

Navigating the new Bizfile: File Cessation or Dissolution of Business Entity – Foreign company branch

The “File cessation or dissolution of business entity” eService allows you to cease the registration of a sole proprietorship or partnership, limited partnership, public accounting firm and foreign company. You can also use this eService to file for liquidation and dissolution of a limited partnership or foreign company.

Before applying, ensure that the entity has:

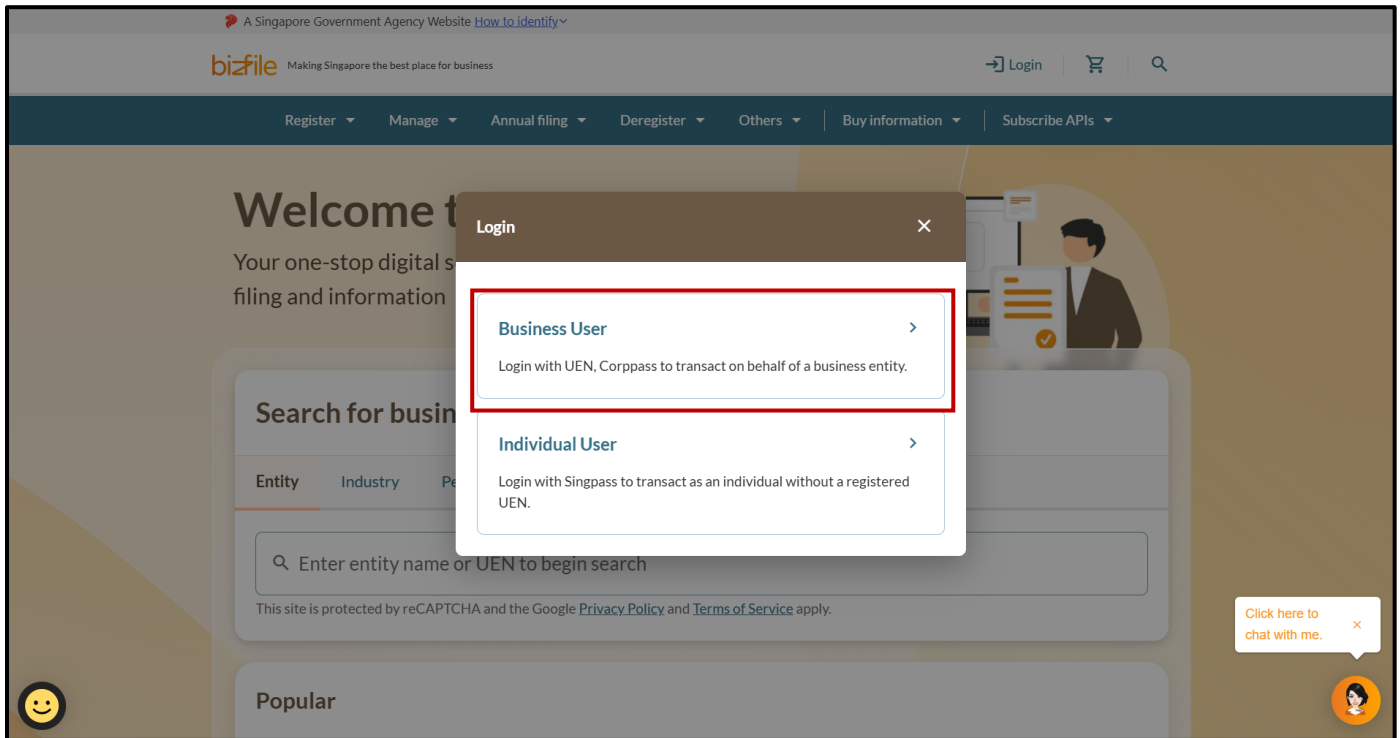
- Settled all administrative matters, including completing any ongoing contractual obligations, transferring vehicle ownership, and resolving any outstanding loans or grants that may be linked to your business
- Cancelled your GST registration with the Inland Revenue Authority of Singapore (IRAS), if your business is GST-registered

Business owners or authorised representatives closing a sole proprietorship or partnership should consider all implications before proceeding to cease the registration of the business entity, as the cessation **cannot** be reversed once it has been approved.

