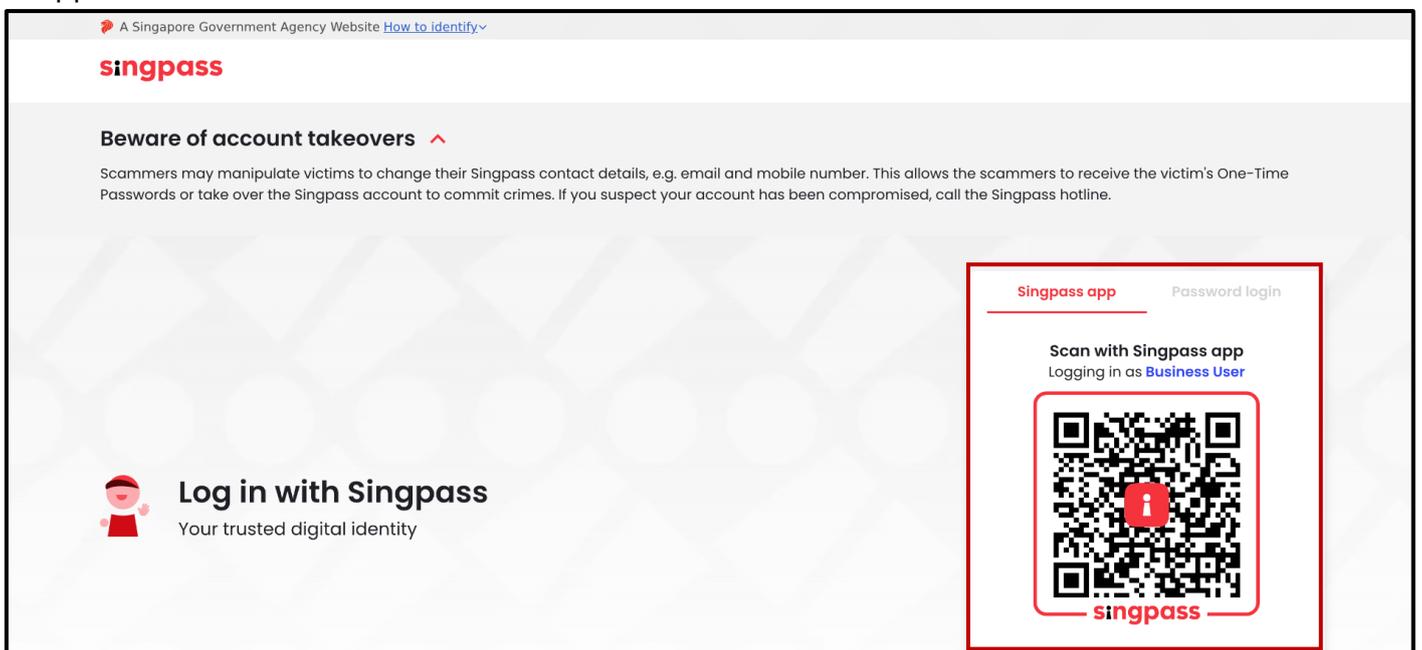
Date and time	Receipt no./ARN	Filing transaction no.	Format
28 Feb 2025	-	T250005687	PDF and OA

2) You are holding positions in multiple entities and logging in using Business User (Corppass) credentials:

Step 1: Login to Bizfile as a “Business User” with Corppass.

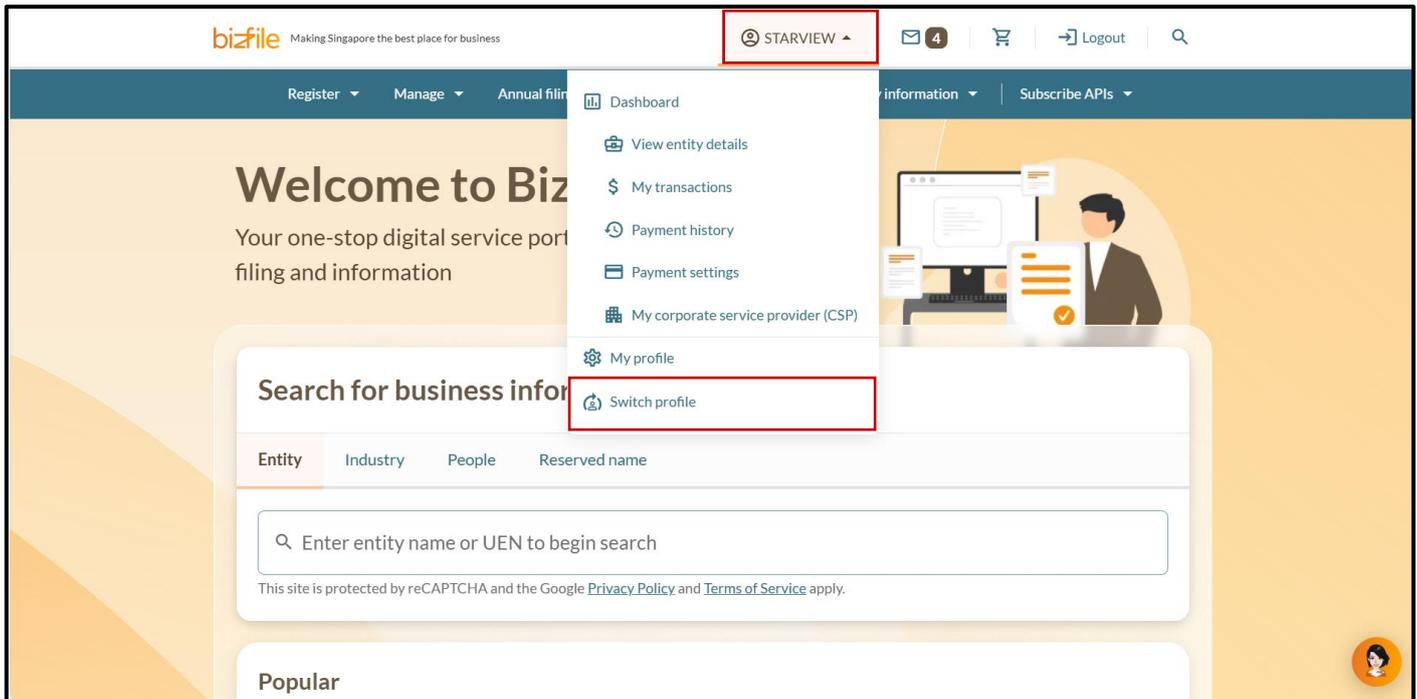


Step 2: Upon redirection to the Singpass login page, enter Singpass ID and password or scan the QR code via the Singpass app. After verification on Singpass, you will be automatically logged into Corppass.

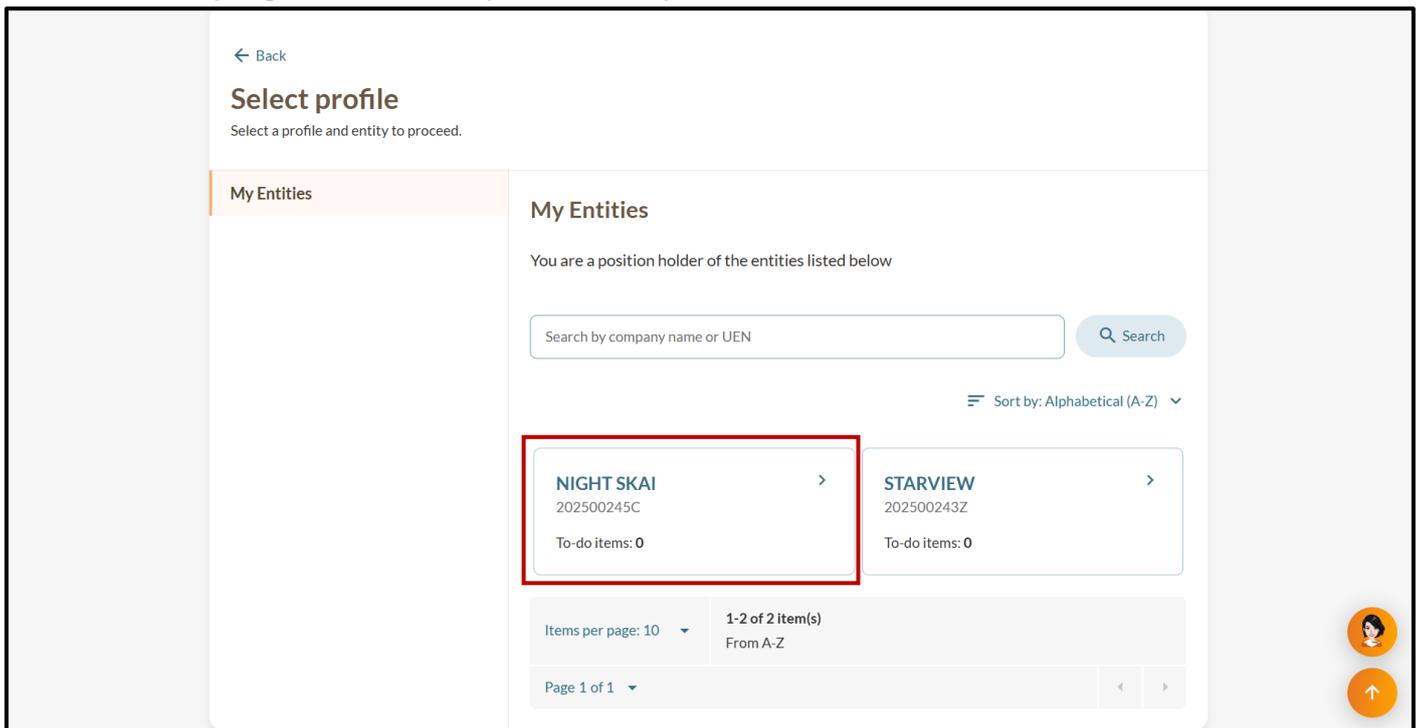


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 3: Click on the entity name and select **“Switch profile”** from the dropdown menu.

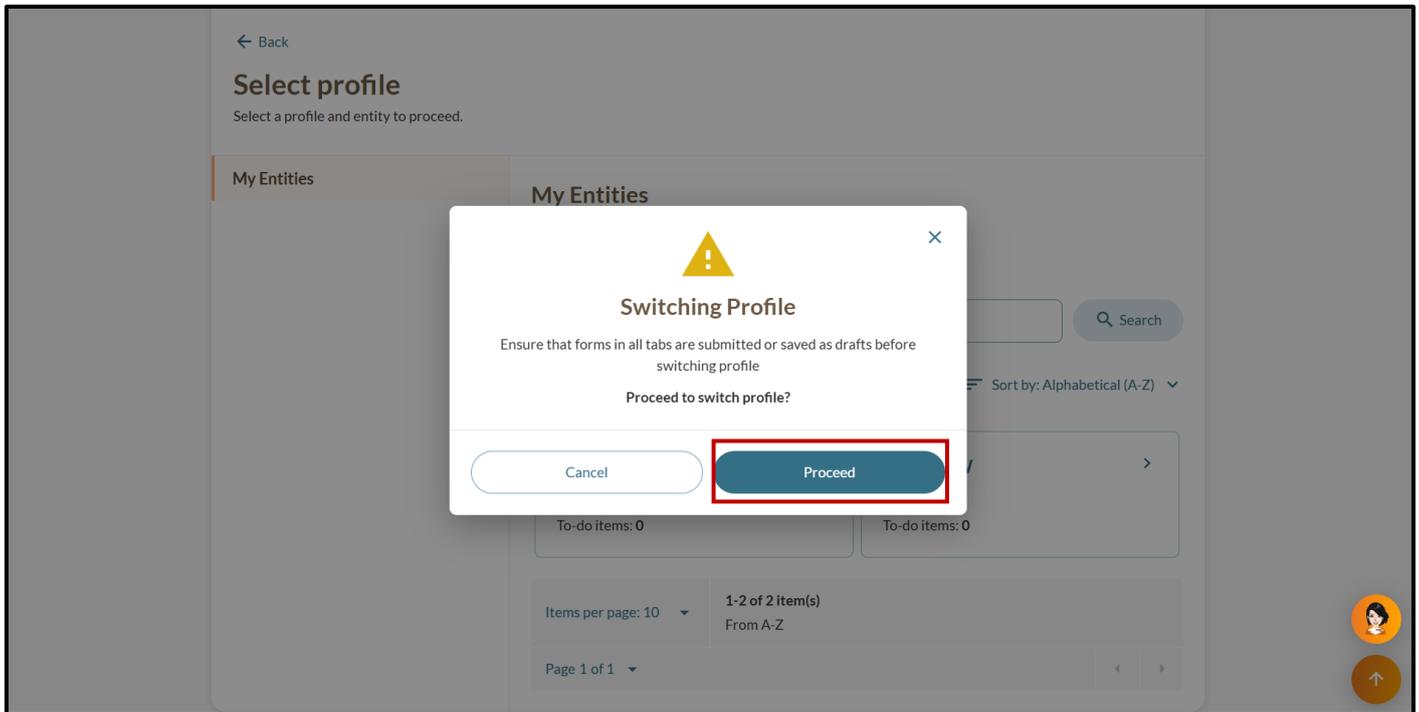


Step 4: You will be directed to **“My profile – Select profile”** page. Go to the **“My Entities”** tab and select the newly registered or incorporated entity.

