Navigating the new Bizfile: File Cessation or Dissolution of Business Entity – Public accounting firm

The "File cessation or dissolution of business entity" eService allows you to cease the registration of a sole proprietorship or partnership, limited partnership, public accounting firm and foreign company. You can also use this eService to file for liquidation and dissolution of a limited partnership or foreign company.

Before applying, ensure that the entity has:

- Settled all administrative matters, including completing any ongoing contractual obligations, transferring vehicle ownership, and resolving any outstanding loans or grants that may be linked to your business
- Cancelled your GST registration with the Inland Revenue Authority of Singapore (IRAS), if your business is GST-registered

A public accounting firm (PAF) can cease the registration of the PAF if it intends to cease operation entirely.

If the PAF plans to cease providing public accountancy services but wants to retain the entity for other services, the public accountant may apply to revoke the status of the public accounting entity which allows the entity to continue operating as a business entity,

For public accounting firm, the cessation can be filed by:

- Partner who is a public accountant
- Partner under Section 18(3)(c)
- Corporate Service Provider

Business owners or authorised representatives closing a sole proprietorship or partnership should consider all implications before proceeding to cease the registration of the business entity, as the cessation **cannot** be reversed once it has been approved.

Step-by-step Instructions to file cessation of public accounting firm



Step 1: Log in to Bizfile using Corppass (Business User) credentials.

Step 2: Verify that you are on the correct entity dashboard. The entity name will be displayed on the top menu bar and the dashboard. Check that the UEN and entity name shown belong to the entity to be ceased.

20 1	Singapore Government Agency Website How to identify			
bizf	Making Singapore the best place for business	CLOUDY -	⊠ य़ → Logout Q	
	Register 👻 Manage 👻 Annual filing 👻	Deregister ▼ Others ▼ Buy infor	mation 👻 Subscribe APIs 👻	
	Velcome to your ccess all your latest messages, manage your to- CLOUDY T25PF0010B View entity details Pending actions O You have 0 items pending your action. Action items created from 02 Dec 2024 onwards	dashboard! do list, and view recent transactions all \$ My transactions My corporate service provider (CSP) will be displayed here.	in one place. Payment history	Click here to chat with me.

Step 3: From the mega menu, select **"Deregister"**, click **"Public accounting firm"** tab and select **"File cessation of business entity"**.

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	Register 🔻 Manage 🔻	Annual filing Deregister Others I Buy information I Subscribe APIs	
	Deregister Access eServices to close an entity or	cancel professional registration	
	Local company	Public accounting firm	
	Foreign company	eServices to cease a public accounting firm	
	Sole proprietorship/partnership	Cancel professional status Apply to revoke public accounting entity status	
	Limited liability partnership		
	Limited partnership	Cessation or dissolution	
l l	Public accounting firm	Image: File cessation or dissolution of business entity	
L	Corporate service provider		
	Public accountant		Click here to chat with me.
	Approved liquidator		
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Step 4: Click "Start" on the "File cessation or dissolution of business entity" introduction page.

Before you start Construct that you have the following information ready: Date of cessation Date of liquidation/dissolution (for limited partnership/foreign company) Details of liquidator (for foreign company) Check that you have completed the following: Ensure that all administrative matters such as fulfilling ongoing contractual obligations, transferring ownership of vehicles, and addressing outstanding loans or grants, have been fully addressed. If the business entity is GST-registered, you must apply to cancel the GST registration with the Inland Revenue Authority of Singapore (IRAS). Find out more at IRAS website. Setup Authority of Singapore (IRAS). Find out more at IRAS website. Definitions Definition Defin		
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	cannot be reversed once it has been approved.	

Step 5: Verify the business entity details to ensure you are ceasing the registration for the correct entity. Select the appropriate transaction type from the dropdown list and click **"Next"**.

Enter cessation/dissolut	ion details ation, liquidation or dissolution of the entity.			
Business entity information				
	Entity name CLOUDY	UEN T25PF0010B		
Transaction type				
	Type of transaction Select type of transaction	•		
	Cessation			Click here to x chat with me.
← Back		Save draft	Next →	9

Step 6: In the **"Cessation details"** section, the cessation date will be automatically set to the transaction lodgement date. Click **"Next"** to proceed.

Enter cessation/diss	colution details	on of the entity.		
Business entity information	Entity name	UEN		
Transaction type	CLOUDY	1234400108		
	Type of transaction Cessation	•		
Cessation details	Date of cessation 27 Mar 2025			Click here to x chat with me.
← Back		Save draft	Next >	9

Step 7: Review all information carefully. Confirm your submission by ticking the declaration box, then click **"Submit"**.

Home > Notification of cessation/dissolution of business entity		
Notification on cessation/dissolution	\$	
of business entity CLOUDY T25PF0010B		
1 2 3 Cessation/Dissolution details Review and confirm Complete		
Review and confirm Review the information below before submitting.		
Business entity information Entity name UEN CLOUDY T25PF0010B Transaction type		Click here to chat with me. ×
Entity name UEN CLOUDY T25PF0010B		
Transaction type Type of transaction Cessation	-	
Cessation details Date of cessation 27 Mar 2025	-	
 I, Ava Ma, declare that: I declare that I have obtained consent from all the owners / partners for the cessation of the entity. The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction. 	h.	Click here to
← Back Save draft Submit	~	chat with me. ×

Step 8: Upon successful submission, you will see an acknowledgement message that the registration for the PAF has ceased.

Notification of of business en CLOUDY T25PF00108	f cessation/dis tity (_{Review a}	2 Ind confirm	Complete	8	
	Transaction subm Registration of CLOUDY, T25PFG	nitted successfully D010B has ceased on 27 Mar 2025. y Transaction			
	Transact	ion details			Click here to x
UEN T25PF0010B	Transaction ID T250008051	Transaction name Notification on cessation/dissolution of business entity	Date and time 27 Mar 2025 05:10 PM		

Step 9: You will receive a notification in your Bizfile Inbox confirming the cessation and the status of the PAF updated to "Ceased registration".

Register 👻 Manage 👻 Annual filing 👻 Deregister 👻 Others 👻 Buy information 👻 Subscribe APIs 👻	
Home > Inbox	
Inbox	
← All messages Cessation of Registration of CLOUDY 10 Mar 2025 + 10:09 AM	
Dear Sir/Madam, • Entity name: CLOUDY • UEN: T25PF0010B • Transaction Name: Cessation / Dissolution of Business Entity • Transaction No: T250008051	
The registration of CLOUDY has ceased on 10 Mar 2025. Consequently, the status of your entity registration has been updated to "Ceased Registration".	
Accounting and Corporate Regulatory Authority (ACRA)	9

Updated as of 14 April 2025

6