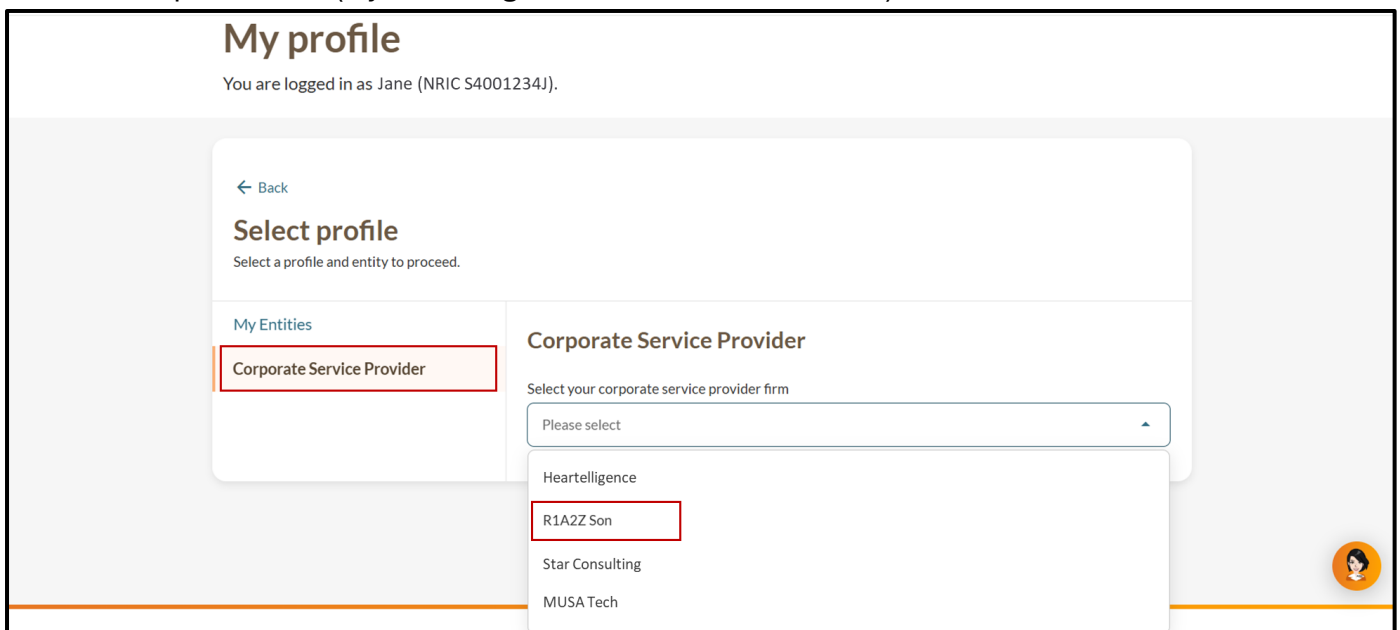
For foreign company branch, the cessation or dissolution can be filed by the authorised representative or a Corporate Service Provider (CSP).

Step-by-step Instructions for filing cessation or dissolution of foreign company branch

Step 1: Log in to Bizfile using Corppass (Business User) credentials.



For Corporate Service Provider applying for cessation/dissolution on behalf for their clients, click the **“Corporate Service Provider”** tab on **“My profile – Select profile”** page and select your CSP firm from the drop-down list (if you belong to more than one CSP firm).



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

To select the entity you want to file for, use the search function to search and click on the displayed entity name under the search bar.

Select profile
Select a profile and entity to proceed.

My Entities
Corporate Service Provider

Corporate Service Provider

Select your corporate service provider firm

R1A2Z Son

Select the client that you would like to file for from the list below.
If you are filing for an ad hoc client, proceed to the post-login dashboard and select the eService from the mega menu. ⓘ
[Proceed to dashboard](#)

Search by company name or UEN Search

Sort by: Latest updated

Dex Lab
202300001K
To-do items: 1

Showmanry
99900075J
To-do items: 0

Step 2: Verify that you are on the correct entity dashboard. The entity name will be displayed on the top menu bar and the dashboard. Check that the UEN and entity name shown belong to the entity to be ceased.

A Singapore Government Agency Website [How to identify](#)

bizfile Making Singapore the best place for business

PARDAL 5

99+

Logout

Register Manage Annual filing Deregister Others Buy information Subscribe APIs

Welcome to your dashboard!