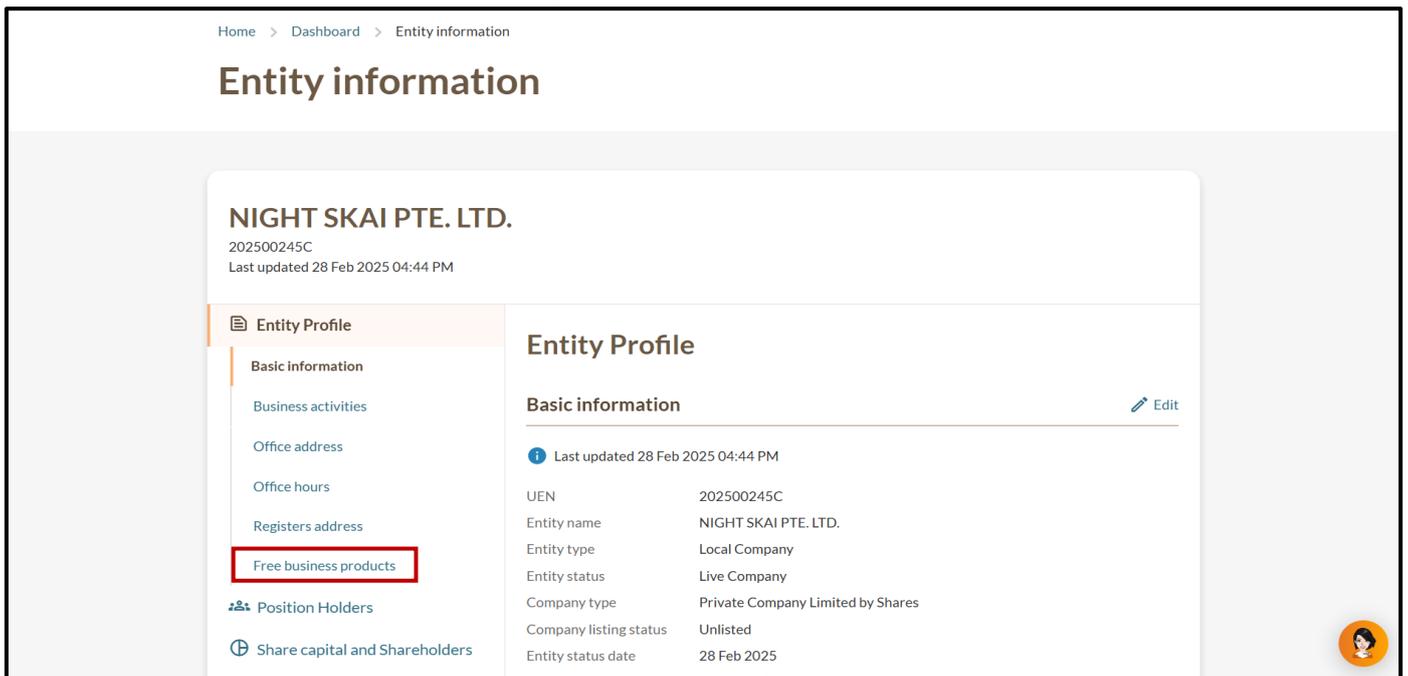


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: Select **“Proceed”** to switch to this entity’s profile.



Step 6: On the **“Entity information”** page, select the **"Free business products"** link in the left menu.



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 7: To download all items, select the checkbox on the top-left corner of the listing and select **“Download selected”**.

The screenshot shows the 'Items summary' page with two items selected. The 'Download selected (2)' button is highlighted with a red box. The items are:

- Free Business Profile**
- Free Business Profile (Co) with Registration**

Date and time	Receipt no./ARN	Filing transaction no.	Format
28 Feb 2025	-	T250005698	PDF and OA

A warning message states: "The download link for free Business Profile download will expire on 30 Mar 2025, 11:59 PM. Please download before the link expires."

The second item is **Statutory Registers**, specifically the **Register of Directors**. It includes a 'Buy certification' link and a note: "The download link for free Statutory Register does not expire."

Step 8: To download individual items, click the **“Download”** option beside each item.

The screenshot shows the 'Items summary' page with two items selected. The 'Download' button for the 'Free Business Profile (Co) with Registration' item is highlighted with a red box. The items are:

- Free Business Profile**
- Free Business Profile (Co) with Registration**

Date and time	Receipt no./ARN	Filing transaction no.	Format
28 Feb 2025	-	T250005687	PDF and OA

A warning message states: "The download link for free Business Profile download will expire on 30 Mar 2025, 11:59 PM. Please download before the link expires."

The second item is **Statutory Registers**, specifically the **Register of Directors**. It includes a 'Buy certification' link and a note: "The download link for free Statutory Register does not expire."

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

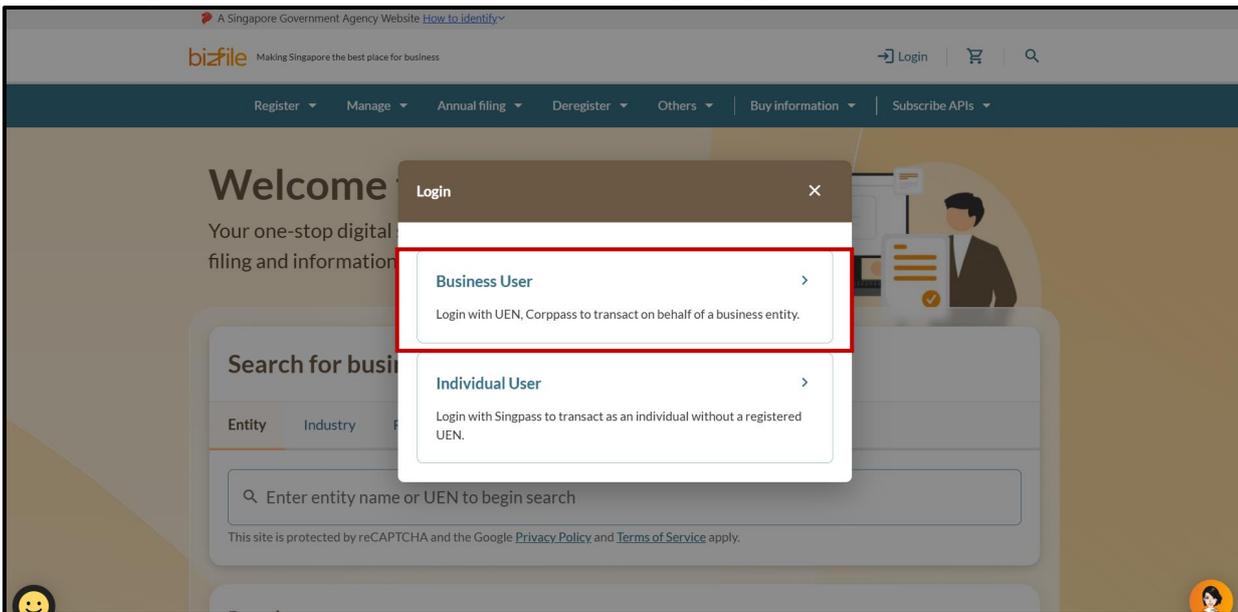
3) You are logging in as a CSP using Business User (Corppass) credentials

After filing entity registration or annual filing transactions on behalf of your clients, a Corporate Service Provider (CSP) will receive notifications in the CSP's Bizfile Inbox.

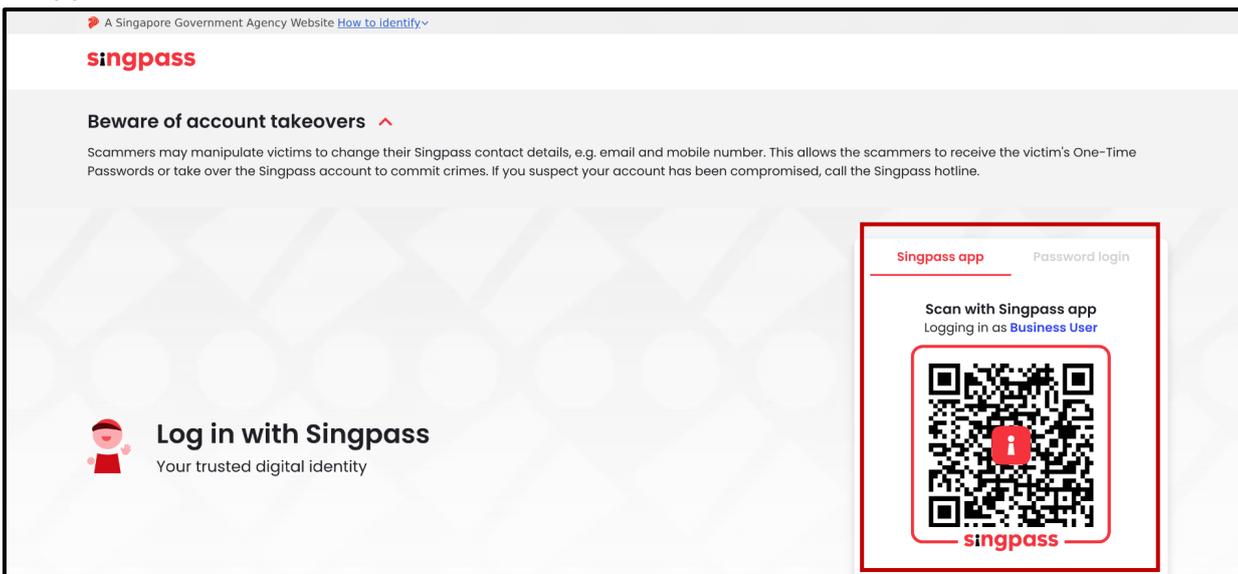
Before proceeding with the download, ensure:

- ✓ You have successfully completed the entity registration or annual filing
- ✓ For newly registered entities, add them as clients in Bizfile promptly to maximise the 30-day download period.

Step 1: Login to Bizfile as a "Business User" using Corppass.