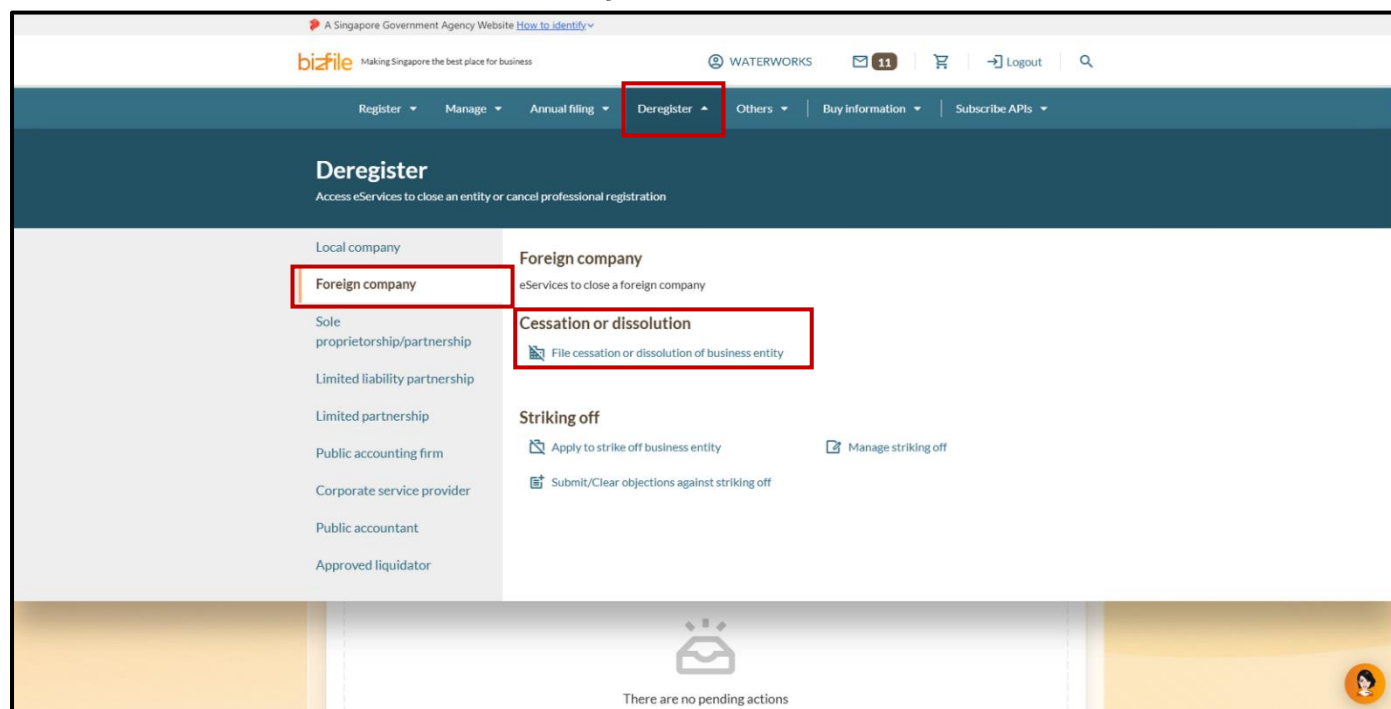
Access all your latest messages, manage your to-do list, and view recent transactions all in one place.

PARDAL 5
202500249E
[View entity details](#)