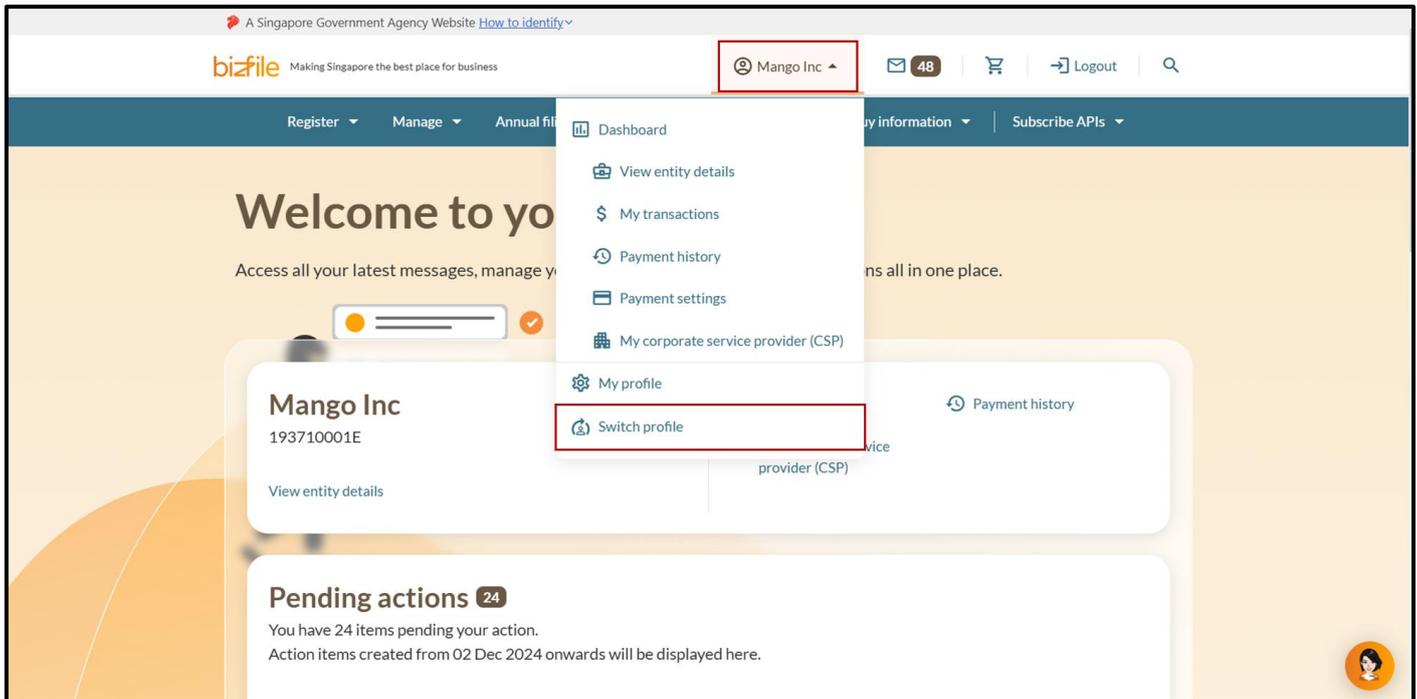


Step 2: Upon redirection to the Singpass login page, enter Singpass ID and password or scan the QR code via the Singpass app. After verification on Singpass, you will be automatically logged into Corppass.

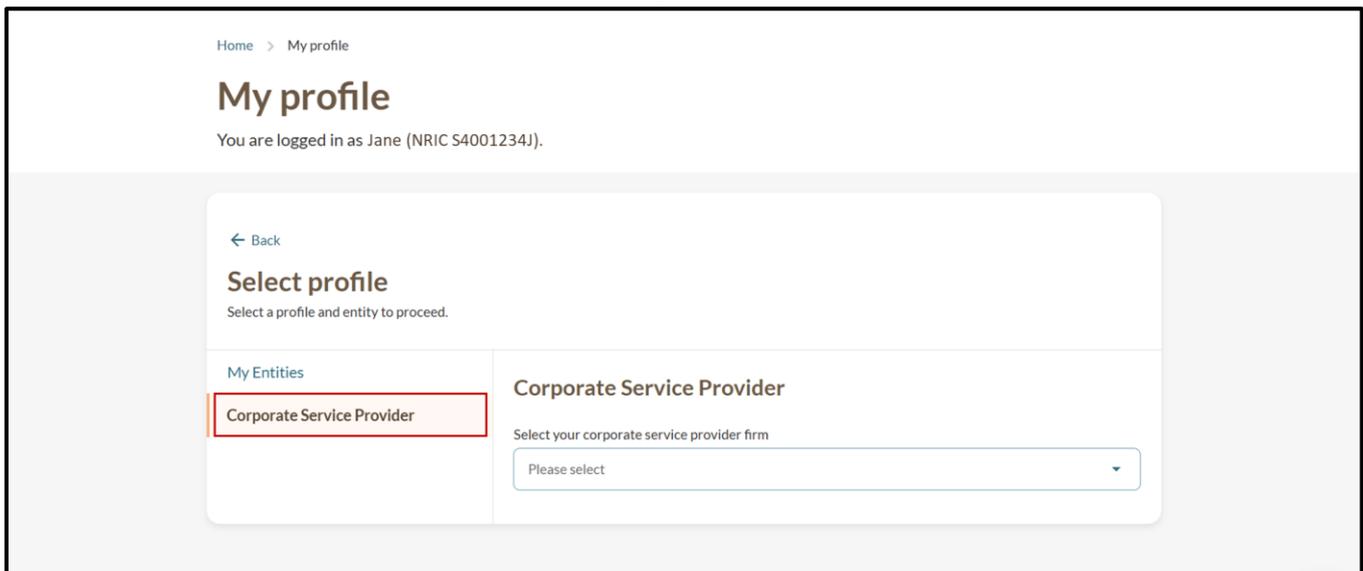


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

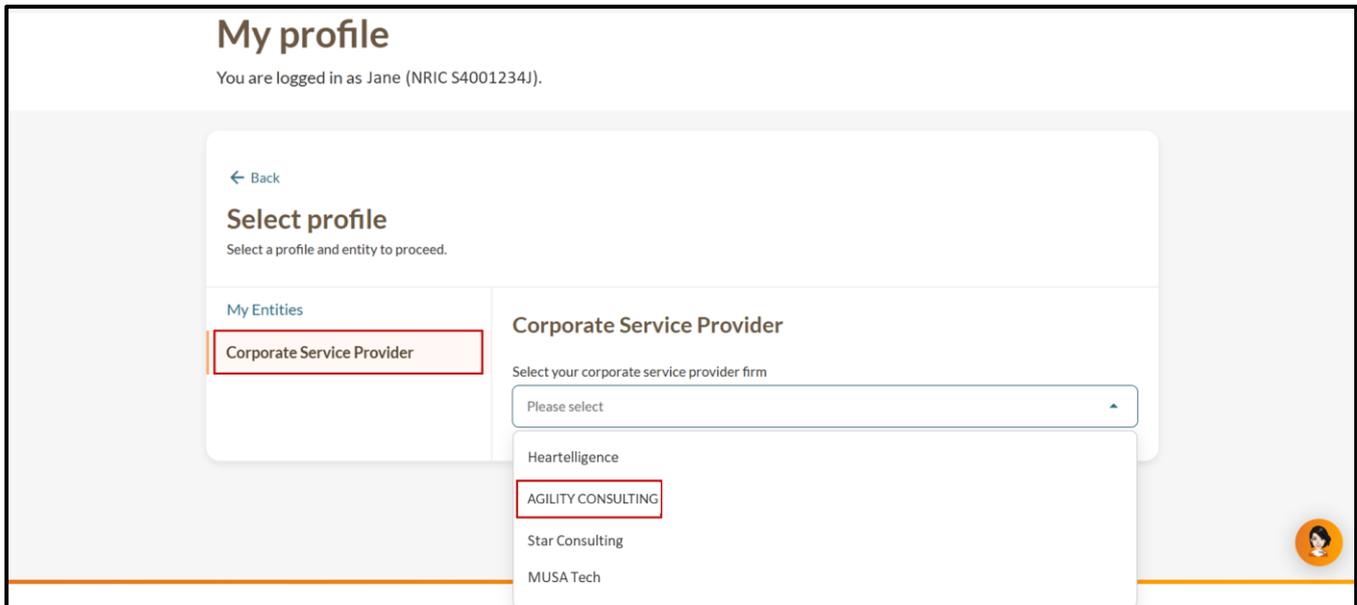
Step 3: Click on the entity name and select **“Switch profile”** from the dropdown menu.



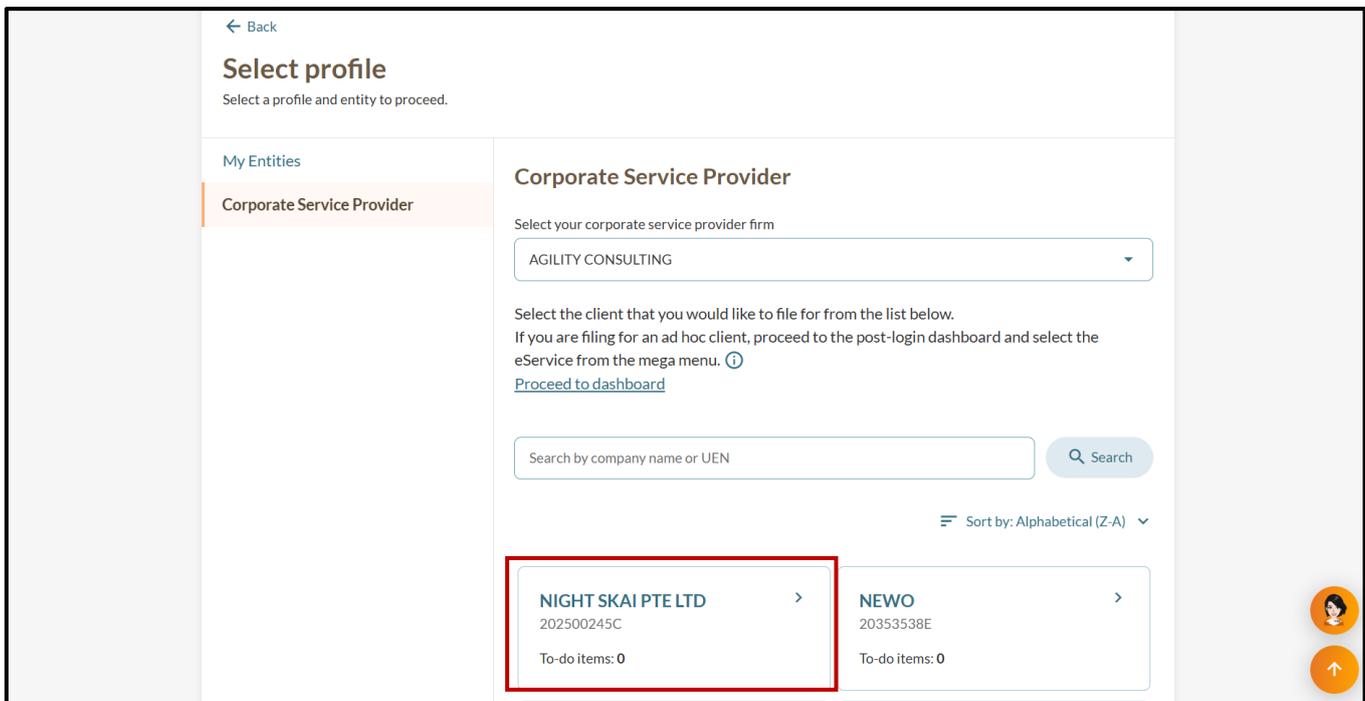
Step 4: On the **“My profile – Select profile”** page, select the **Corporate Service Provider** link.