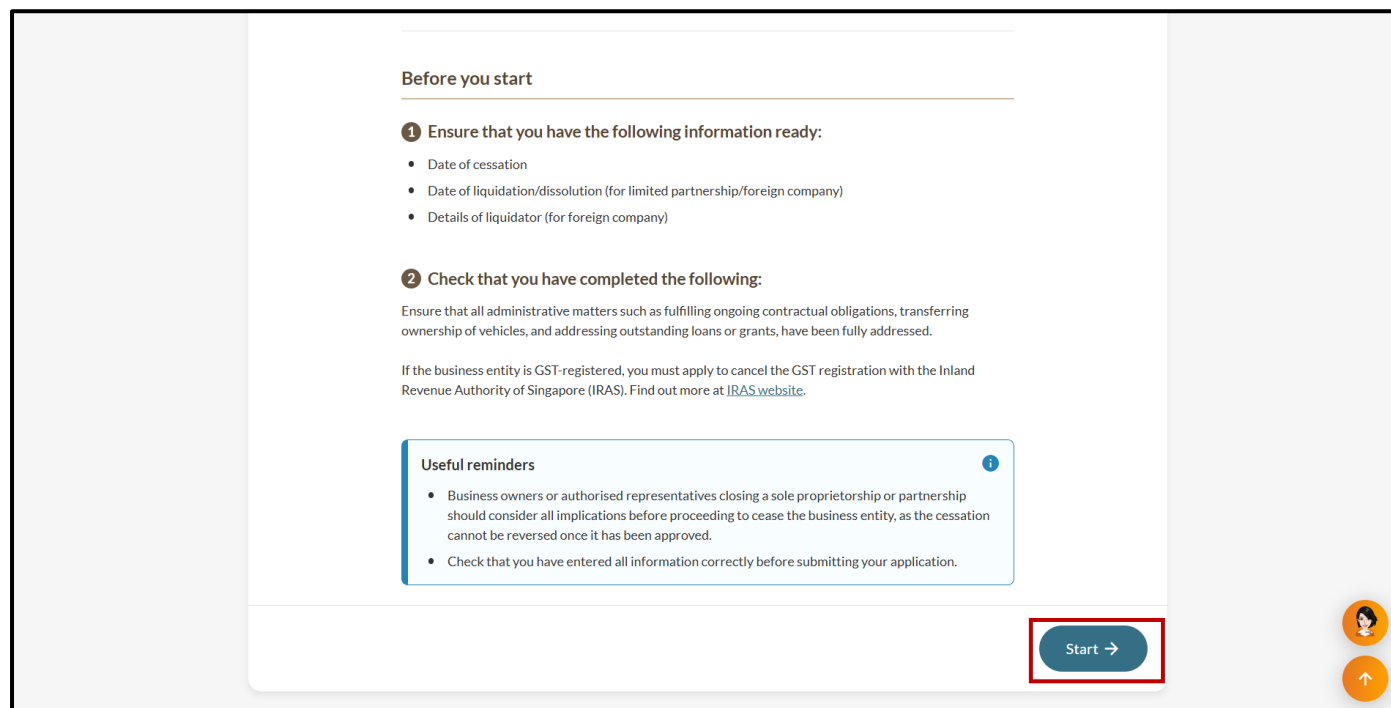
My transactions Payment history

My clients

Step 3: From the mega menu, select **“Deregister”**, click **“Foreign company”** tab and select **“File cessation or dissolution of business entity”**.



Step 4: Click **“Start”** on the **“File cessation or dissolution of business entity”** introduction page.



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

1) Cessation of foreign company branch

Step 1: Under the “Transaction type” section, select “Cessation of Branch” from the dropdown list.

Enter cessation/dissolution details

Enter the required information to update the cessation, liquidation or dissolution of the entity.

Business entity information

Entity name	UEN
WATERWORKS	T25FC0017H

Transaction type

Type of transaction

Select type of transaction

- Cessation of Branch
- Dissolution of Company
- Company in Liquidation

[← Back](#) [Next →](#)

Step 2: Enter the date of cessation and click “Next”. The cessation date cannot be a future date.

Enter cessation/dissolution details

Enter the required information to update the cessation, liquidation or dissolution of the entity.

Business entity information

Entity name	UEN
WATERWORKS	T25FC0017H

Transaction type

Type of transaction

Cessation of Branch

Cessation details

Date of cessation

11 Mar 2025

[← Back](#) [Save draft](#) [Next →](#)

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 3: Review all information carefully. Check the declaration box to confirm the accuracy of the information, then click **“Submit”**.

Entity name
WATERWORKS

UEN
T25FC0017H

Transaction type

Type of transaction
Cessation of Branch

Cessation details

Date of cessation
11 Mar 2025

☒ I, Ava Ma, declare that:

- 1 I declare that I have obtained consent from all the owners / partners for the cessation of the entity.
- 2 The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction.
- 3 I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction.

← Back

Save draft

Submit →

Click here to chat with me.

Step 4: Upon successful submission, you will see an acknowledgement message that the company branch has ceased.

WATERWORKS
TC5FC0017H

1 Cessation/Dissolution details

2 Review and confirm

3 Complete

Transaction submitted successfully

Registration of WATERWORKS, TC5FC0017H has ceased on 11 Mar 2025.

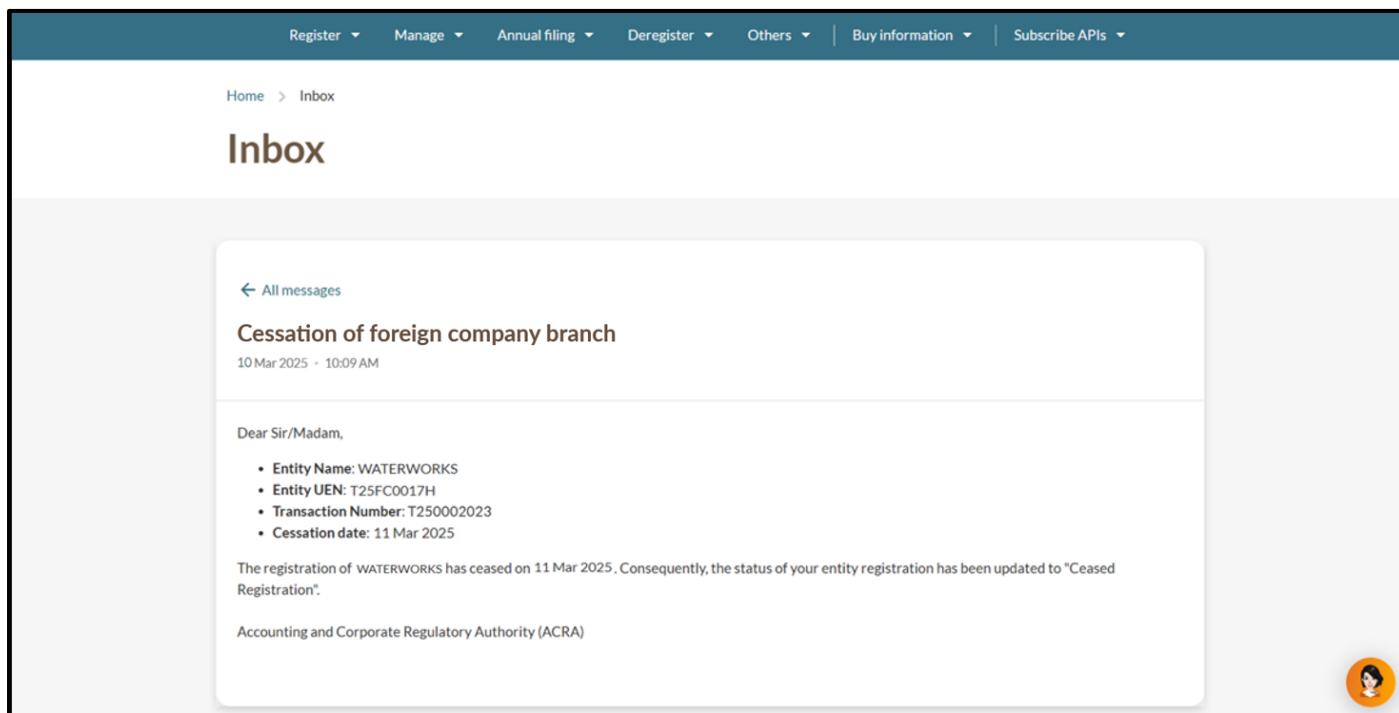
Go to My Transaction

Transaction details

UEN T24LP0096G T25FC0017H	Transaction ID T250008129	Transaction name Notification on cessation/dissolution of business entity	Date and time 28 Mar 2025 10:09 AM
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Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: You will receive a notification in your Bizfile Inbox confirming the cessation and the status of the entity updated to “Ceased registration”.



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

2) Dissolution of foreign company branch

Step 1: Under the “**Transaction type**” section, select “**Dissolution of Company**” from the dropdown list.

1 Cessation/Dissolution details 2 Review and confirm 3 Complete

Enter cessation/dissolution details

Enter the required information to update the cessation, liquidation or dissolution of the entity.

Business entity information

Entity name	UEN
WATERWORKS	T25FC0017H

Transaction type

Type of transaction

Select type of transaction

- Cessation of Branch
- Dissolution of Company**
- Company in Liquidation

[← Back](#) [Next →](#)

Step 2: Enter the date of dissolution. Future dates are not allowed.

If liquidators were appointed, click “**+ Add liquidator**” to add their details.

Enter cessation/dissolution details

Enter the required information to update the cessation, liquidation or dissolution of the entity.

Business entity information

Entity name	UEN
WATERWORKS	T25FC0017H

Transaction type

Type of transaction

Dissolution of Company

Dissolution details

Date of dissolution

11 Mar 2025

[+ Add liquidator](#)

[← Back](#) [Save draft](#) [Next →](#)

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 3: After entering each liquidator's information, click **"Save"** to continue.

The screenshot shows a web form for liquidator information. At the top, there is a dropdown menu for 'Type of transaction' with 'Dissolution of Company' selected. Below this is a section titled 'Dissolution details' containing a date field for 'Date of dissolution' with '11 Mar 2025' entered. A red box highlights the '1. Liquidator information' section, which includes three input fields: 'Name of liquidator', 'Identification number of liquidator', and a dropdown for 'Liquidator type' with 'Select liquidator type' as the current selection. Below these fields is a 'Delete' button with a trash icon. To the right of the 'Delete' button is a 'Save' button, also highlighted with a red box. At the bottom of the form is a '+ Add liquidator' button. On the right side of the screen, there are two circular icons: a user profile icon and an upward arrow icon.

Step 4: Click **"+ Add liquidator"** to add more liquidators and provide the required details. Once you have added all liquidators, or if no liquidators were appointed, click **"Next"** to continue.

The screenshot shows a web form for business entity information. At the top, there is a section titled 'Business entity information' with two fields: 'Entity name' with 'WATERWORKS' and 'UEN' with 'T25FC0017H'. Below this is a section titled 'Transaction type' with a dropdown menu for 'Type of transaction' showing 'Dissolution of Company'. Underneath is a 'Dissolution details' section with a 'Date of dissolution' field set to '11 Mar 2025'. A red box highlights the '+ Add liquidator' button, which is located below a section titled '1. Liquidator information' that shows 'Jing Hui • T0212332C • Local Liquidator'. At the bottom of the form, there are three buttons: 'Back', 'Save draft', and 'Next', with the 'Next' button highlighted by a red box. On the right side of the screen, there are two circular icons: a user profile icon and an upward arrow icon.

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: Review all information carefully. Check the declaration box to confirm the accuracy of the information, then click **“Submit”**.

Review and confirm

Review the information below before submitting.