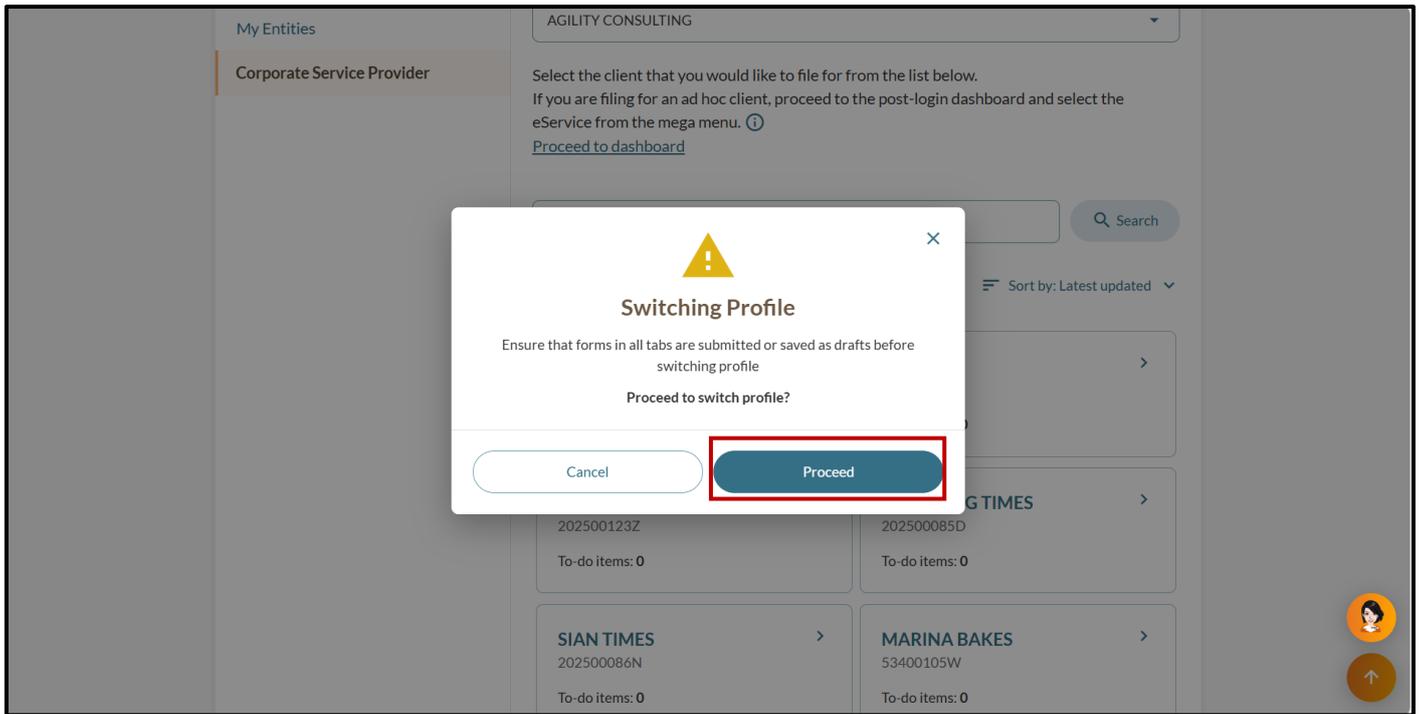
Step 5: If you belong to more than one CSP firms, select your CSP firm from the dropdown list.



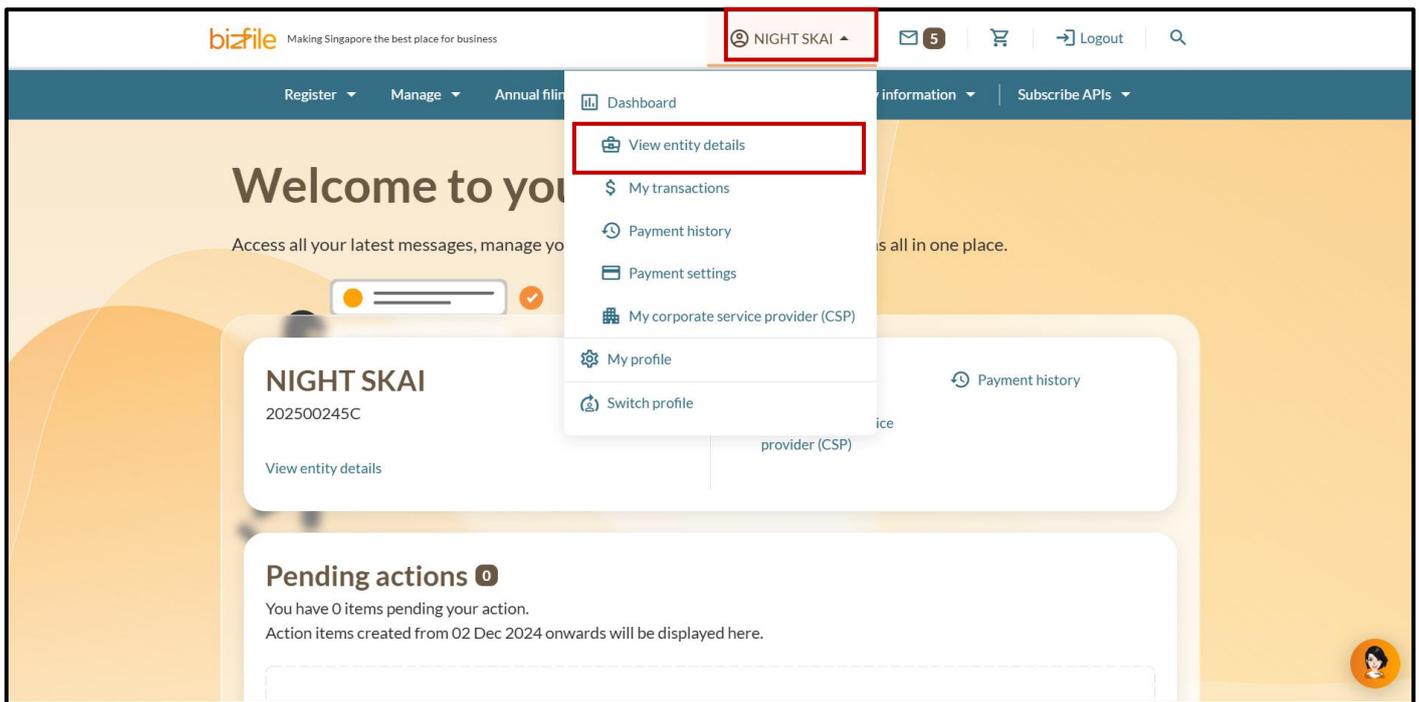
Step 6: Select the newly registered entity. If the entity is not displayed here, check that you have added the entity to your client list.



Step 7: Select “Proceed” to switch to this entity’s profile.



Step 8: Click the entity name on the top menu bar to access the dropdown menu, select “View entity details”.



Step 9: On the Entity information page, click the "Free business products" link in the left menu.

Home > Dashboard > Entity information

Entity information

NIGHT SKAI PTE. LTD.
202500245C
Last updated 28 Feb 2025 04:44 PM

- Entity Profile
 - Basic information
 - Business activities
 - Office address
 - Office hours
 - Registers address
 - Free business products**
 - Position Holders
 - Share capital and Shareholders

Entity Profile

Basic information [Edit](#)

i Last updated 28 Feb 2025 04:44 PM

UEN	202500245C
Entity name	NIGHT SKAI PTE. LTD.
Entity type	Local Company
Entity status	Live Company
Company type	Private Company Limited by Shares
Company listing status	Unlisted
Entity status date	28 Feb 2025

Step 10: To download all items, select the checkbox on the top-left corner of the listing and select "Download selected".

Items summary **2**

2 items [Download selected \(2\)](#) Expand all Collapse all

- Free Business Profile** Download
- Free Business Profile (Co) with Registration** Download

Date and time	Receipt no./ARN	Filing transaction no.	Format
28 Feb 2025	-	T250005698	PDF and OA

w The download link for free Business Profile download will expire on 30 Mar 2025, 11:59 PM. Please download before the link expires.
- Statutory Registers** Download
 - Register of Directors** Download

To download the Register with certification, you can purchase the certification for \$1 per page by clicking on the "Buy Certification" link. Alternatively, you can log in to Bizfile to purchase the certification for the free Register.

[Buy certification](#)

i The download link for free Statutory Register does not expire.

Expand all Collapse all

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 11: To download individual items, click the **“Download”** option beside each item.

The screenshot displays the 'Items summary' section of a web application. At the top, it shows '2 items' and a 'Download selected (2)' button. Below this, there are two main categories of items:

- Free Business Profile**: This category is expanded to show a specific item: 'Free Business Profile (Co) with Registration'. A red box highlights the 'Download' button next to this item. Below the item name is a table with the following data:

Date and time	Receipt no./ARN	Filing transaction no.	Format
28 Feb 2025	-	T250005687	PDF and OA

A warning message below the table states: 'The download link for free Business Profile download will expire on 30 Mar 2025, 11:59 PM. Please download before the link expires.'
- Statutory Registers**: This category is also expanded to show 'Register of Directors'. A 'Download' button is visible next to it. Below the item name is a text block: 'To download the Register with certification, you can purchase the certification for \$1 per page by clicking on the "Buy Certification" link. Alternatively, you can log in to Bizfile to purchase the certification for the free Register.' Below this is a 'Buy certification' button and an information icon with the text: 'The download link for free Statutory Register does not expire.'

At the bottom right of the interface, there are two circular icons: one with a person's profile and another with an upward-pointing arrow.

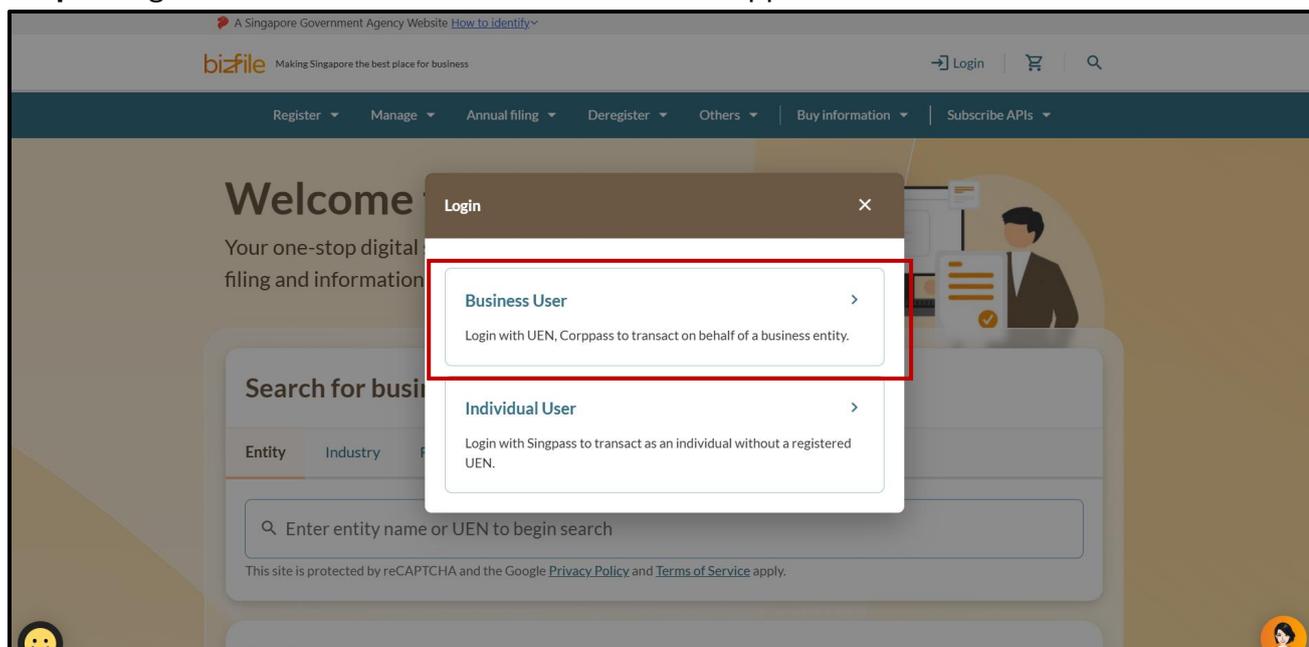
4) You are logging in as a Group Secretary filing on behalf of the entity

After filing entity registration or annual filing transactions on behalf of an entity, the Group Secretary will receive notifications in the Group Secretary’s Bizfile Inbox.

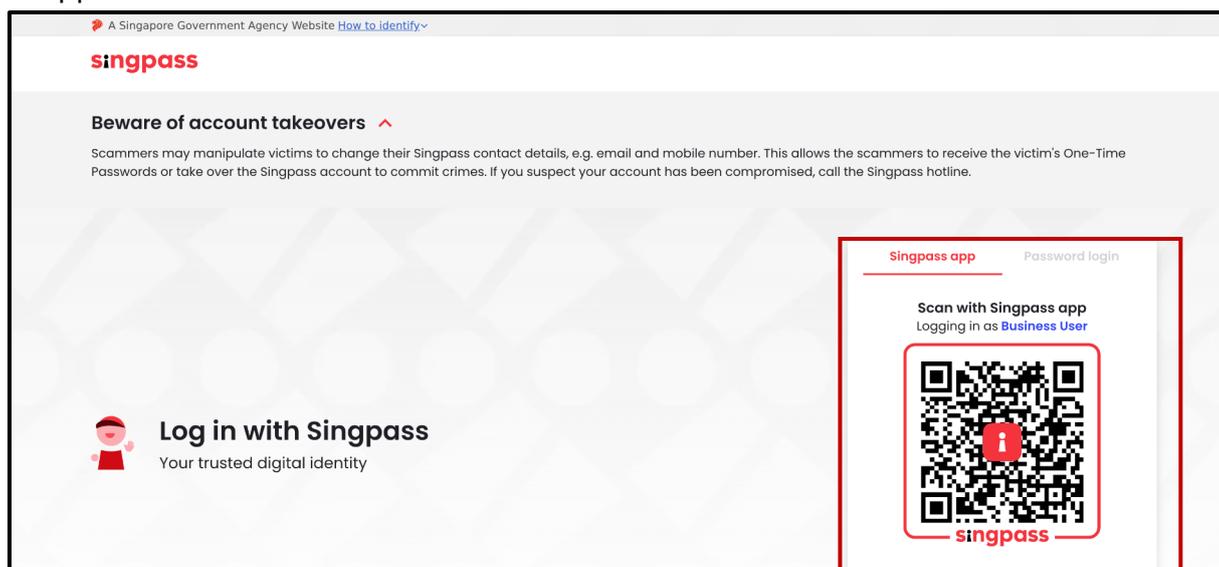
Before proceeding with the download, ensure:

- ✓ You have successfully completed the entity registration or annual filing
- ✓ For newly registered entities, add them as a subsidiary of the holding company in Bizfile promptly to maximise the 30-day download period.

Step 1: Login to Bizfile as a “Business User” with Corppass.

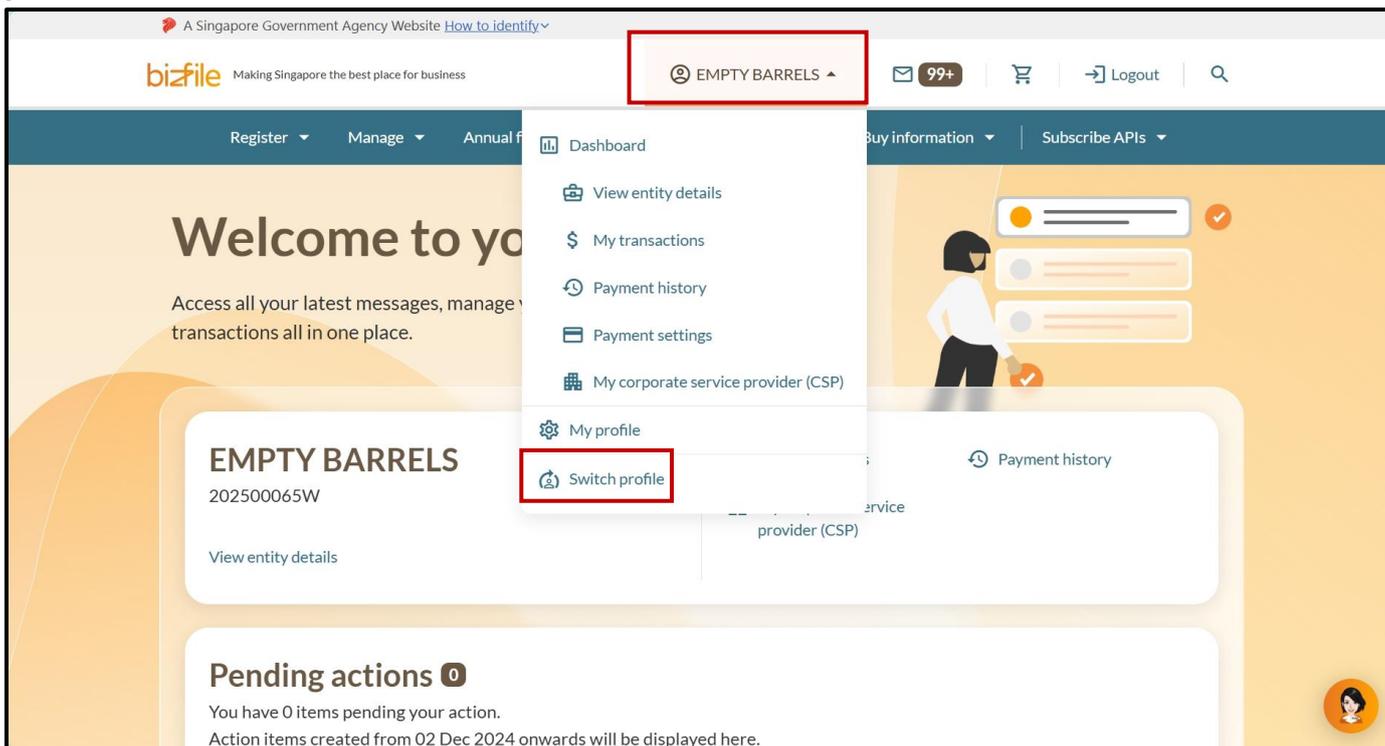


Step 2: Upon redirection to the Singpass login page, enter Singpass ID and password or scan the QR code via the Singpass app. After verification on Singpass, you will be automatically logged into Corppass.

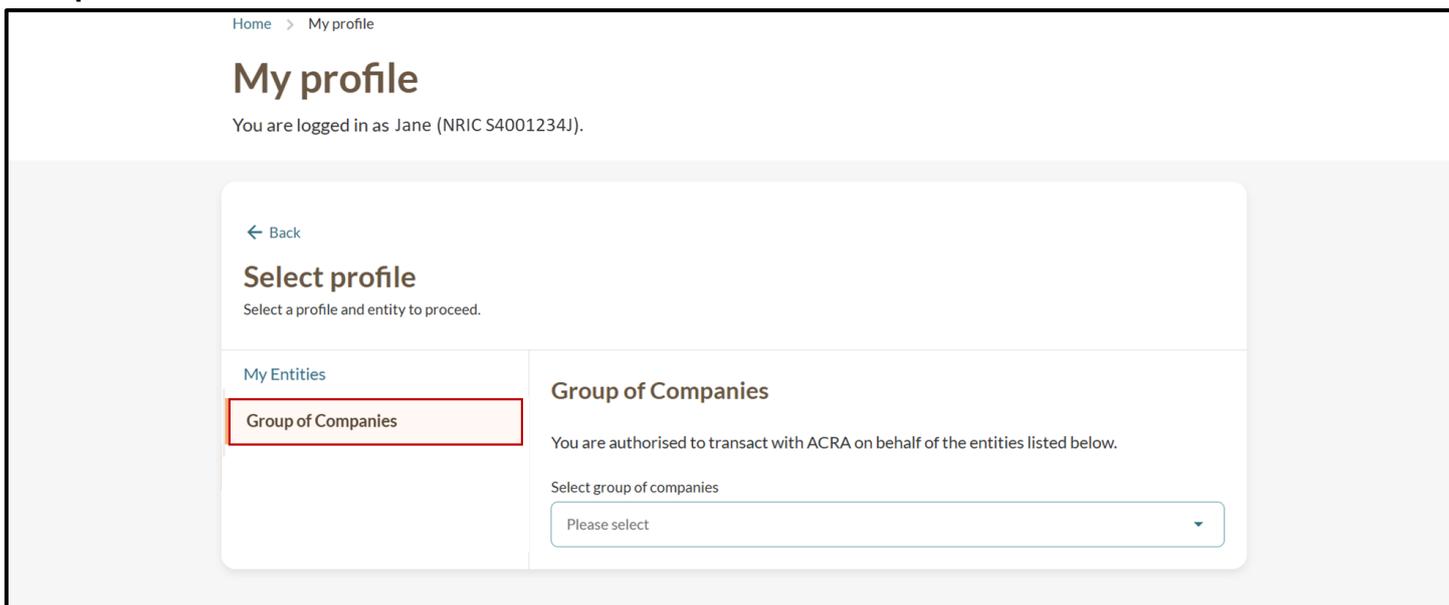


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

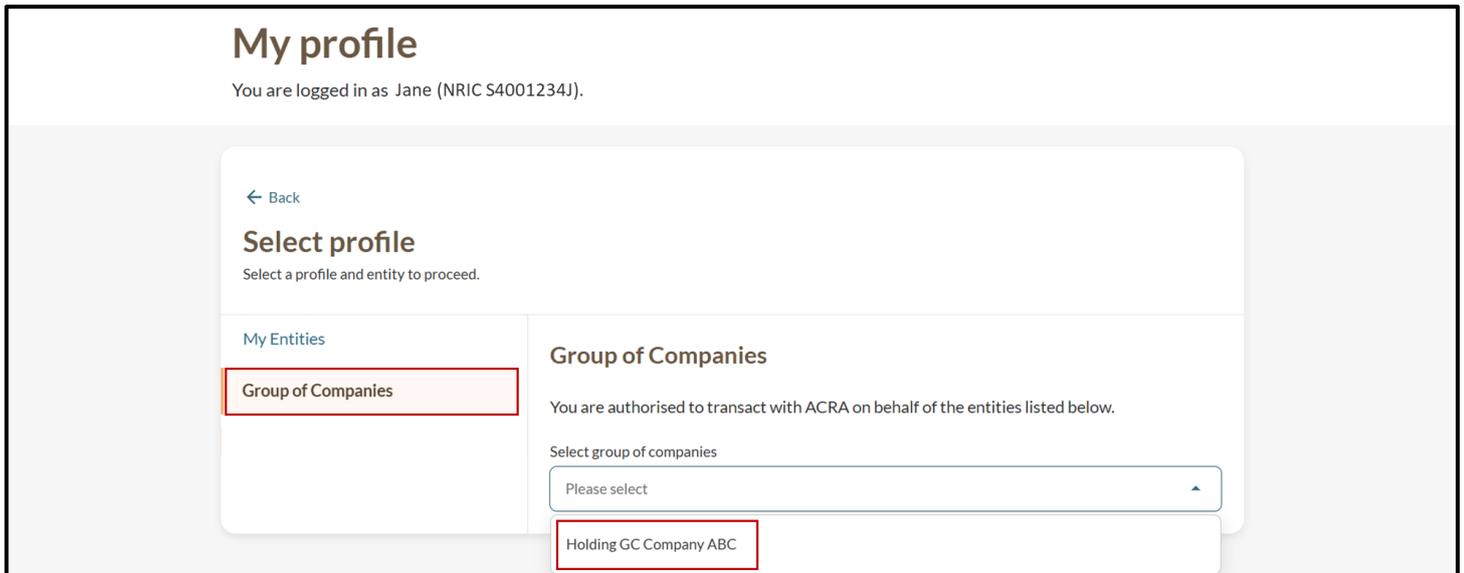
Step 3: Click on the entity name on the top menu bar to access the dropdown menu, select “**Switch profile**”.