Business entity information

Entity name	UEN
AQUAHAVEN LIMITED LIABILITY PARTNERSHIP	T24LP0096G

Transaction type

Type of transaction
Dissolution of Company

Dissolution details

Date of dissolution
11 Mar 2025

☒ I, Ava Ma, declare that:

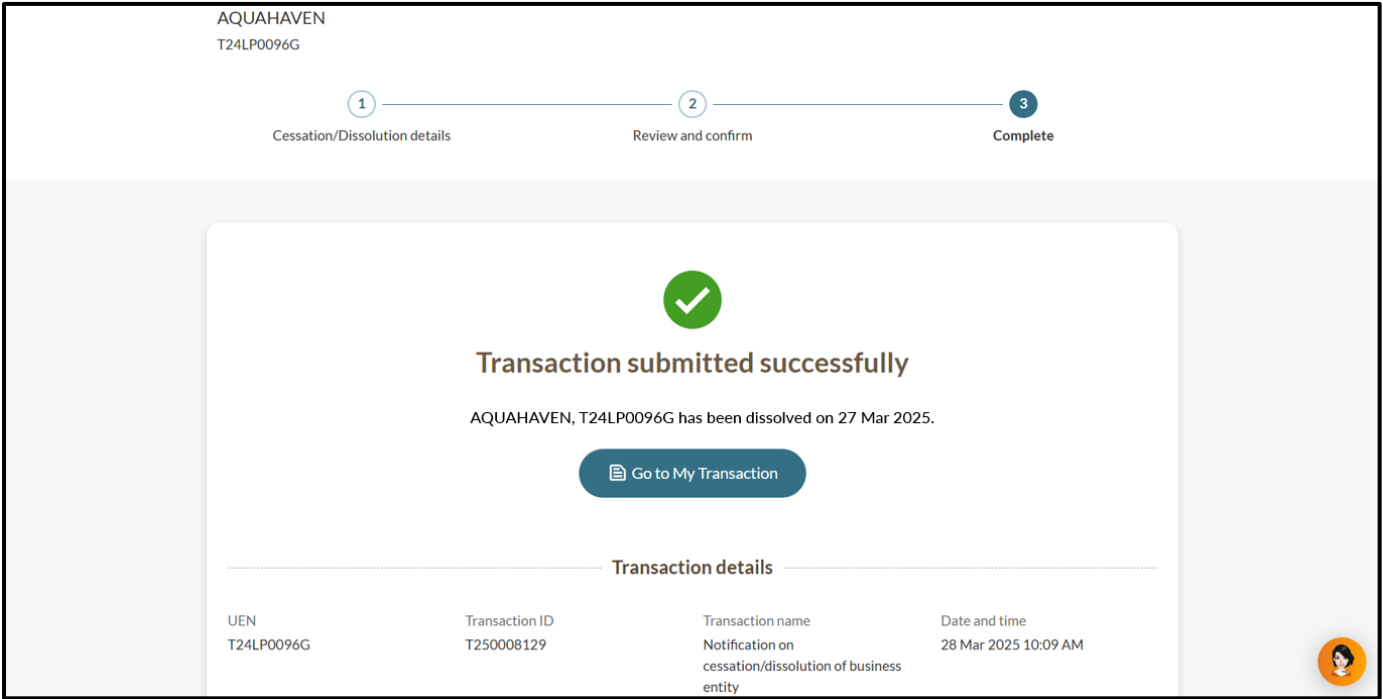
- 1 I declare that I have obtained consent from all the General Partners for the cessation / dissolution of the entity.
- 2 The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction.
- 3 I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction.