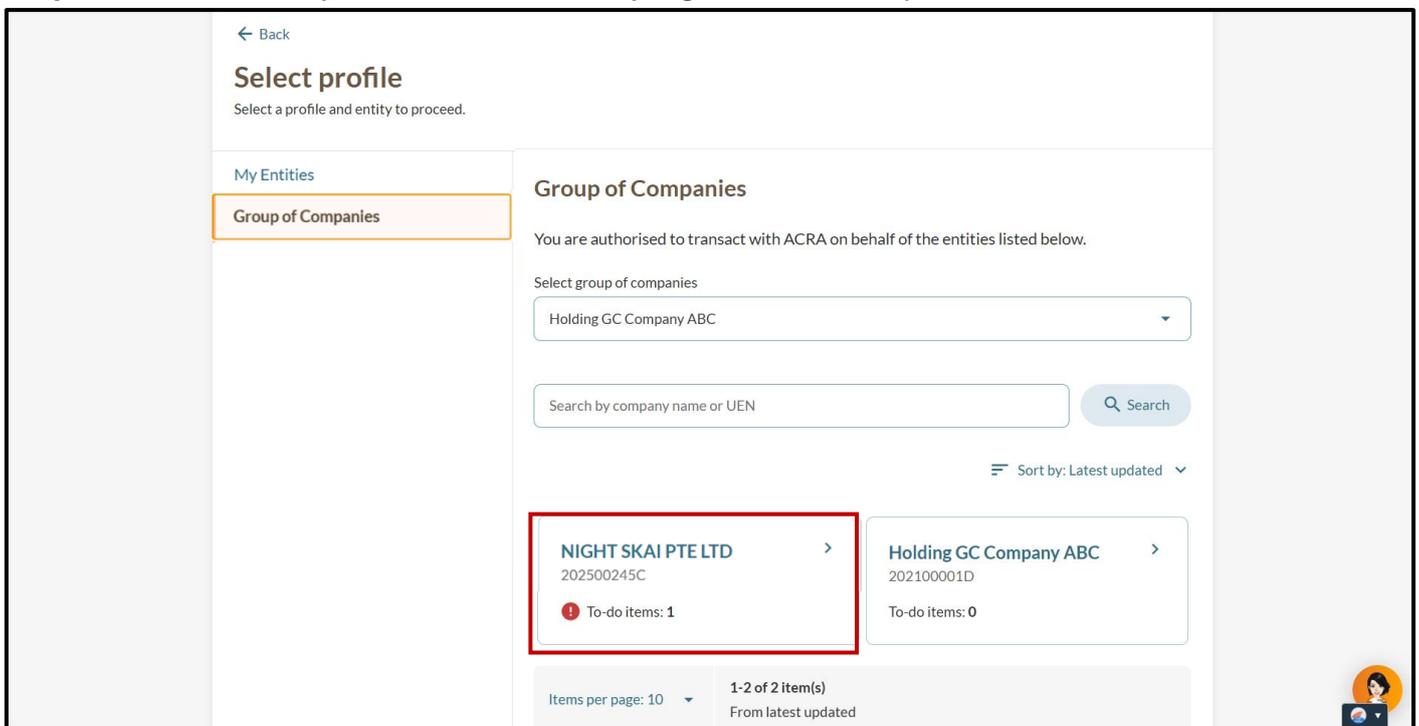
Step 4: You will be directed to the “**My profile – Select profile**” page, click on the **Group of Companies** tab.



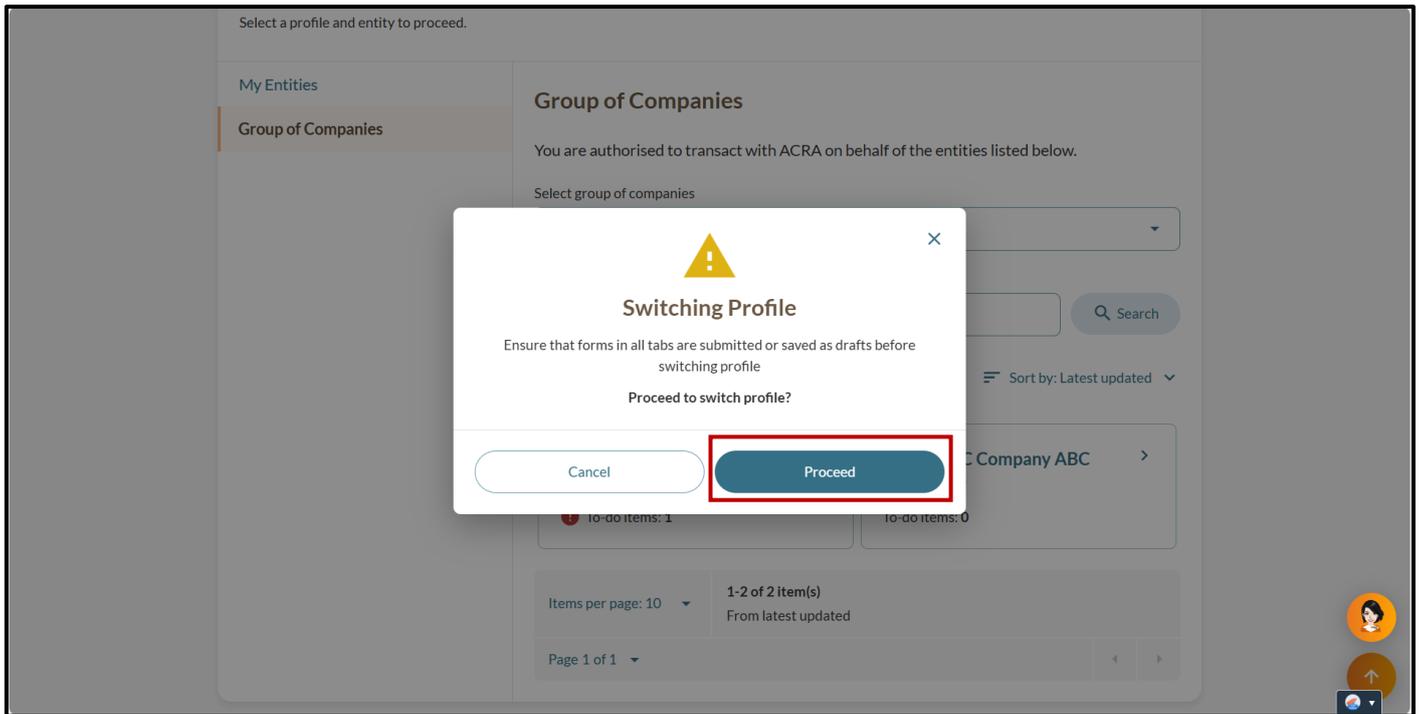
Step 5: You will be able to see the newly added entity in the subsidiary list.



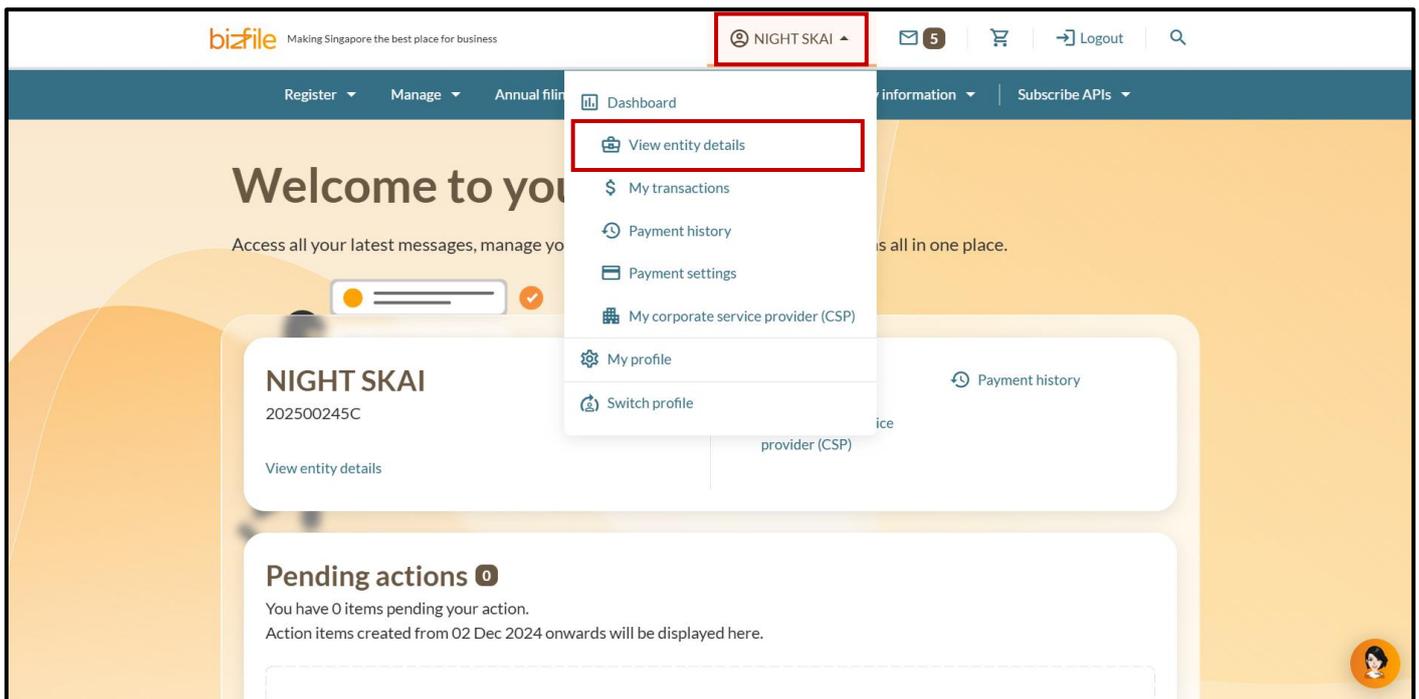
Step 6: Select the entity which has been newly registered or incorporated.



Step 7: Select “Proceed” to switch profile to the new entity.



Step 8: Click the entity name on the top menu bar to access the dropdown menu, select “View entity details”.



Step 9: On the Entity information page, click the "Free business products" link in the left menu.

Home > Dashboard > Entity information

Entity information

NIGHT SKAI PTE. LTD.
202500245C
Last updated 28 Feb 2025 04:44 PM

- Entity Profile
 - Basic information
 - Business activities
 - Office address
 - Office hours
 - Registers address**
 - Free business products
- Position Holders
- Share capital and Shareholders

Entity Profile

Basic information [Edit](#)

Last updated 28 Feb 2025 04:44 PM

UEN	202500245C
Entity name	NIGHT SKAI PTE. LTD.
Entity type	Local Company
Entity status	Live Company
Company type	Private Company Limited by Shares
Company listing status	Unlisted
Entity status date	28 Feb 2025

Step 10: To download all items, select the checkbox on the top-left corner of the listing and select "Download selected".

Items summary 2

2 items [Download selected \(2\)](#) Expand all Collapse all

- Free Business Profile** [Download](#)
- Free Business Profile (Co) with Registration** [Download](#)

Date and time	Receipt no./ARN	Filing transaction no.	Format
28 Feb 2025	-	T250005698	PDF and OA

⚠ The download link for free Business Profile download will expire on 30 Mar 2025, 11:59 PM. Please download before the link expires.
- Statutory Registers** [Download](#)
 - Register of Directors** [Download](#)

To download the Register with certification, you can purchase the certification for \$1 per page by clicking on the "Buy Certification" link. Alternatively, you can log in to Bizfile to purchase the certification for the free Register.

[Buy certification](#)

i The download link for free Statutory Register does not expire.

Expand all Collapse all

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 11: To download individual items, click the **“Download”** option beside each item.

The screenshot shows a user interface for downloading items. At the top, it says 'Items summary 2'. Below that, there are two items listed. The first item is 'Free Business Profile (Co) with Registration', which has a 'Download' button highlighted with a red box. The second item is 'Register of Directors', which also has a 'Download' button. The interface includes a table with columns for 'Date and time', 'Receipt no./ARN', 'Filing transaction no.', and 'Format'. A warning message indicates that the download link for the free Business Profile will expire on 30 Mar 2025, 11:59 PM. There is also a 'Buy certification' link for the Register of Directors.

Items summary 2

2 items | Download selected (2) | Expand all | Collapse all

Free Business Profile

Free Business Profile (Co) with Registration [Download](#)

Date and time	Receipt no./ARN	Filing transaction no.	Format
28 Feb 2025	-	T250005698	PDF and OA

The download link for free Business Profile download will expire on 30 Mar 2025, 11:59 PM. Please download before the link expires.

Statutory Registers

Register of Directors [Download](#)

To download the Register with certification, you can purchase the certification for \$1 per page by clicking on the "Buy Certification" link. Alternatively, you can log in to Bizfile to purchase the certification for the free Register.

[Buy certification](#)

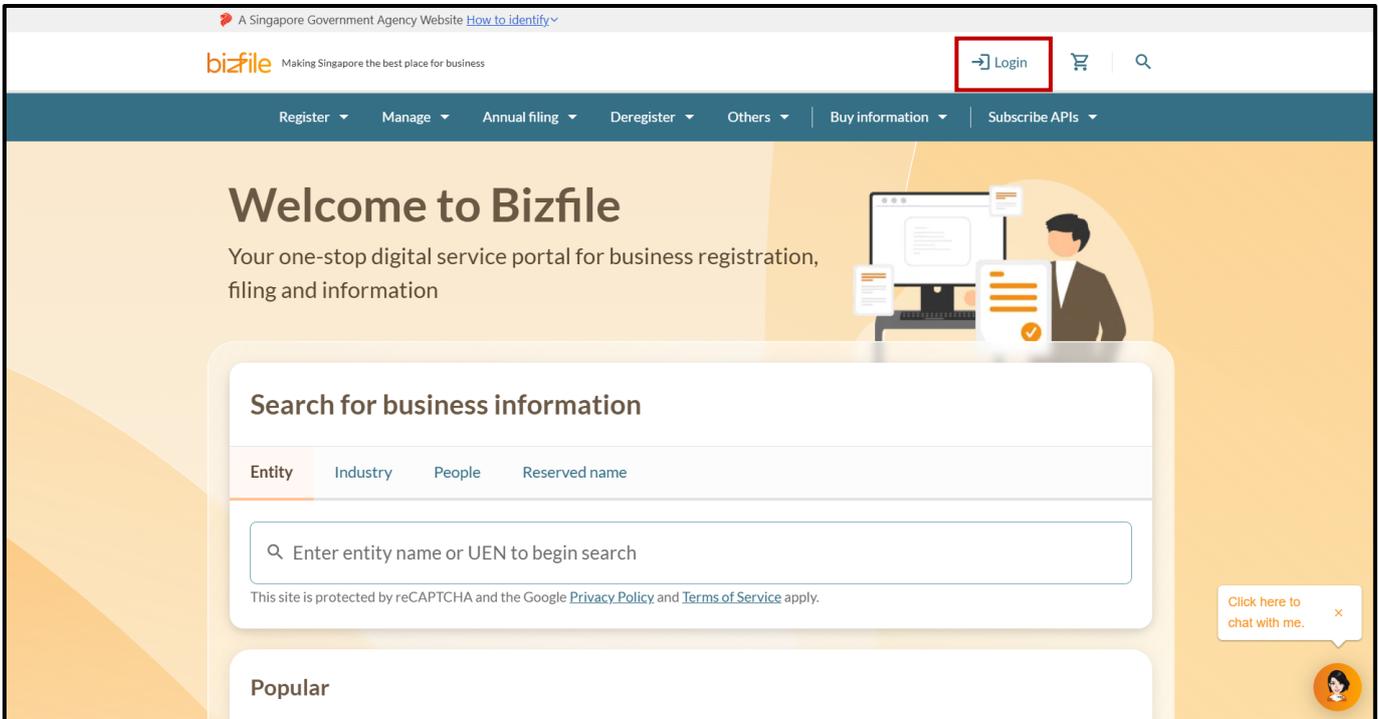
The download link for free Statutory Register does not expire.

Expand all | Collapse all

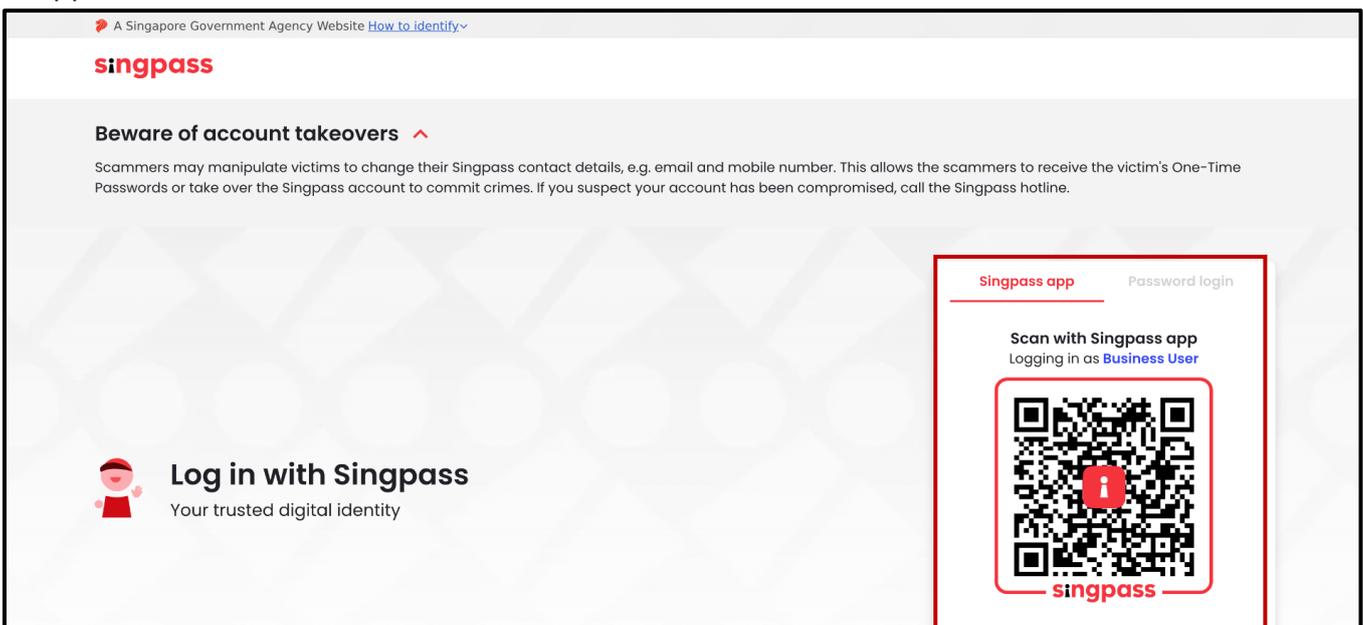
Step-by-step instructions to accessing and downloading Company Registers

Company officers and members can access all company's registers, except for the Register of Business and Register of Company Documents. Active position holders can download these free Statutory Registers at any time by logging into Bizfile with their Corppass credentials.

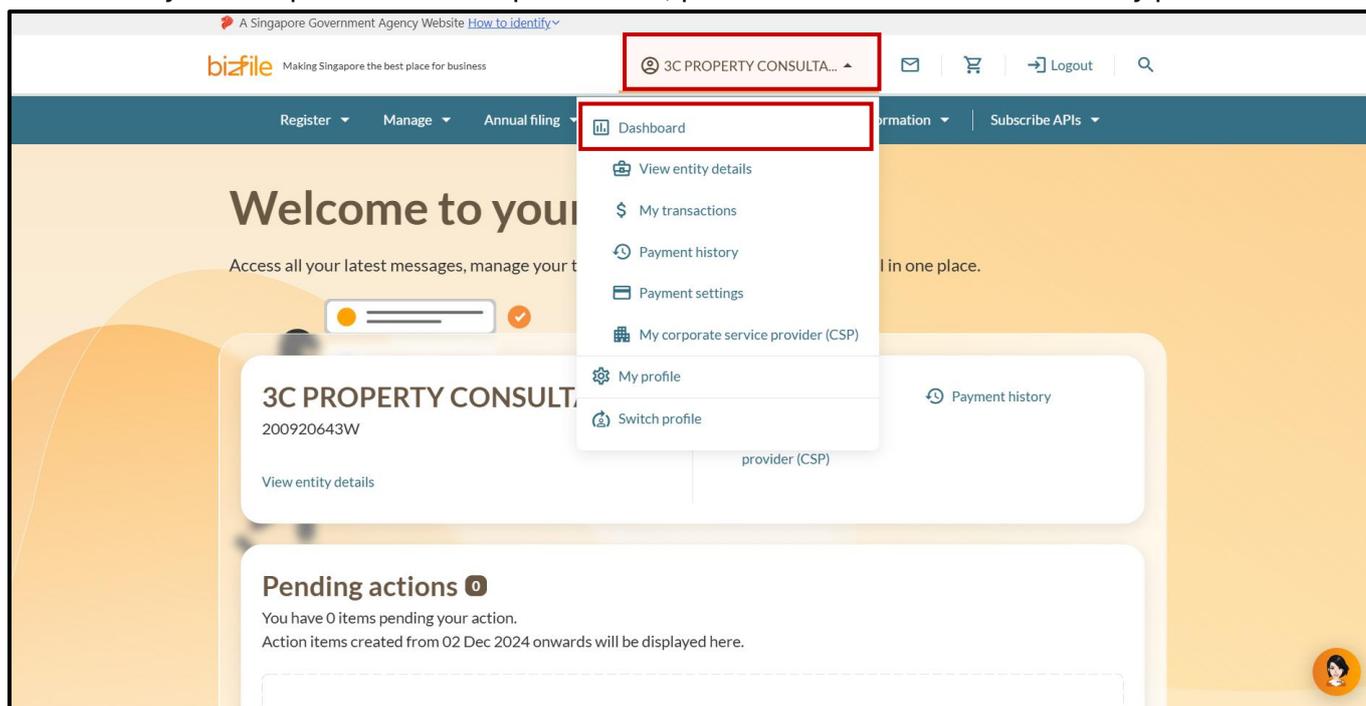
Step 1: Login to Bizfile using Business User (Corppass).