← Back

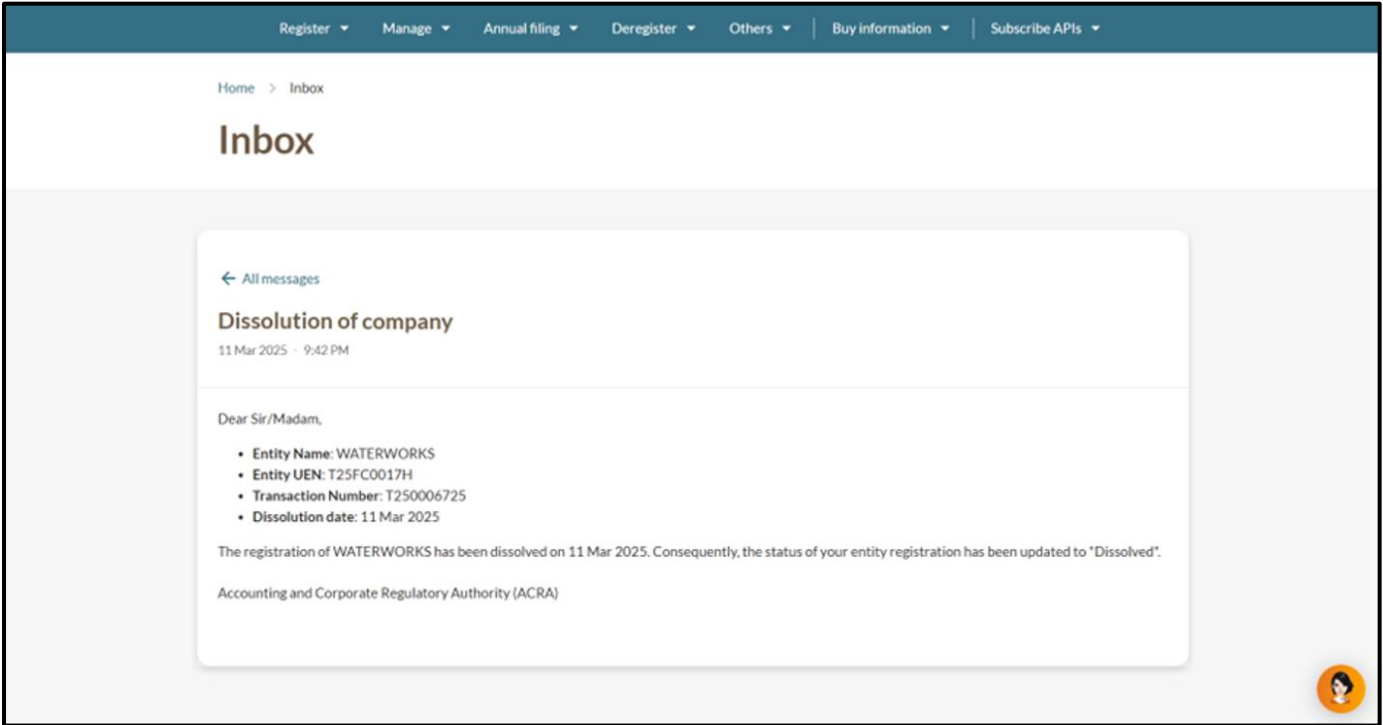
Save draft

Submit →

Step 6: Upon successful submission, you will see an acknowledgement message that the foreign company has dissolved.



Step 7: You will receive a notification in your Bizfile Inbox confirming the dissolution and the status of the company updated to “Dissolved”.



Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

3) Liquidation of foreign company

Step 1: Under the “**Transaction type**” section, select “**Company in Liquidation**” from the dropdown list.

1 Cessation/Dissolution details 2 Review and confirm 3 Complete

Enter cessation/dissolution details

Enter the required information to update the cessation, liquidation or dissolution of the entity.

Business entity information

Entity name	UEN
WATERWORKS	T25FC0017H

Transaction type

Type of transaction

Select type of transaction

- Cessation of Branch
- Dissolution of Company
- Company in Liquidation

← Back Next →

Step 2: Enter the date of commencement of liquidation. Future dates are not allowed.

If liquidators were appointed, click “+ Add liquidator” to add their details.

Enter cessation/dissolution details

Enter the required information to update the cessation, liquidation or dissolution of the entity.

Business entity information

Entity name	UEN
WATERWORKS	T25FC0017H

Transaction type

Type of transaction

Company in Liquidation

Liquidation details

Date of commencement of liquidation

11 Mar 2025

+ Add liquidator

← Back Save draft Next →

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 3: After entering each liquidator's information, click **"Save"** to continue.

The screenshot shows a web form for entering liquidator information. At the top, there is a dropdown menu for 'Type of transaction' with 'Company In Liquidation' selected. Below this is a section titled 'Dissolution details' with a date field for 'Date of dissolution' set to '11 Mar 2025'. A red box highlights the '1. Liquidator information' section, which contains three input fields: 'Name of liquidator', 'Identification number of liquidator', and a dropdown for 'Liquidator type' with the placeholder 'Select liquidator type'. Below these fields are 'Delete' and 'Save' buttons, both highlighted with red boxes. At the bottom of the form is a '+ Add liquidator' button. On the right side of the form, there are two orange circular icons: one with a person icon and one with an upward arrow icon.

Step 4: Click **"+ Add liquidator"** to add more liquidators and provide the required information. Once you have added all liquidators, or if no liquidators were appointed, click **"Next"** to continue.

The screenshot shows a web form for business entity information. At the top, there is a section titled 'Business entity information' with two fields: 'Entity name' (WATERWORKS) and 'UEN' (T25FC0017H). Below this is a section titled 'Transaction type' with a dropdown menu for 'Type of transaction' set to 'Company In Liquidation'. A section titled 'Liquidation details' has a date field for 'Date of commencement of liquidation' set to '11 Mar 2025'. A red box highlights the '1. Liquidator information' section, which contains a '+ Add liquidator' button. Below this section are 'Expand all' and 'Collapse all' links. At the bottom of the form are three buttons: 'Back', 'Save draft', and 'Next', with the 'Next' button highlighted with a red box. On the right side of the form, there are two orange circular icons: one with a person icon and one with an upward arrow icon.

Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 5: Review all information carefully. Check the declaration box to confirm the accuracy of the information, then click **“Submit”**.

Entity name: WATERWORKS
UEN: TC5FC0017H

Transaction type

Type of transaction: Company in Liquidation

Liquidation details

Date of commencement of liquidation: 11 Mar 2025

☒ I, Ava Ma, declare that:

- 1 I declare that I have obtained consent from all the owners / partners for the cessation of the entity.
- 2 The above information submitted is true and correct to the best of my knowledge and I am authorised to file this application/transaction.
- 3 I am aware that I may be liable to prosecution if I submit any false or misleading information in this application/transaction.

← Back Save draft **Submit →**

Click here to chat with me.

Step 6: Upon successful submission, you will see an acknowledgement message that the foreign company has been liquidated.

WATERWORKS
TC5FC0017H

1 Cessation/Dissolution details 2 Review and confirm 3 Complete

Transaction submitted successfully

WATERWORKS, TC5FC0017H has been liquidated on 11 Mar 2025.

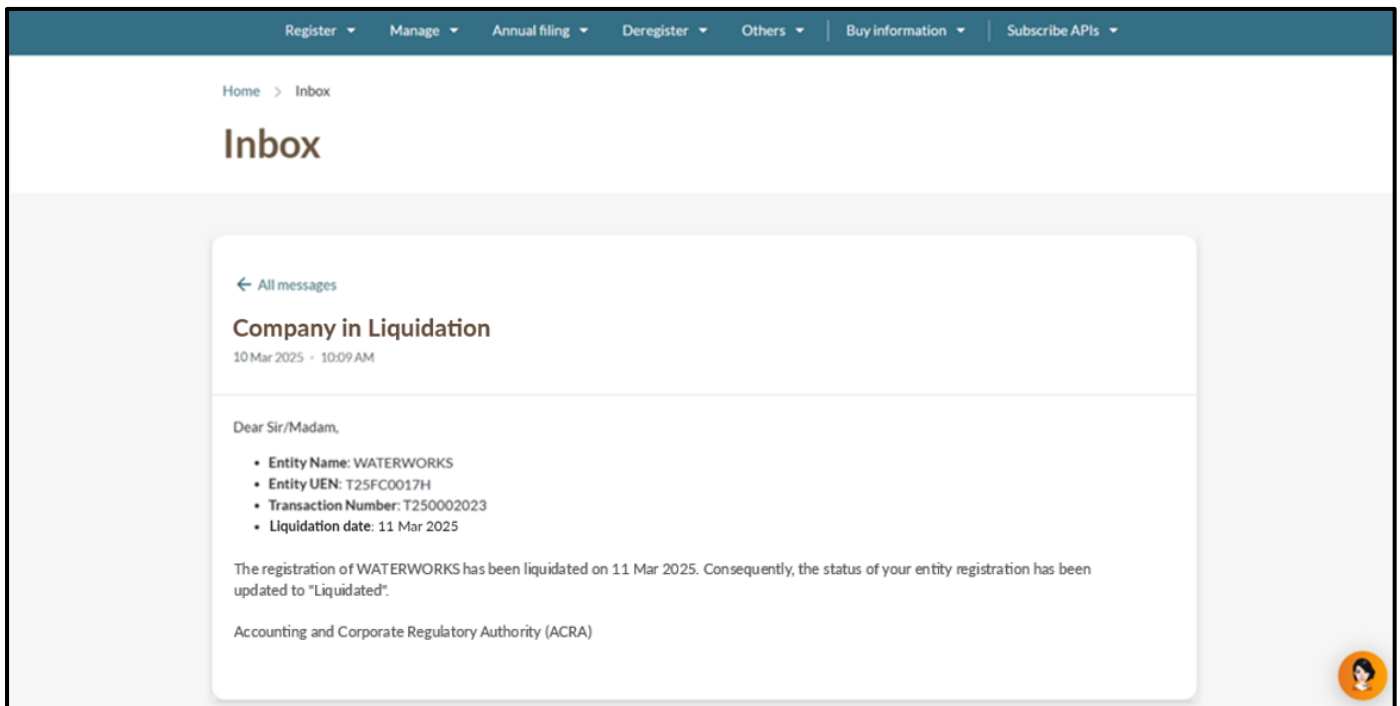
[Go to My Transaction](#)

Transaction details

UEN T25FC0017H	Transaction ID T250008129	Transaction name Notification on cessation/dissolution of business entity	Date and time 28 Mar 2025 10:09 AM
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Note: All entity and personal information (including UEN, company details, NRIC/FIN numbers, names and addresses) shown are dummy data for illustration purposes only.

Step 7: You will receive a notification in your Bizfile Inbox confirming the liquidation and the status of the entity updated to “Liquidated”.



Updated as of 14 April 2025