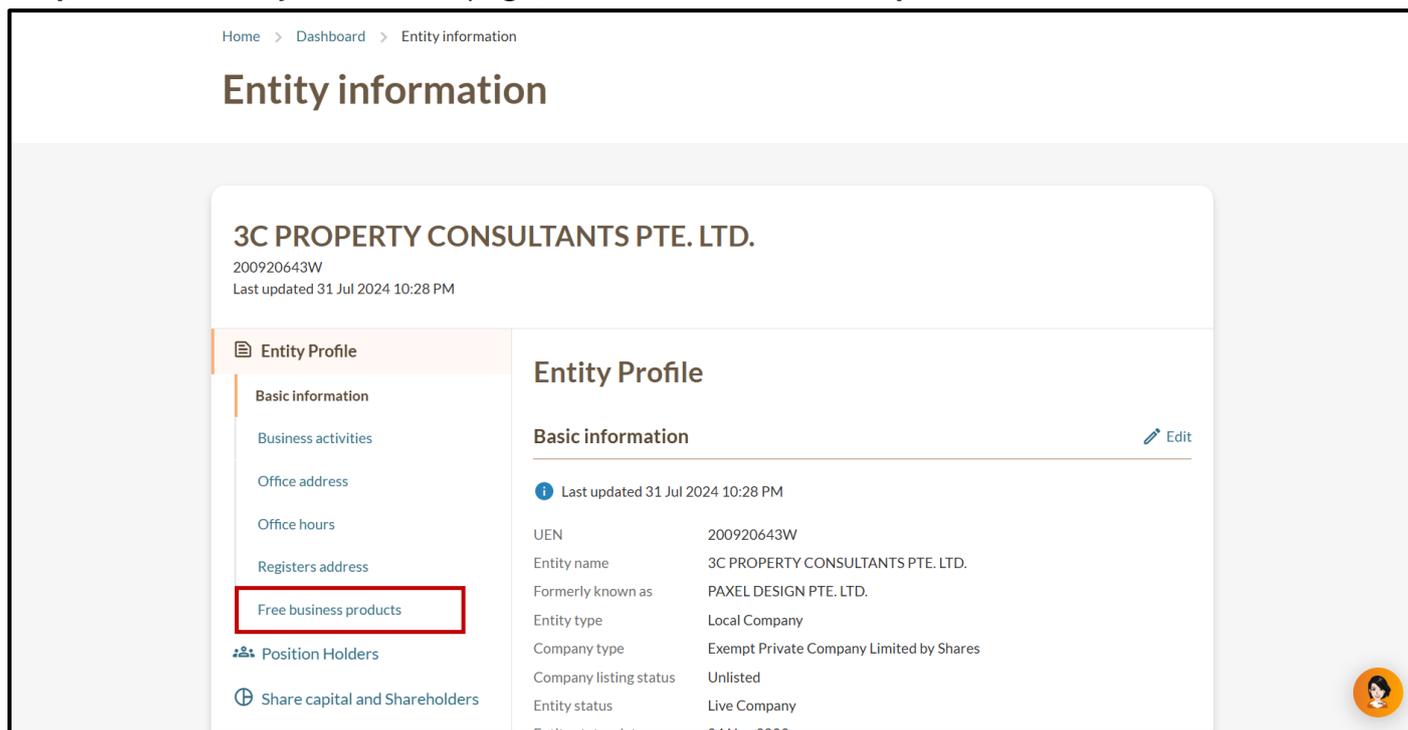
Step 2: Upon redirection to the Singpass login page, enter Singpass ID and password or scan the QR code via the Singpass app. After verification on Singpass, you will be automatically logged into Corppass.



Step 3: Click the entity name on the top menu bar to access the dropdown menu, select **“View entity details”**. If you hold position in multiple entities, please switch to the correct entity profile.

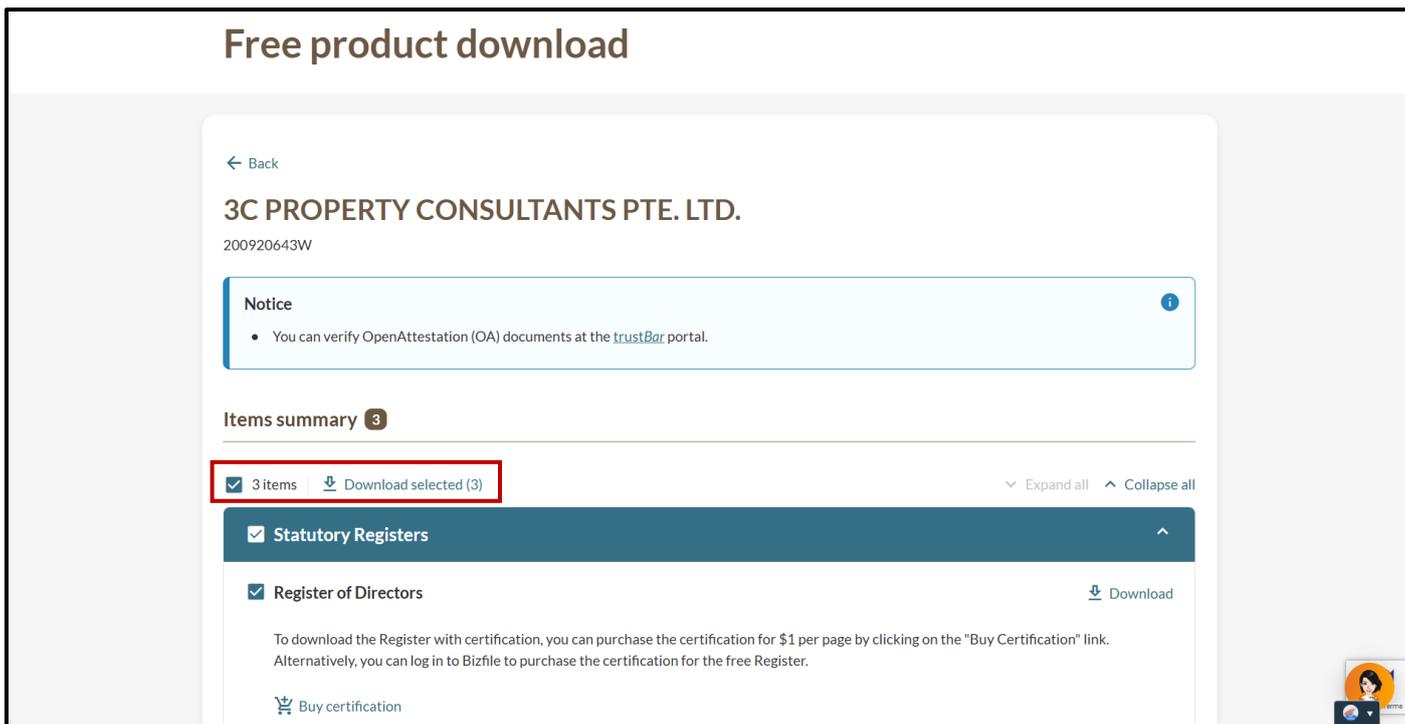


Step 4: On the Entity information page, click the **"Free business products"** link in the left menu.

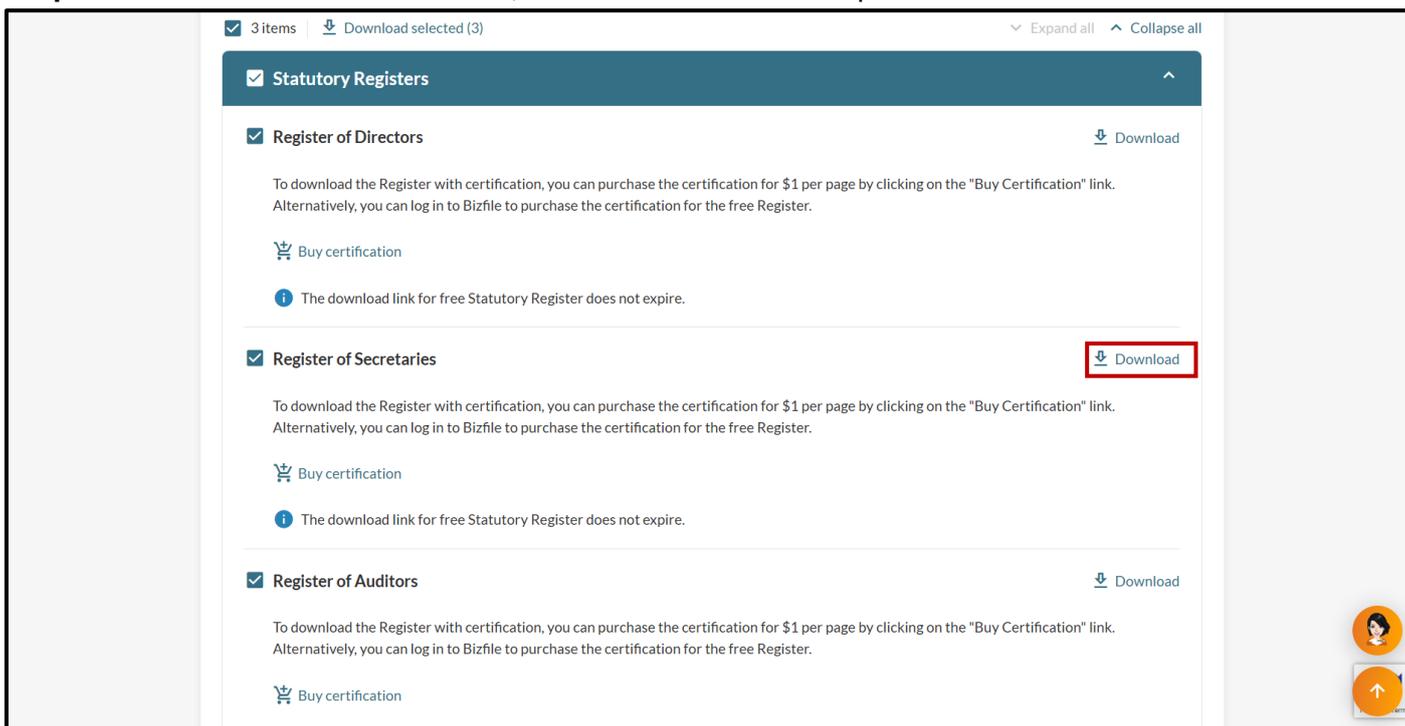


Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: To download all items, select the checkbox on the top-left corner of the listing and select **“Download selected”**.



Step 6: To download individual items, click the **“Download”** option beside each item.



Frequently Asked Questions (FAQs)

Q: Who can download Free Business Profile?

A: Only lodger or Corporate Service Provider or Group Secretary transacting on behalf of the entity which files the entity registration or annual filing transaction can download the Free Business Profile. Please download the Free Business Profile within the 30 days download period.

Q: Why is there no longer direct download link in the email notification that I received after filing entity registration or annual filing?

A: We are working to improve the user experience for the download process. In the meantime, please refer to the guide on how to download the Free Business Profile.

Q: Who can download free company registers?

A: Company officers and members have free access to all of the company's registers, excluding Register of Business and Register of Company Documents. Upon Corppass login, active position holders will be able to download free Statutory Registers at any time. There is no download expiry.

Q: Is there an expiry date for download of Free Business Profile?

A: Free Business Profile will have to be downloaded within 30 days of entity registration, or before a new entity registration transaction takes place (applies to lodgers who log in through Singpass).

Q: Is there an expiry date for download of free company register?

A: No, there is no expiry date for download of free company registers.

Q: How can I download my company's Business Profile if I did not download it within the 30 days?

A: Lodger will have to purchase the Business Profile by searching for the company under information products.

Q: Why did I encounter a "Transaction cannot proceed" error after selecting "My entity details" page to access the Free Product download page?

A: Before accessing entity details, you must verify the registered email address associated with your entity. If you see a "Transaction cannot proceed" error, this means your email needs verification. Please log out of your current session and log in using Singpass. Locate the email verification link under "Pending Tasks" on your personal dashboard and complete the verification process. Once verified, log out and sign in to Bizfile with Corppass to continue accessing entity details. This verification is a mandatory one-time process for each registered email address.

Updated as of 11 Jun 2025